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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
1/1/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/1 General	Minutes of inter alia the Archives Commission, Federal Council of the United National Party, Executive Council of the FAK, Executive Council of the Van Riebeeck Festival Committee (1952), KARFO (Kerklike Afrikaanse Rolprent Fotografiese Organisasie) Mother Campaign, SA Academy of Science and Culture, Boy Scouts and Girl Guides Movement Conference (Pretoria 27-28/11/1929), Saamwerk Unie Congress (Pietermaritzburg 18-19/4/1947), SA National Council for Child Welfare annual meeting (Pietermaritzburg 10-12/9/1952), Race Relation League of Afrikaners (2/5/1935), Voortrekkers Founding Congress (Bloemfontein 30/9/1931)	1928-1959
1/2/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/2 Kruger Committee	Minutes of the Kruger Committee regarding Kruger Day festivals on 10 October each year	1933-1935
1/3/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/3 National Party	Minutes of National Party meetings inter alia the first congress of the National Women's Party Vryheid on 23/4/1924, also 1925, 1926, 1928, and 1934; National Party Transvaal congresses 1931 and 1934; first congress of the "Gehandhaafde" (Maintain/Uphold) National Party Transvaal, Pretoria 16-17/4/1935-- The "Gehandhaafde" National Party was against coalition with the SA Party	1924-1935
1/4/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/4 Central People's Monument Committee (Sentrale Volksmonumente Komitee)	Minutes of the Sentrale Volksmonumente Komitee and the Voortrekkermonument Inwydings (Inauguration) Komitee	1936-1949
1/5/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/5 SA National Council for Child Welfare	Minutes of the SA National Council for Child Welfare	1950-1959
1/6/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/6 SA National Tuberculosis Association	Minutes of the SA National Tuberculosis Association and the Union of SA Christmas Stamp Fund	1951-1959

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
1/7/1	1. AGENDAS, MINUTES, AND RESOLUTIONS	1/7 Komitee vir Voortsettingsonderwys /Continuation Classes Committee	Correspondence and minutes of the Continuation of Classes Committee	1929-1950
2/1/1- 2/1/10	2. CORRESPON- DENCE	2/1 General	Correspondence of a general nature regarding various matters	1915-1960
2/1/11	2. CORRESPON- DENCE	2/1 General	Documentation regarding Uniewinkels (Kooperatief) Bpk.	1934-1957
2/2/1	2. CORRESPON- DENCE	2/2 Afrikaanse Christelike Vroue Vereniging (ACVV)	Documentation regarding the Afrikaanse Christelike Vroue Vereniging (ACVV); report of the Marriage Advice Bureau for 1948- 1953; history of the ACSVV	1951-1957
2/3/1	2. CORRESPON- DENCE	2/3 Afrikaanse- Hollandse Lees-Unie	A few letters regarding the Afrikaanse-Hollandse Lees-Unie	1951-1957
2/4/1	2. CORRESPON- DENCE	2/4 Alexandraklub	Correspondence regarding the Alexandra Club	1951-1959
2/5/1-2/5/2	2. CORRESPON- DENCE	2/5 Archive Commission	Correspondence regarding matters concerning the State Archives	1945-1951
2/6/1	2. CORRESPON- DENCE	2/6 Bond van Afrikaanse Moeders (Moedersbond)	A few letters regarding the League of Afrikaans Mothers	1959
2/7/1	2. CORRESPON- DENCE	2/7 Bond van Dienaresse	Correspondence regarding the Bond van Dienaresse, a church organisation	1954-1958
2/8/1	2. CORRESPON- DENCE	2/8 Boy Scouts and Girl Guide Movement	Correspondence regarding the Boy Scouts and Girl Guide movement	1929-1930
2/9/1-2/9/2	2. CORRESPON- DENCE	2/9 Constantia Club	Correspondence regarding the Constantia Club	1955-1958
2/10/1	2. CORRESPON- DENCE	2/10 Embroiderers Guild of SA	A few letters regarding the Embroiderers Guild of SA	1958
2/11/1	2. CORRESPON- DENCE	2/11 Empire Club	Correspondence regarding the Empire Club (Durban Women's Club)	1951-1959
2/12/1	2. CORRESPON- DENCE	2/12 Federale Vroueraad/Federal Women Council	Correspondence regarding the Federal Women Council representing the Suid Afrikaanse Vroue Federasie (SAVF- Transvaal), Oranje Vroue Vereniging (OVV-Vrystaat), Afrikaanse Christelike Vroue Vereniging (ACVV-Kaapland), Natale Christelike Vroue Vereniging (NCVV-Natal), and Rhodesiese Christelike Vroue Vereniging (RCVV-Rhodesia)	1956-1957

