

University Access Programme South Campus, Bloemfontein 2018

Information booklet on application procedure, dates, and fees



This University Access Programme is very popular, and we can only enrol a limited number of students for each course combination.

IMPORTANT: Apply before or on 30 November 2017

T: 051 505 1201 | E: accessinfo@ufs.ac.za | www.ufs.ac.za

 UFSUV |  UFSweb |  UFSweb

*Inspiring excellence. Transforming lives.
Inspireer uitnemendheid. Verander lewens*

UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA



REASON FOR THIS PROGRAMME

Welcome to the University Access Programme [UAP]. We introduced this programme in 1992 to assist many deserving students who do not meet our admission requirements due to imbalances in the school system. Since the programme began in 1993, degrees were awarded to 4 182 UAP students, including:

- **370 honours degrees,**
- **39 master's degrees, and**
- **9 MB ChB degrees**
- **2 PhDs degrees**



During your access year, you will get more than just academic information. We address a wider scope of needs to help you prepare for higher-education studies.

“Education is the most powerful weapon which you can use to change the world”

“A winner is a dreamer who never gives up”

Nelson Mandela

UNIVERSITY ACCESS PROGRAMME,
SOUTH CAMPUS BLOEMFONTEIN

Direct correspondence and inquiries to:



The Programme Director
University Access Programme, South Campus
P O Box 339
Bloemfontein
9300



051 – 505 1201/051 – 505 1362



accessinfo@ufs.ac.za

Physical Address:

University Access Programme
South Campus
O.R Tambo Road
Room B010
Bloemfontein
(*See route map on p.12)

The South Campus office will close for the December holidays on
8 December 2017 and will reopen on **8 January 2018**

Office Hours (Monday to Friday)

08:30 - 13:00

14:00 - 15:30

FIRST COME, FIRST SERVED!

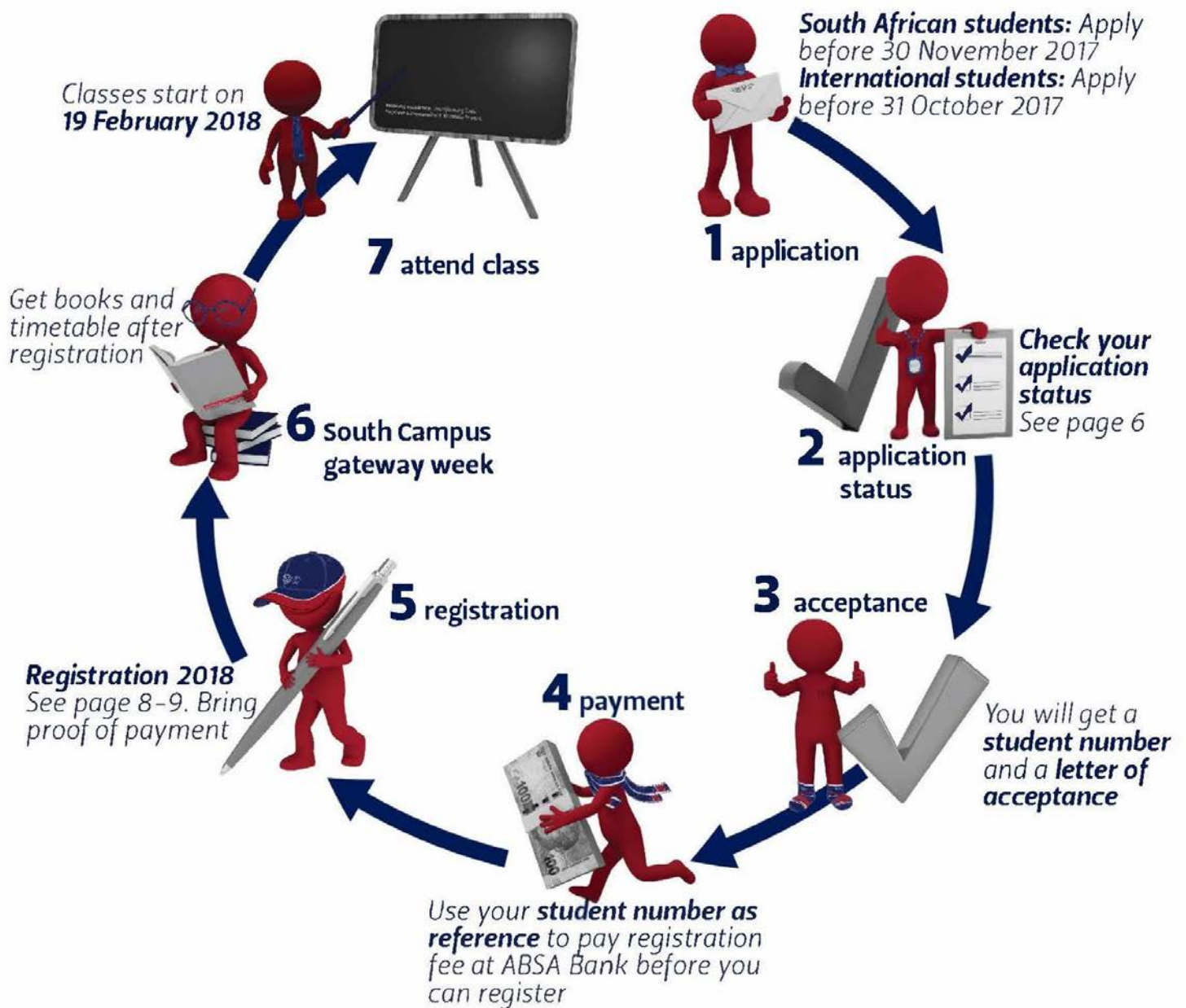
**This University Access Programme is very popular, and we can
only enrol a limited number of students**

