



**UNIVERSITY OF THE FREE STATE**

**RULES AND REGULATIONS**

<b>Document name</b>	Rules and regulations of the Rectorate of the UFS
<b>Co-ordinating Rectorate member</b>	Registrar
<b>Approved by</b>	Council
<b>Date approved</b>	12 March 2010

# **Rules and regulations of the Rectorate of the UFS**

## **1. COMPOSITION**

Rector and Vice-Chancellor (Chairperson)

Vice-Rectors (including Senior Vice-Rector)

Registrar

Secretariat (Meeting Administration)

## **2. MEETINGS AND PROCEDURES**

- a) At least half of the members of the Rectorate constitute a quorum.
- b) The Rectorate meets on a weekly basis, or as required, during the academic year, as indicated on the official calendar of the University.

## **3. POWERS AND DUTIES OF THE RECTORATE**

- 3.1 Matters that are urgent, require immediate attention and are of a sensitive nature, so that they cannot be held over to the next meeting of the ECS or UMC.
- 3.2 Mutual consultation and strategic conversation between members of the Rectorate. Consultation and strategic conversations may be aimed at matters related to planning or which are of an operational nature.
- 3.3 The testing of opinions and mutual provision of information by members of the Rectorate.
- 3.4 Advice on/or exchange of ideas regarding any matter that occurs within the portfolios of the Rectorate, for which time must be set aside within the cadre of senior management.