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
2/13/1- 2/13/2	2. CORRESPON- DENCE	2/13 Federasie van Afrikaanse Kultuurvereniginge (FAK)	Correspondence regarding matters concerning the FAK	1931-1954
2/14/1- 2/14/3	2. CORRESPON- DENCE	2/14 Congratulations and Thanks	Correspondence congratulating persons with their birthdays or thanking them for items received	1951-1959
2/15/1	2. CORRESPON- DENCE	2/15 Functions	Correspondence regarding functions given by the Governor General	1952-1959
2/16/1	2. CORRESPON- DENCE	2/16 Grey Ladies Association	Two letters regarding the Grey Ladies Association	1951
2/17/1	2. CORRESPON- DENCE	2/17 Cape Historical and Museum Society	A few letters regarding the Cape Historical and Museum Society	1957-1958
2/18/1	2. CORRESPON- DENCE	2/18 Cape Town and District Association for the Deaf	Correspondence regarding the Cape Town Association for the Deaf	1956
2/19/1	2. CORRESPON- DENCE	2/19 Kerklike Afrikaanse Rolprent- Fotografiese Organisasie (KARFO)	Correspondence regarding KARFO Mother Movement	1951-1952
2/20/1	2. CORRESPON- DENCE	2/20 Nursery School Association of SA	Documentation regarding the Nursery School Association of SA	1951-1959
2/21/1	2. CORRESPON- DENCE	2/21 Klub Here Sewentien	A few letters regarding invitations to Klub Here Sewentien	1955
2/22/1	2. CORRESPON- DENCE	2/22 Krugergenootskap	A few letters regarding the Krugergenootskap	1955
2/23/1	2. CORRESPON- DENCE	2/23 Kruger Committee	Correspondence regarding matters concerning the Kruger Committee, inter alia the moving of the Kruger statue from Pretoria Station to the Pretoria Square	1934
2/23/2	2. CORRESPON- DENCE	2/23 Kruger Committee	Correspondence regarding matters concerning the Kruger Committee	1935
2/24/1	2. CORRESPON- DENCE	2/24 Maria van Riebeeck Klub	Correspondence regarding the Maria van Riebeeck Club	1951-1959
2/25/1	2. CORRESPON- DENCE	2/25 Marion Institute for Coloured People	A few letters regarding the Marion Institute Social Centre Cape Town	1951
2/26/1- 2/26/2	2. CORRESPON- DENCE	2/26 Monuments	Documentation regarding the Sentrale Volksmonumente Komitee	1935-1955
2/27/1	2. CORRESPON- DENCE	2/27 Nasionale Oorloggedenkstigting vir Gesondheid /National War Memorial Health Foundation	A few letters regarding the National War Memorial Health Foundation	1955