**IF A COURSE COMBINATION HAS REACHED CAPPED NUMBERS
BEFORE CLOSING DATE, WE CANNOT ACCOMMODATE MORE
STUDENTS IN THAT COURSE COMBINATION**

REMEMBER:

Your application forms must reach the UAP office on or before Thursday,
30 November 2017

Become a University Access Programme Student in 7 steps



UNIVERSITY ACCESS PROGRAMME AND FEES

STEP 1: APPLY

1.1 Study options and course fees (You can only choose ONE study option from 1.1 – 4.2)

Remember: Course fees are subject to change – this is an estimate.

Option 1: Higher Certificate in Economic and Management Sciences	Course Fees
1.1 BCom. Grade 12 Mathematics at level 3 (40%) required	± R25 000
1.2 BAdmin. No Mathematics required	± R24 000
Option 2: Higher Certificate in Humanities	
2.1 Communication Studies and Psychology	± R30 000
2.2 Communication Studies and Sociology	± R29 000
2.3 Communication Studies and Anthropology	± R28 000
2.4 Psychology and Sociology	± R29 000
2.5 Political Sciences and Psychology	± R30 000
2.6 Political Science and Sociology	± R29 000
Option 3: University Access Programme – Education	
3.1 Primary Teaching (Foundation and Intermediate Phase)	± R16 000
Option 4: University Access Programme - Natural Sciences	
4.1 Chemistry & Mathematics	± R29 000
4.2 BAgric (Agriculture)	± R30 000

1.2 ADMISSION

Do you meet the requirements?

1.2.1 Admission Requirements

If you have completed your National Senior Certificate (NSC) you must comply with the following admission requirements:

- **A National Senior Certificate (NSC)** or National Certificate Vocational (NCV L4)
- **4 subjects** with a minimum achievement level of 3 (40%-49%).

- University of the Free State (UFS) **minimum Admission Point (AP) of:**
 - 18 for the Higher Certificate (Humanities and Economic and Management Sciences).
 - 20 for the University Preparation Programmes (Natural Sciences and Education).



- **Language of instruction:** (English or Afrikaans) – minimum achievement level of 3 (40%) for all the options.
- **Economic & Management Sciences, BCom:** You need a minimum achievement level of 3 (40%) for Mathematics to study in this option.
- **Economic & Management Sciences, BAdmin:** You do not need Mathematics to study in this option. The duration for this course is 4 years. (VERY IMPORTANT: You will not be allowed to change to a BCom programme).
- **Natural Sciences:** You need a minimum AP score of 20, and an achievement level of 3 (40%) for Mathematics and Life Sciences OR Physical Sciences to study in this option. (NCV) not applicable for this option.
- **BAgric Agricultural Sciences:** You need a minimum achievement level of 2 (30%) for Mathematics OR a minimum achievement level of 5 (60%) for Mathematical Literacy to study in this option.
- **Contact Mr. Chwaro Shuping for study advice:**
 - Telephone : 051 505 1430
 - Email : shupingcn@ufs.ac.za

Calculation of Admission Point (AP): Use the following to calculate the AP score of your final matric results.

NSC		7 (80-89%)	6 (70-79%)	5 (60-69%)	4 (50-59%)	3 (40-49%)	2 (30-39%)	1 (-29%)
UFS	8 (90-100%)	7 (80-89%)	6 (70-79%)	5 (60-69%)	4 (50-59%)	3 (40-49%)	2 (30-39%)	-
AP	8	7	6	5	4	3	2	-

You **ONLY** score 1 point if you achieve a level 5 (60%) for **Life Orientation**

1.2.2 Include the following information in your application:

- Completed and signed university application form.
- One copy of your identity document (or passport for non-South African students).
- One copy of parent/guardian identity document, if you are 17 years or younger.



