

## UNIVERSITY OF THE FREE STATE

### REGULATIONS CONCERNING RENEWAL OF PLACEMENT IN JUNIOR RESIDENCES, MAIN CAMPUS

#### 1. PURPOSE OF THE REGULATIONS

- 1.1 To promote an academic culture in the residences.
- 1.2 To improve the throughput rate of residents.
- 1.3 To provide criteria against which residents can measure their academic performance to ensure renewal of placement for the following year.
- 1.4 To encourage residents in junior residences to complete their courses within the minimum period.
- 1.5 To ensure a healthy numerical balance between first-year and senior students in residences.
- 1.6 To give first-year students the opportunity to become well adapted and adjusted to a higher education environment.

#### 2. APPLICATION OF THE REGULATIONS

- 2.1 Only registered bona fide UFS students are accommodated in residences.
- 2.2 These regulations are also applicable to newly elected members of the Student Representative Council and the residence committees, as these residents had to meet the academic criteria in order to be elected.
- 2.3 A maximum of sixty per cent of the capacity of every junior residence will consist of senior students (including current first-year students whose placements have been renewed – see paragraph 3.5). This number determines the cut-off point on the precedence list.
- 2.4 Residents not qualifying for renewal of placement will be required to vacate the residences concerned on the day after the last day of the second semester.
- 2.5 In order to be granted a renewal of placement for the next year, a resident has to comply with all the criteria (see par. 3).
- 2.6 The impact and implementation of the regulations should be monitored annually.
- 2.7 Discretion and flexibility with regard to the application of the regulations is afforded to the Senior Director: Housing and Residence Affairs.
- 2.8 The alignment with other policies and regulations related to the management of diversity should be monitored closely.
- 2.9 These regulations will be applied by the Housing and Residence Affairs Division.

#### 3. PROVISIONS OF THE REGULATIONS

##### Academic

- 3.1 The **academic merit of a resident** is calculated on the basis of the number of credits obtained during the examination opportunities for the previous two semesters.
- 3.2 A **list of precedence** is compiled based on the academic merit (number of credits calculated in par. 3.1) of the existing residents of a residence (current first-year students excluded).
- 3.3 The **cut-off point** on the list of precedence is calculated on the basis of the number of students that equals 60% of the capacity of the residence.

- 3.4 If the cut-off point has been reached with **more than one student having the same number of credits above or below the cut-off point**, these students will be granted renewal of placement.
- 3.5 Bona fide first-year students will automatically be granted renewal of placement for their second year of residence. Placement renewal of students in their second year of residence for their third year of residence will depend on their position on the list of precedence.
- 3.6 A student who registers at the UFS for the second or subsequent years and resides in a UFS residence for the first time (i.e. a senior first-year student in a residence) must meet the requirements as set out in par. 3.2 in order to be granted renewal of placement.
- 3.7 A student who was registered at another tertiary institution and later registers at the UFS and resides in a residence for the first time must meet the requirements as set out in par. 3.2 in order to be granted renewal of placement. (Academic success achieved at the previous tertiary institution will be considered on merit.)

#### Maximum age limit

- 3.9 A resident may be granted a renewal of placement for the next year of residence if his/her age is 22 years or younger on 31 December of the current year.

#### Financial

- 3.10 A resident (including first-year students and members of the Students' Representative Council and residence committees) with an outstanding balance of more than **R2000,00** on his/her university account on **30 September** will not be granted renewal of placement for the following year.
- 3.11 In cases where **written proof** can be provided that a bursary will be paid out **on or before 30 September**, the placement renewals of the students concerned will not be cancelled. **No postponement** for the submission of written proof will be allowed after 30 September.
- 3.12 **The payment** of outstanding debt on the account on or before 31 December remains the responsibility of the student.

#### 4. APPEALS AGAINST REGULATIONS

- 4.1 In the event that a resident is not satisfied with the application of these regulations, he/she has the right to consult with the office of the Senior Director: Housing and Residence Affairs.
- 4.2 In the event that a student is still unsatisfied after the intervention of the Senior Director: Housing and Residence Affairs, this student can appeal to the Dean: Student Affairs, who will make the final decision.

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