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
2/28/1	2. CORRESPONDENCE	2/28 National Party	Correspondence regarding matters concerning the National Party	1925-1950
2/28/2	2. CORRESPONDENCE	2/28 National Party	Circulars regarding National Party matters; program of action; program of principles of the National Party; draft resolutions for National Party congresses	1933-1958
2/29/1- 2/29/2	2. CORRESPONDENCE	2/29 National Council for the Care of Cripples in SA	Correspondence regarding matters concerning the National Council for the Care of Cripples in SA	1950-1959
2/30/1- 2/30/2	2. CORRESPONDENCE	2/30 National Council of Women of SA	Correspondence regarding matters concerning the National Council of Women of SA	1951-1959
2/31/1	2. CORRESPONDENCE	2/31 Natalse Christelike Vroue Vereniging (NCVV)	Correspondence regarding matters concerning the Natalse Christelike Vroue Vereniging	1951-1958
2/32/1	2. CORRESPONDENCE	2/32 Nederduits-Hervormde Sustersvereniging (NHSV)	A single letter regarding a congress of the Nederduits-Hervormde Sustersvereniging 18-21/3/1957	1957
2/33/1	2. CORRESPONDENCE	2/33 Olive Schreiner Beursfonds/Olive Schreiner Scholarship Committee	Correspondence regarding the Olive Schreiner Scholarship Fund	1954-1958
2/34/1	2. CORRESPONDENCE	2/34 Opera Society of SA	Correspondence regarding matters concerning the Opera Society of SA	1957-1959
2/35/1	2. CORRESPONDENCE	2/35 Oranje Vroue Vereniging	Correspondence regarding matters concerning the Orange Free State Women Society	1954-1958
2/36/1	2. CORRESPONDENCE	2/36 Parlementêre Vroueklub/Parliamentary Women's Club	Few letters regarding matters concerning the Parliamentary Women's Club	1956-1957
2/37/1	2. CORRESPONDENCE	2/37 Rand Women's Club	Few letters regarding matters concerning the Rand Women's Club	1951-1958
2/38/1	2. CORRESPONDENCE	2/38 Railways	Correspondence asking assistance in certain personal matters	1929-1933
2/39/1	2. CORRESPONDENCE	2/39 Citizens Housing League Utility Company	Correspondence regarding matters concerning the Citizens Housing League Utility Company	1956
2/40/1- 2/40/2	2. CORRESPONDENCE	2/40 SA Akademie vir Wetenskap en Kuns	Few letters regarding matters concerning the SA Academy of Science and Art	1946-1959
2/41/1	2. CORRESPONDENCE	2/41 SA Federasie van Sake en Beroepsvroue/SA Federation of Business	Correspondence regarding matters concerning business and professional women	1953-1959

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
		and Professional Women		
2/42/1	2. CORRESPONDENCE	2/42 SA Legion of the British Empire Service League	Correspondence regarding matters concerning the SA Legion of the British Empire Service League	1951-1955
2/43/1	2. CORRESPONDENCE	2/43 SA National Council for Child Welfare	Correspondence regarding matters concerning child welfare; report and short history of the Johannesburg Children's Home	1951-1959
2/44/1-2/44/4	2. CORRESPONDENCE	2/44 SA National Tuberculosis Association	Correspondence regarding matters concerning the SA National Tuberculosis Association	1951-1959
2/45/1	2. CORRESPONDENCE	2/45 SA Noodhulpliga	Correspondence regarding matters concerning the SA First Aid League; statute of the SA First Aid League	1951-1959
2/46/1	2. CORRESPONDENCE	2/46 SA Vrouefederasie	Correspondence regarding matters concerning the SA Women's Federation; history of the SA Women's Federation	1954-1958
2/47/1	2. CORRESPONDENCE	2/47 Transvaal Association of Girls Clubs and Youth Clubs	A few letters regarding the Transvaal Association of Girls Clubs and Youth Clubs	1951
2/48/1	2. CORRESPONDENCE	2/48 Transvaalse Vroue Sending Vereniging/Transvaal Women Mission Society	A few letters regarding the Transvaal Women Mission Society Congress, Lydenburg 20-23/11/1951	1951
2/49/1	2. CORRESPONDENCE	2/49 Invitations	Correspondence and cards inviting Mrs MM Jansen to various occasions	1949-1959
2/50/1	2. CORRESPONDENCE	2/50 Union of Jewish Women of SA	Correspondence on matters concerning the Jewish Women of SA	1951-1956
2/51/1	2. CORRESPONDENCE	2/51 SA Verpleegsters Vereniging/SA Nursing Association	Correspondence regarding matters concerning the SA Nursing Association and the SA Nurses Trust Fund	1951-1958
2/52/1	2. CORRESPONDENCE	2/52 Victoria League of SA	Invitations sent by the Victoria League to Mrs MM Jansen	1951-1959
2/53/1	2. CORRESPONDENCE	2/53 Voortrekker Movement	Correspondence regarding matters concerning the Voortrekkers and Pathfinder Movement (for Bantu boys)	1931-1959
2/53/2	2. CORRESPONDENCE	2/53 Voortrekker Movement	Correspondence and documentation regarding the	1931-1935

