

**STEPS TO BE FOLLOWED TO BE ABLE TO REGISTER FOR THE NEW
QUALIFICATION /
STAPPE WAT GEVOLG MOET WORD OM VIR NUWE KWALIFIKASIE TE KAN
REGISTREER**

STEP / STAP 1: Obtain academic record from the enquiry desk in the George du Toit Building after you have obtained the qualification you are registered for at present.

Bekom akademiese rekord by navraagtoonbank in die George du Toit-administrasiegebou nadat die kwalifikasie waarvoor u tans geregistreer is verwerf is.

STEP / STAP 2: Pay the Application fee at the UFS cashiers.

Betaal die aansoekfooi by die UV- kassiere

STEP / STAP 3: Visit the Programme Director / Head of the Department concerned for approval to register for the qualification concerned / obtain academic advice (module codes).

Besoek die betrokke Programdirekteur / Departementshoof vir goedkeuring om vir betrokke kwalifikasie te mag registreer. Ontvang akademiese advies (module kodes).

STEP / STAP 4: After approval by the Programme Director, the DV3 form must be handed in at room 163 George du Toit Admin Building in order to be processed.

Please take note that it takes a minimum of 5 working days to process the DV3 form in order for you to continue with the online registration.

Na goedkeuring deur Programdirekteur / Departementshoof, besorg DV3 vorm aan Kamer 163 George du Toit Admin gebou.

Kennisname dat dit minstens 5 werksdae neem om te prosesseer voor u mag voortgaan met die aanlyn registrasie.