- One copy of your National Senior Certificate or National Certificate Vocational (Level 4) or official advice of matriculation results.
- If you are currently in Grade 12: One certified copy of your June results.

You will receive an SMS after your application has been processed.

FIRST COME FIRST SERVED! APPLY BEFORE 30 November 2017!
This University Access Programme is very popular, and we can only enrol a limited number of students.

Remember: Course fees are subject to change

STEP 2: APPLICATION STATUS

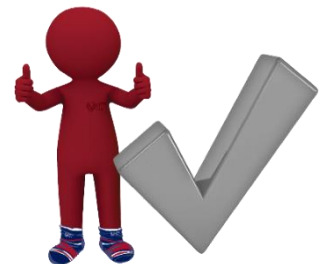
Check your application status.

How to check your application status:

- You will get an SMS with a password and link to track your application status.
- Click on the link and follow the steps to check your admittance.

STEP 3: ACCEPTANCE

- If your application is successful, we will send you a student number on an acceptance letter via the communication method you picked on the application form.



STEP 4: PAYMENT FOR REGISTRATION

Payment procedure if you have been accepted.

4.1 South African students: Payment procedure

You must pay approximately R7 500 registration fee **before 22 January 2018** to register.

You may only register if:

- you can show us proof of payment of R7 500, OR
- proof of bursary letter, OR

- approved loan documents when you come to the Madiba Hall, South Campus.

PAY THE REGISTRATION FEE BEFORE 22 JANUARY 2018

You must deposit R7 500 registration fee at:

1. Bank: ABSA Bank
2. Credit: University of the Free State
3. Account number: 1570 151 688
4. Dep. reference: **Fill in 100, directly followed by your student number (ex. 1002009333444).**

DO NOT USE YOUR ID NUMBER PLEASE.

- **All fees payable will be confirmed in the acceptance letter. The mentioned fees are working estimates.**
- **Please note the registration fee does not include residence fee. Contact Housing and Residence for further details. (See Page 11)**

4.2 International students: Payment procedure

You must pay approximately R30 500 registration fee **before 22 January 2018** to register.

You may only register if:

- you can show us proof of payment of R30 500
- proof of bursary letter
- approved loan documents when you come to the Madiba Arena Hall, South Campus.



PAY THE REGISTRATION FEE BEFORE 22 JANUARY 2018

You must deposit R30 500 registration fee at:

1. Bank: ABSA Bank
2. Credit: University of the Free State
3. Account number: 1570 151 688
4. Dep. reference: **Fill in 100, directly followed by your student number (ex. 1002009333444)**

DO NOT USE YOUR PASSPORT NUMBER PLEASE

- All fees payable will be confirmed in the acceptance letter. The mentioned fees are working estimates.
- Please note the registration fee does not include residence fee. Contact Housing and Residence for further details. (See Page 11)

STEP 5: REGISTRATION

5.1 Registration day: 2018

- If your application was successful and you paid the registration fee into the university's ABSA bank account, **you must report to the Madiba Hall, South Campus for registration according to the information on this page 8, 9 and 10.**



Registration at the South Campus Madiba Hall

<p>29 January 2018 08.30 – 16.00</p>	<p><u>The Humanities</u></p>	<ul style="list-style-type: none"> • Communication Studies; Anthropology • Psychology; Sociology • Communication Studies; Psychology • Communication Studies; Sociology • Political Sciences; Psychology • Political Sciences; Sociology <p>International students will only register on 2 February 2018</p>
<p>30 January 2018 08.30 – 16.00</p>	<p><u>Natural and Agricultural Sciences</u></p>	<ul style="list-style-type: none"> • Chemistry/Mathematics Combination. • BAgric <p>International students will only register on 2 February 2018</p>
<p>31 January 2018 08.30 – 16.00</p>	<p><u>Economic and Management Sciences</u></p>	<ul style="list-style-type: none"> • BCom. • BAdmin. <p>International students will only register on 2 February 2018</p>

1 February 2018 08.30-16.00	<u>Education</u>	<ul style="list-style-type: none"> • Primary Teaching Option International students will only register on 2 February 2018
2 February 2018 08.30 – 16.00	<u>All International Students</u>	<ul style="list-style-type: none"> • All study options
12-16 February 2018	<u>South Campus Gateway Week</u> : Details will be available during registration days.	

Bring the following on Registration day:

South African students must bring the following documents with on registration day:

- Proof of payment or the official letter of financial aid (bursary or loan).
- The letter you received by post/email or an SMS, notifying you that you were successful to register for the Access Programme.