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
2/54/1	2. CORRESPONDENCE	2/54 Voortsettingsonderwys /Continuation Classes	Voortrekkers Correspondence on matters regarding the continuation classes in Natal	1929-1935
2/54/2	2. CORRESPONDENCE	2/54 Voortsettingsonderwys /Continuation Classes	Circulars issued by the SA Railways in connection with the continuation classes in Natal	1929-1930
2/55/1	2. CORRESPONDENCE	2/55 Vroue Hulpkomitee vir Hospitale/Women's Hospital Auxiliary	A few letters of invitation to meetings of the Women's Hospital Auxiliary	1951-1955
2/56/1	2. CORRESPONDENCE	2/56 Women Can Do It Exhibition	Documentation regarding the Women Can Do It Exhibition and Sale of Work Movement	1954-1955
2/57/1	2. CORRESPONDENCE	2/57 Vroue Landbouvereniging/Women's Agricultural Association	Correspondence regarding matters concerning the Women's Agricultural Association	1951-1957
2/58/1	2. CORRESPONDENCE	2/58 Vroue en Moederbeweging van die ATKV	Correspondence inter alia regarding fundraising and making of several tapestries for the Voortrekker Monument	1952-1959
2/59/1	2. CORRESPONDENCE	2/59 Wêreldbiddag vir Vroue/Women's World Day of Prayer	Correspondence regarding Women's World Day of Prayer	1951-1959
2/60/1	2. CORRESPONDENCE	2/60 Weavers' Guild	Few letters regarding the Weavers' Guild	1955-1957
2/61/1	2. CORRESPONDENCE	2/61 Women's Association of the Presbyterian Church of SA	A few letters regarding the Women's Association of the Presbyterian Church of SA	1951-1958
2/62/1	2. CORRESPONDENCE	2/62 Women's Aviation Association	A few letters asking Mrs MM Jansen to become the patron of the Women's Aviation Association	1958
2/63/1	2. CORRESPONDENCE	2/63 Women's Residential Club	Invitations to Mrs MM Jansen to visit the Women's Residential Club	1951-1952
3/1/1	3. SPEECHES, RADIO TALKS, AND MESSAGES	3/1 General	This file contains the following speeches by Mrs. MM Jansen: a) Kruger Day 1933; b) Radio talk on 28/5/1952 in connection with the campaign of mothers in support of KARFO (Kerklike Afrikaanse Rolprent Fotografiese Organisasie/Church Afrikaans Bioscope and Film Organisation) referring inter alia to concern about	1933-1955

FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
3/1/2	3. SPEECHES, RADIO TALKS, AND MESSAGES	3/1 General	<p>the youth and the state of affairs with respect to films and the influence of undesirable films; c) Message Voortrekkers 30/9/1952; d) Old age home Luckhoff 28/2/1953; e) Exhibition of National Costumes of Estonian Club, Cape Town 8/6/1954, referring to history of Estonian immigrants and their handcraft; f) Stone-laying SA Women Federation Building, 2/10/1954; g) Opening Poppy Fete organised by the Women's Auxiliary of the SA Legion, 4/11/1954; h) "Women Can Do It" exhibition, Johannesburg 25/11/1955, referring to prejudice against giving women the vote (1930) and equal rights for women; i) Opening of the Salvation Army's European Women's Home in Cape Town, 14/6/1955; j) Radio talk regarding Madagascar, 26/8/1955; k) Message "Paul Kruger van die Wieg tot die Graf"; l) Exhibition Weavers' Guild, Pretoria 29/10/1955; m) Radio talk regarding old furniture, Dec. 1955; n) Speech on 10/10/1955 regarding the memory of the Afrikaner women from Maria van Riebeeck till World War II, their suffering and their courage and the role they played in uplifting the country; o) Message as patroness of the SA Nursing Association, Oct. 1954</p> <p>This file contains inter alia the following speeches by Mrs. MM Jansen: a) Message for Voortrekker publication "Hou Koers" dd. 15/2/1956; b) Speech Women`s World Day of Prayer, 17/2/1956; c) Speech at the celebration of the 21st anniversary of the Foundation of the Cape Town Lad`s Hostel, 23/5/1956; d) Speech Jewish Women`s Club, Johannesburg</p>	1956-1959

FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
			16/10/1956, referring to welfare and charity work, role of women in SA society; e) Speech opening of Fete of the SA Nurses Trust Fund, Pretoria 1/12/1956; f) Speech annual exhibition "Treasures of the Cape", 4/3/1957, referring to historical buildings and art; g) Message exhibition of Irma Stern, 6/3/1957; h) Speech Parliamentary Women Club, 15/3/1957, regarding juvenile delinquency; i) Speech opening Martha Jansen Home, Pietermaritzburg 23/10/1957; j) Speech opening exhibition of still life and flower paintings arranged by Business and Professional Women`s Club, 19/2/1958; k) Speech meeting SA Federation of Business and Professional Women, Johannesburg 21/4/1958; l) Speech congress "Bond van Dienaresse", Pretoria 29/4/1958; m) Address National Council of Women of SA, Durban 6/6/1958; n) Speech National Council of Women of SA, 9/11/1958; o) Speech opening exhibition of paintings by well-known SA artists, 15/1/1959	
3/1/3	3. SPEECHES, RADIO TALKS, AND MESSAGES	3/1 General	This file contains several speeches and messages undated and in most cases without indication of where it was held, referring inter alia to family life, Afrikaner culture, the important role of women, etc.	n.d.
3/2/1	3. SPEECHES, RADIO TALKS, AND MESSAGES	3/2 National Council for the Care of the Cripples in SA	A number of speeches and radio broadcasts by Mrs MM Jansen on behalf of the Easter Stamp Fund of the National Council for the Care of the Cripples in SA and other fundraising efforts	1955-1958
3/3/1	3. SPEECHES, RADIO TALKS, AND MESSAGES	3/3 SA National Council for Child Welfare	A number of speeches and radio broadcasts by Mrs MM Jansen on behalf of the SA National Council for Child Welfare for fundraising	1952-1959
3/4/1	3. SPEECHES,	3/4 SA National	Speeches and radio broadcasts in	1952-1959

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
	RADIO TALKS, AND MESSAGES	Tuberculosis Association (SANTA)	connection with the Christmas Stamp Fund and other fundraising projects for SANTA as well as projects concerning SANTA	
3/5/1	3. SPEECHES, RADIO TALKS, AND MESSAGES	3/5 SA First Aid League	Speeches and radio broadcasts in connection with matters concerning the SA First Aid League	1956-1958
4/1/1	4. ARTICLES AND MANUSCRIPTS	4/1 General	Newspaper and other articles regarding the Governor-General's garden party, Mrs MM Jansen as person, Baker House, etc.	1957-1958
5/1/1-5/1/2	5. NOTES	5/1 General	Miscellaneous notes on various matters	1951-1959
5/2/1	5. NOTES	5/2 Biographical Notes	Miscellaneous biographical notes	1951-1959
5/3/1	5. NOTES	5/3 Kontroleur van die Huishouding/Comptroll er of the Household	Notes by the Comptroller of the household on matters that need attention	1951-1953
6/1/1	6. REPORTS AND MEMORANDUM	6/1 General	This file contains inter alia reports of the following institutions: SA National Council for the Blind, National Council for the Care of Cripples in SA, Transvaal Association of Girls Clubs and Youth Clubs, Ladies Benevolent Society, Cape Town and Suburban Clothing Guild, Dominican-Grimley School for Deaf European Children, Cape Peninsula Welfare Organisation for the Aged, Maitland Cottage Home Society, Johannesburg Children`s Home, "Delwerye Noodlenigings Komitee", Congress National Women`s Party, Archives Commission; claims for losses against the Voortrekker Monument Inauguration Committee	1920-1958
6/1/2	6. REPORTS AND MEMORANDUM	6/1 General	This file contains memorandum regarding inter alia adult education courses, Luckhoff House, Nursery School Association of SA, Martha Jansen House Pietermaritzburg, Rand Women's Club, trade unionism and communism in SA, disposal of magisterial court records, Afrikaanse Nasionale Kultuurraad, piecework system of	n.d.

