

R I M S

(Research Information Management System)



ETHICS APPLICATIONS TRAINING MANUAL

How to respond when an Application has received Conditional Approval

By The Directorate Research Development 2016

Conditional Approval:

Some applications that are reviewed by the Research Ethics Committee are approved in principle and have no omissions or mistakes in the Ethics Clearance Application E-Form, but cannot be fully approved due to at least one document that is incomplete, has been omitted or still has to be signed (such as permission letters from authorities granting the applicant permission to conduct research on a particular group of people or at a particular location).

In such a case the Committee will give Conditional Approval to the applicant. The applicant will receive an email containing a letter in which the Committee has specified which document/s need to be uploaded:



Faculty of Economic and Management Sciences

19-Apr-2016

Ethics Clearance: TEST AND MANUAL

Principal Investigator: Economic & Management Sciences Test

Department: Industrial Psychology (Bloemfontein Campus)

CONDITIONALLY APPROVED

With reference to your application for ethical clearance with the Faculty of Economic & Management Sciences, this letter is to inform you on behalf of the Ethics Committee of the faculty that you will be granted ethical clearance for your research, pending clarifications of the following:

Please upload the following documents to your application that were unsigned/incomplete/missing:

Document 1

Document 2

We look forward to receiving your answers with regards to the requested clarifications. Please provide us with feedback within ten (10) working days from receipt of this letter.

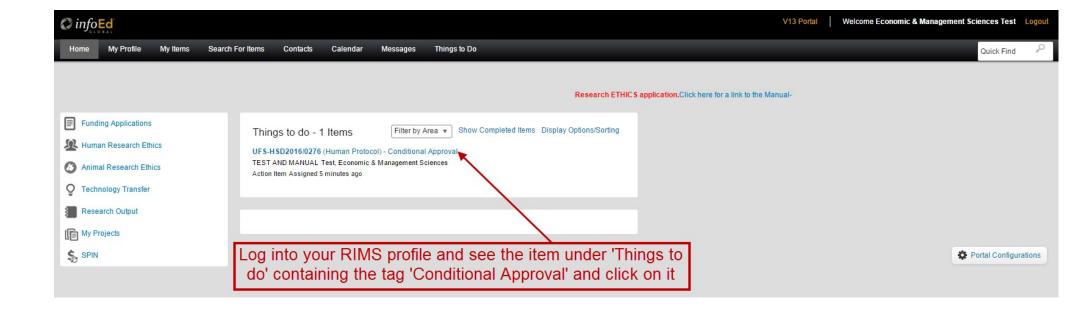
Your ethical clearance number will be issued as soon as you have responded to the stipulation.

Thank you for submitting this proposal for ethical clearance.

Yours Sincerely

Dr. Petrus Nel

How to respond to Conditional Approval:



Having read the letter from the Committee you will know which documents they have requested and you would have prepared those documents and saved them electronically on your computer

Click on the 'Add' link to add the document

Task/Assignment

I am done

UFS-HSD2016/0276 Human Research Ethics Protocol - Response to Modifications TEST AND MANUAL

Test, Economic & Management Sciences - Industrial Psychology (Bloemfontein Campus)

Status: Conditional Approval

Submitted By: Economic & Management Sciences Test

Instructions - The Ethics application: 'TEST AND MANUAL' was only CONDITIONALLY APPROVED. You will receive a letter which indicates the required documents/changes requested by the Ethics Committee. Log into RIMS and do the requested changes.

CLICK HERE AND FOLLOW THE STEPS IN THE MANUAL

Document/Form Add Type Status Route (Route History)

MODIFICATIONS AND/OR REQUIRED DOCUMENTS

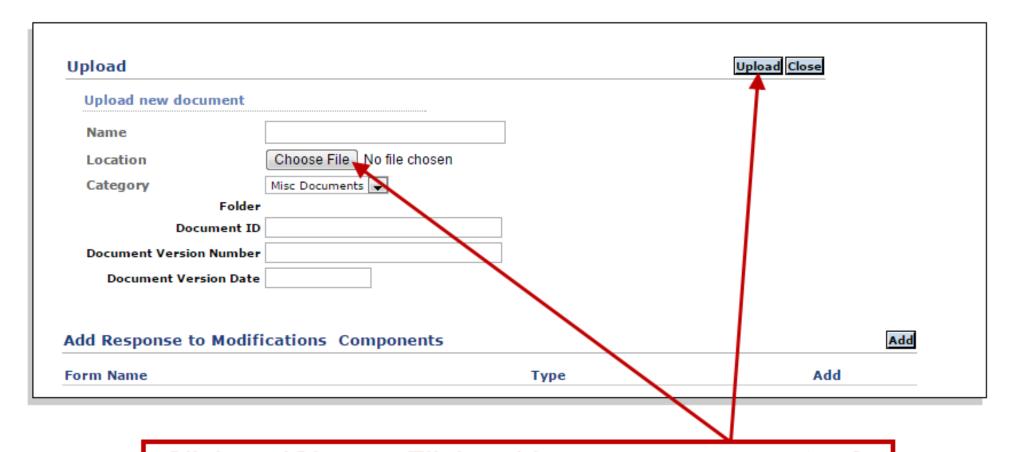
NEW ETHICS CLEARANCE Application Form Completed PDF (Mandatory Form)

APPLICATION Form)

Finalize Task/Assignment

Show Assignment History

Supporting Attachments (Optional) Add No Attached Documents Comments: Next Step/Decision: Modifications / Changes Completed Assign to:



Click on 'Choose File' and browse your computer for the document and select it, then click on the 'Upload' button

Upload		Upload Close
Would you like to upload a new document upload new document	ersion of an ex	xisting document
Name Location Choose File No file chose Category Misc Documents Folder Document ID Document Version Number Document Version Date	n	Click on 'Close'
Add Response to Modifications Components	Туре	Add