International students must bring the following documents with on registration day:

- Proof of payment or the official letter of financial aid (bursary or loan).
- The letter you received by post/email or an SMS, notifying you that you were successful to register for the Access Programme.
- A valid study permit
- A certified copy of your passport
- A letter/proof of Comprehensive Medical Insurance, for the duration of your studies, registered at the South African Medical Council

If you fail to submit these documents on registration day, your registration will not be processed.

- No late payments will be allowed after your registration day.

5.2 Gateway Week: South Campus

If you have registered, you **MUST** attend the South Campus Gateway Week.

- Ensure that you have your gateway programme with you which you will receive during registration.

Your parents/guardians must attend the South Campus Welcoming with you on 16 February 2018 at the Madiba Hall, UFS South Campus at 08:30. Please be seated 15 minutes before.

SOUTH CAMPUS GATEWAY WEEK IS COMPULSORY FOR ALL REGISTERED STUDENTS

STEP 6: GET BOOKS

6.1 Books and study material

- The Access Resource Centre will hand out books, according to the gateway programme.
- **Bring your proof of registration and ID document to collect the books for your course.**



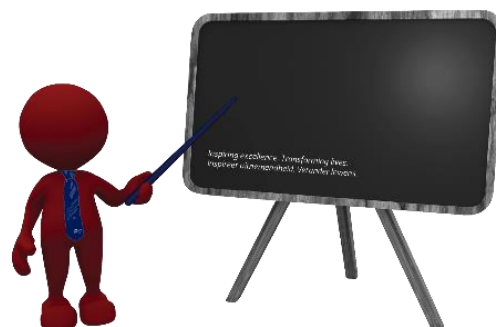
6.2 Course and book fees

- Please note that the course fees **are subject to change**.
- The university will add book and study guide fees **to your student account** during April and August 2018.
- If you have received your books and study material and wish to cancel your studies and return them, **we will not be able to refund you**.

STEP 7: CLASS ATTENDANCE

Classes start on:

19 February 2018



ADDITIONAL INFORMATION

1. South Campus accommodation

- Limited residence accommodation on Campus (250 students) is available. If you want South Campus residence accommodation, **apply before 30 September 2017.**
- Please note that you have to send the application form directly to the Housing and Residence Affairs, Mr. Hein Badenhorst on the following details:

 051 401 2602




badenh@ufs.ac.za

- The Access Programme office does NOT deal with residence application information.

2. Private accommodation

If you would like private accommodation, please enquire at “**KPA PRIVATE STUDENT ACCOMMODATION**”:

 051 – 4112600

- Please note that KPA student accommodation offers private accommodation off-campus. You will need transport to travel to the South Campus.
- There is a daily bus service between Bloemfontein Campus and South Campus on specific times. The distance between the two campuses is about 44 kms (return).

3. Transport to and from South Campus

- Please note that there is daily transport for students living in and around the Bloemfontein Campus on weekdays that does return trips to the South Campus.
- **You need to fill in the indemnity form to use the bus.** Please ask for the indemnity form during registration in 2018. **The cost of the bus service will be communicated to all students at the South Campus welcoming session on the 16 February 2018.**

MAP TO GET TO THE SOUTH CAMPUS



First-come First-serve!

We can only take in a limited number of students for each subject combination

Important dates to remember

Successful applicants to the following courses must report for registration at the Registration venue, South Campus from 08:30 – 16:00

The Humanities | 29 January 2018 | 08.30 – 16.00

- Communication Studies; Anthropology
- Psychology; Sociology
- Communication Studies; Psychology
- Communication Studies; Sociology
- Political Sciences; Psychology
- Political Sciences; Sociology

International students will only be registered on 2 February 2018

Natural and Agricultural Sciences | 30 January 2018 | 08.30 – 16.00

- Chemistry/Mathematics Combination.
- BAgric

International students will only be registered on 2 February 2018

Economic and Management Sciences | 31 January 2018 | 08.30 – 16.00

- BCom.
- BAdmin.

International students will only be registered on 2 February 2018

Education | 1 February 2018 | 08.30–16.00

- Primary Teaching

International students will only be registered on 2 February 2018

All International Students | 2 February 2018 | 08.30 – 16.00

- All study options

South Campus Gateway Week | 12–16 February 2018

Details will be available during registrations.

12 – 16 February 2018: BOOKS AND STUDY MATERIAL will be handed out to students who can show official proof of registration.

19 February 2018: CLASSES START.

Your application form must reach the South Campus office,
before 12:00 on the morning of:

30 November 2017

If a course combination is full before the closing date, we cannot accommodate more students in that course combination.