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
6/2/1	6. REPORTS AND MEMORANDUM	6/2 Foreign Reports	SA Railways Information regarding inter alia Australia, Basutoland, Belgium, Betsjoeanaland, Egypt, Canada, Netherlands, Rhodesia, SWA, Swaziland	n.d.
6/3/1	6. REPORTS AND MEMORANDUM	6/3 Federasie van Afrikaanse Kultuurvereniginge (FAK)	Report of the Executive Council of the FAK, 1931	1929-1934
6/4/1	6. REPORTS AND MEMORANDUM	6/4 Nursery School Association of SA	Reports regarding the Nursery School Association of SA	1953-1958
6/5/1	6. REPORTS AND MEMORANDUM	6/5 Kruger Committee	Programme of the Kruger Festival, 1934	1933-1934
6/6/1	6. REPORTS AND MEMORANDUM	6/6 National Party	Reports regarding the National Party Transvaal, 1934 and 1937	1934-1947
6/7/1	6. REPORTS AND MEMORANDUM	6/7 National Council for the Care of Cripples in SA	Reports regarding the National Council for the Care of Cripples in SA, 1949-1950 and 1958	1949-1958
6/8/1	6. REPORTS AND MEMORANDUM	6/8 Railways	Reports regarding inter alia housing of European Railway workers in Natal	1929-1930
6/9/1	6. REPORTS AND MEMORANDUM	6/9 Citizens' Housing League Utility Company	Annual report of the Citizens' Housing League Utility Company, 1955	1955
6/10/1	6. REPORTS AND MEMORANDUM	6/10 SA Legion of the British Empire Service League	Annual report of the Women's Hospital Auxiliary, 1954	1954
6/11/1	6. REPORTS AND MEMORANDUM	6/11 SA National Council for Child Welfare	Annual reports of the SA National Council for Child Welfare; Child Welfare Society Pretoria; Society for the Protection of Child Life Cape Town; a short history of the Johannesburg Children's Home	1949-1959
6/12/1	6. REPORTS AND MEMORANDUM	6/12 SA National Tuberculosis Association (SANTA)	Reports regarding SANTA and the SA Christmas Stamp Fund	1950-1959
6/13/1	6. REPORTS AND MEMORANDUM	6/13 Nurses Association	Reports regarding inter alia the SA Nurses Trust Fund	1949-1955
6/14/1	6. REPORTS AND MEMORANDUM	6/14 Continuation Classes	Report regarding the railway continuation classes	1930-1936

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
7/1/1-7/1/2	7. PERSONAL DOCUMENTS	7/1 General	Weekly programmes of the Governor-General and Mrs MM Jansen	1951-1959
7/1/3-7/1/4	7. PERSONAL DOCUMENTS	7/1 General	Travel programme	1951-1959
7/1/5	7. PERSONAL DOCUMENTS	7/1 General	Programme of visitors to the Governor-General	1954-1956
7/1/6	7. PERSONAL DOCUMENTS	7/1 General	General notices	1953-1959
7/1/7-7/1/11	7. PERSONAL DOCUMENTS	7/1 General	Notices of appointments	1951-1959
7/1/12	7. PERSONAL DOCUMENTS	7/1 General	Addresses given to Mrs MM Jansen by various organisations	1951-1958
7/1/13	7. PERSONAL DOCUMENTS	7/1 General	Financial statements	1919-1959
8/1/1	8. CONSTITUTIONAL DOCUMENTS	8/1 General	Constitutional documents regarding inter alia the National Party, United SA National Party, SA National Council of Child Welfare, SA Legion: Women Auxiliary, Voortrekkers, Boy Scouts, National Workers League of SA (Brown Shirts), National Women`s Party, Vryheidsbond (Freedom League)	n.d.
9/1/1	9. PETITIONS AND REQUESTS	9/1 General	Requests from voters asking Mrs MM Jansen to stand as parliamentary candidate for the National Party	1932-1934
10/2/1	10. INFORMATION DOCUMENTS	10/2 SA National Council for Child Welfare	Leaflets and circulars regarding the SA National Council for Child Welfare sent to Her Excellency Mrs MM Jansen	1926-1946
11/1/1-11/1/4	11. MANUALS AND PROGRAMMES	11/1 General	Programmes of appointments and functions to be attended by Her Excellency Mrs MM Jansen	1951-1959
11/1/5-11/1/7	11. MANUALS AND PROGRAMMES	11/1 General	Programmes and duties of staff during certain functions	1951-1959
11/1/8	11. MANUALS AND PROGRAMMES	11/1 General	Manual regarding official invitations	n.d.
11/1/9	11. MANUALS AND PROGRAMMES	11/1 General	Ceremonial of His Excellency's proceeding to Parliament, 18/1/1957	1957
11/1/10	11. MANUALS AND	11/1 General	Manual regarding the Voortrekkers	1951

