

Annual UFS Learning and Teaching awards: Rubric							DEPARTMENTAL TEACHING AND LEARNING AWARD
Applicant name:							
0 - Not included 1 - Development and/or evidence needed 2 – Developing 3 - Acceptable 4 - Noteworthy 5 - Exceptional							
1. Participation / Engagement collectively							
	0	1	2	3	4	5	Comment / Justification
1.1 Evidence of participation and engagement in L&T activities such as CoPs, working groups, curriculum development, informal/formal L&T groups, etc. by a substantial part of the department.							
1.2. Evidence of attendance of development and training in L&T such as workshops, training, courses, etc. by a substantial part of the department.							
1.3. Evidence of providing support, mentoring or coaching in L&T through initiatives such as training, presenting workshops, etc. internally to the department, faculty, institution or nationally/internationally.							
1.4. Evidence of a number of L&T conference presentations by a number of departmental staff members.							
1.5. Evidence of a number of research outputs , articles and other publications related to L&T from various departmental members.							
1.6. Evidence of involvement in the promotion and improvement initiatives of L&T such as committees, task teams, curriculum review panels, forums, professional bodies, HE forums, etc. by various departmental members.							
1.7. Evidence of recognition of L&T in the department such as awards, promotions, funding received etc.							
Total for section	/35						0
2. Quality and impact of L&T engagement and participation collectively							
2.1. Provides a departmental L&T philosophy that describes a collective learning-centred approach.							
2.2. Overall, the portfolio clearly demonstrates the department's evidence-based approach to learning and teaching.							
2.3. There is evidence and/or reflection of the impact and takeaways related to development and training of L&T through the attendance of workshops and training opportunities							

2.4. There is evidence of impact made on L&T (on a modular, departmental, institutional, or national level, etc.) through research outputs, articles and other publications.							
2.5. There is evidence of impact made on promoting continuously improving L&T (on a modular, departmental, institutional, or national level, etc.) through the engagement and participation in committees, task teams etc. It can include commitment shown to improve L&T in the department , such as curricula, promoting graduate attributes, to improve learning etc.							
2.6. The department responds to internal and external feedback, reviews, trends and needs in L&T to make changes and improve L&T continuously to stay locally and globally relevant.							
2.7. There is evidence of an overall, collective drive in the department to participate and engage in L&T activities and initiatives by a substantial part of department members.							
Total for section /35							0
3. Professional presentation							
3.1. Professional according to academic and research writing standards.							
Total for section /5							0
TOTAL: /75							0
TOTAL: /100%							0