



## UNIVERSITY OF THE FREE STATE

### RULES AND REGULATIONS

<b>Document name</b>	Rules and regulations of the Executive Committee of the Senate (ECS)
<b>Co-ordinating Rectorate member</b>	Registrar
<b>Approved by</b>	Council
<b>Date approved</b>	12 March 2010

# **Rules and regulations of the Executive Committee of the Senate (ECS)**

## **1. COMPOSITION**

Rector and Vice-Chancellor (Chairperson)

Vice-Rectors (including Senior Vice-Rector)

Registrar

Deans

Qwaqwa Campus Principal

Four representatives from the Senate, two from the human sciences faculties and two from the natural sciences faculties.

Secretariat (Meeting Administration)

Comment: If discussions by the ECS concern a specific support service department/division, the head of department or division head concerned must attend the ECS meeting in an advisory capacity.

## **2. SUBCOMMITTEES**

The ECS has three subcommittees, viz.: the Ethics Committee, the Higher Degrees Committee and the Professorate Committee.

## **3. MEETINGS**

- a) At least half of the members of the ECS constitute a quorum.
- b) The ECS holds an ordinary meeting every three weeks.
- c) The procedure during meetings corresponds *mutatis mutandis* with that of the Senate.

## **4. POWERS AND DUTIES OF THE ECS**

### ***4.1 Powers and duties delegated to the ECS by the Council and Senate***

The ECS, in co-operation with the Senate and Council, is responsible for the strategic management of the UFS with regard to its focus areas, key success factors, faculties, academic support services and portfolios.

#### ***4.1.1 For finalising***

- a) Creation and filling of, and promotion in respect of all permanent, full-time academic posts in which appointments as professor, associate professor and senior lecturer are made. Professorate posts are dealt with at the recommendation of the Professorate Committee.
- b) Appointment/nomination of honorary professors, professors extraordinary, visiting guest professors, chairpersons of academic departments, heads of departments and programme directors. The posts of all professors are dealt with at the recommendation of the Professorate Committee.
- c) Finalising of faculty regulations, the introduction or termination of academic programmes, qualifications and requests by students, which cannot be finalised in terms of the General Regulations.

#### **4.1.2 For recommendation to the Senate and Council**

- a) Recommendations regarding the appointment or promotion of senior and outstanding professors on recommendation by the Professorate Committee to the Senate and Council.
- b) Recommendations regarding the establishment or termination of units, centres and academic departments to the Senate and Council.
- c) Relevant policy recommendations which are, simultaneously, overarching, directive policy recommendations which are the prerogative of Council, are referred to the Council via the Senate for clarity and decision making.