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FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
12/1/1- 12/1/4	PROGRAMMES 12. MISCELLANEOUS DOCUMENTS	12/1 General	Christmas cards	1931-1950; 1959
12/1/5	12. MISCELLANEOUS DOCUMENTS	12/1 General	Miscellaneous programmes	1933-1959
12/1/6	12. MISCELLANEOUS DOCUMENTS	12/1 General	Miscellaneous lists	1928-1959
12/1/7	12. MISCELLANEOUS DOCUMENTS	12/1 General	Guest lists	1951-1959
12/1/8	12. MISCELLANEOUS DOCUMENTS	12/1 General	Menus	1951-1955
12/1/9	12. MISCELLANEOUS DOCUMENTS	12/1 General	Recipes	n.d.
12/1/10	12. MISCELLANEOUS DOCUMENTS	12/1 General	Songs	n.d.
13/1/1	13. PUBLICATIONS	13/1 General	Behrmann, Flora. Culture in the home. Johannesburg: n. pub., 1955; Steyn, H.M.M. Die regte van getroude vroue. Johannesburg: Nasionale Vroueraad van Suid-Afrika, n.d.; SA Legioen van die Britse-Ryk Diens Verbond. Die SA Legioen van die BRDV Kaapstad: SA Legioen, 1945; Jewish Affairs, Vol. 6, No. 5, May 1951; Klerewerker, Vol. 1, No. 4, April 1937; SA Nuus vir Dowes, July 1956; Die Leer Gimnasium (brochure), 1958	1937-1958
13/1/2	13. PUBLICATIONS	13/1 General	Lucas, F.A.W. SA as she might be. Johannesburg: Central News Agency, Ltd., n.d.; Educational Gazette of the Province of the Cape of Good Hope. Vol. XLIX, No. 21, September 1950; Listen. A journal for better living, Vol. 5, No. 3 and No. 4, July-December 1952; Naweekpos, March 1958; St. John`s Ambulance Brigade	1950-1958

FILE NO	SERIES	SUB-SERIES	DESCRIPTION	DATES
13/1/3	13. PUBLICATIONS	13/1 General	Newsletter, December 1950; The Cape Technical College: Prospectus of the Evening School of Commerce, 1951 Die Kampvegter/The Tribune, Vol. XLV, No. 2, April-June 1958; The Path and Daily Help. Vol. 3, No. 8 and No. 9, April-May 1951; The PLA Monthly, No. 305, March 1951	1951-1958
13/2/1	13. PUBLICATIONS	13/2 Algeria	Algerian Government. Algeria: Here live side by side 9,500,000 French citizens. Paris: Algerian Government, n.d.; Algerian Government. Essential notions about Algeria. Paris: Algerian Government, n.d.	n.d.
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13/4/1	13. PUBLICATIONS	13/4 Boy Scouts and Girl Guide Movement	Baden-Powell, Robert. Padvinding vir meisies. London: Longmans, Green & Ko. Bpk., 1927; Boy Scouts Association. Character training outside school hours. London: Boy Scouts Association, n.d.; Boy Scouts Association. Is scouting military? A reply. London: Boy Scouts Association, n.d.; Boy Scouts Association. A lively faith. London: Boy Scouts Association, n.d.; Boy Scouts Association. The presentation of a Rover Scout. London: Boy Scouts Association, n.d.; Boy Scouts Association. Public schools and social service. London: Boy Scouts Association, n.d.; Boy Scouts Association. Rover Scouts: what they are. London: Boy Scouts Association, n.d.; Boy Scouts Association. Scouting and education. London: Boy Scouts Association, n.d.; Boy Scouts Association. The training of the Boy Scout in body, mind and spirit. London: Boy Scouts Association,	1927

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13/5/1	13. PUBLICATIONS	13/5 Egypt	News from Egypt, November 1955- August 1956	1955-1956
13/5/2	13. PUBLICATIONS	13/5 Egypt	Christians, Jews, Moslems of the world: search your souls! (no imprint); Egypt: the hub of the Middle East. Cairo: The Egyptian Gazette, n.d.; Egypt: Information Department. A Christmas message. Cairo: Information Department, n.d.; Egypt: Information Department. High Dam. Cairo: Information Department, n.d.; Le Conseil Permanent pour Les services publics. Cairo: n. pub., n.d.; This is Israel's record. (no imprint); Egypt, winter, 1951-1952; Egypt Travel Magazine, No. 22 and No. 23, May-June 1956; Middle East Recorder, 20 June 1955; Proche Orient, Near East: Monthly Review, Vol. 1, No. 3 and No. 6, May-September 1952	1951-1956
13/6/1	13. PUBLICATIONS	13/6 France	Courrier de France, No. 36-No. 150, August 1951-June 1956	1951-1956
13/6/2	13. PUBLICATIONS	13/6 France	Courrier de France, No. 151-162, July-December 1956	1956
13/6/3	13. PUBLICATIONS	13/6 France	Courrier de France, No. 163-213, February 1957-October 1959	1957-1959
13/7/1	13. PUBLICATIONS	13/7 Holland	Holland: Economic Information Service. Holland today in 48 pages. The Hague: Economic Information Service, n.d.	n.d.
13/8/1	13. PUBLICATIONS	13/8 Canada	Fact sheets, 1948-1949	1948-1949
13/9/1	13. PUBLICATIONS	13/9 KARFO	Karfo. Karfo Moedersdagveldtog. Pretoria: Aurora Drukpers, 1952; Karfo. Die Kerklike Afrikaanse Rolprent- en Fotografiese Organisasie. Johannesburg: Karfo,	1950-1952

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13/11/1	13. PUBLICATIONS	13/11 National Women Council of SA	NCW News, Vol. 16, No. 6-Vol. 20, No. 9, January 1951-April 1955	1951-1955
13/12/1	13. PUBLICATIONS	13/12 Legal Publications	Wet tot Wysiging van die "Precious and Base Morals Act, 1908" (Tvl.) en van ander in die Unie geldende wette op minerale en van die "Townships Amendment Act, 1908" (Tvl.), No. 36, 1934; Wetsontwerp om voorsiening te maak vir die terzijdezetting van woon- en bezigheidswijken in stadsgebieden voor zekere klassen van persone (A.B. 41 - 1924); Wetsontwerp om Unie nasionaliteit te bepaal en om voorsiening te maak vir 'n nasionale vlag van die Unie van SA (A.B. 52 - 1927); Wetsontwerp om voorsiening te maak vir die verklaring van die Status van die Unie van SA, vir sekere bykomstige wysigings van die SA Wet, 1909, en vir die aanneming van sekere gedeeltes van die Statuut van Westminster, 1931 (A.B. 48 -1934); Wetsontwerp om voorsiening te maak vir die Dade van die Koning as Hoof van die Uitvoerende Mag van die Unie, die gebruik van Koninklike seëls in verband daarmee en die verlening van sekere bevoegdhede aan publieke persone en liggame in die Unie	1934

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13/13/1	13. PUBLICATIONS	13/13 Southern Rhodesia	(A.B. 50 - 1934); Kiesersregistrasievorms, n.d. Southern Rhodesia: Public Relations Department. Southern Rhodesia: facts and figures for the immigrant. Glasgow: Public Relations Department, n.d.	n.d.
13/14/1	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, November 1955-January 1956	1955-1956
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13/14/3	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, February- March 1956	1956
13/14/4	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, April-May 1956	1956
13/14/5	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, May-July 1956	1956
13/14/6	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, August- September 1956	1956
13/14/7	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, October- November 1956	1956
13/14/8	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, November 1956-January 1957	1956-1957
13/14/9	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, January-April 1957	1957
13/14/10	13. PUBLICATIONS	13/14 United States of America	United States Information Service: Daily Wireless News, April- November 1957; America Reports, 1958; Murray, Alan. USA at a glance. n. pl., Publication Service, Inc., 1955	1955-1958
13/15/1	13. PUBLICATIONS	13/15 Elections and Politics	Blanke beskawing in Suid-Afrika ernstig bedreig (no imprint); Herenigde Nasionale Party. Steun vir apartheid. Pretoria: HNP, n.d.; Malan, D.F. Is die ooreenkoms verbreek? Kaapstad: Nasionale	1947

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13/16/1	13. PUBLICATIONS	13/16 Nursing	SA Verpleegsterstydskrif, December 1951-March 1954	1951-1954
13/17/1	13. PUBLICATIONS	13/17 Voortrekkers	"Voortrekkers" kongres. Bloemfontein: Nasionale Pers Beperk, 1931; Hiena-Nuus. Jan Lombard Kommando, No. 13, September 1952	1931-1952
A1-A2	ANNEXURE A: CLIPPINGS		Newspaper clippings covering various subjects	1928-1935; 1951-1958