

University Access Programme

Motheo TVET College, Bloemfontein 2018

Information booklet on application procedure, dates, and fees,
presented at Motheo TVET College, Bloemfontein



This University Access Programme is very popular, and we can only enrol a limited number of students for each course combination.

IMPORTANT: Apply before or on 30 November 2017

T: 051 505 1353 | E: accessinfo@ufs.ac.za | www.ufs.ac.za

UFSUV | UFSweb | UFSweb

*Inspiring excellence. Transforming lives.
Inspireer uitnemendheid. Verander lewens*

UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA



REASON FOR THIS PROGRAMME

Welcome to the University Access Programme [UAP]. We introduced this programme in 1992 to assist many deserving students who do not meet our admission requirements due to imbalances in the school system. Since the programme began in 1993, degrees were awarded to 4 182 UAP students, including:

- 370 honours degrees,
- 39 master's degrees, and
- 9 MB ChB degrees
- 2 PhDs degrees



During your access year, you will get more than just academic information. We address a wider scope of needs to help you prepare for higher-education studies.

“Education is the most powerful weapon which you can use to change the world”

“A winner is a dreamer who never gives up”

Nelson Mandela

UNIVERSITY ACCESS PROGRAMME AT MOTHEO TVET COLLEGE

Direct correspondence and inquiries to:



The Programme Co-ordinator
University Access Programme
Motheo TVET College, Bloemfontein Campus
Private Bag X20509
Bloemfontein
9300



051 406 9473



086 247 7056

Physical Address:

University Access Programme [UAP]
Motheo TVET College, Bloemfontein Campus
Corner of St Georges and Aliwal Street
Bloemfontein
9300

Contact person

Ms Mankone Tebele

The UAP Office at Motheo TVET College opens on **8 January 2018**. We can only help you with your application during these times: (Monday to Friday):

Monday–Thursday:	09:00–13:00
	14:00–15:00
Friday:	09:00–12:00

FIRST COME, FIRST SERVED!

This University Access Programme is very popular, and we can only enrol a limited number of students

**IF A COURSE COMBINATION HAS REACHED CAPPED NUMBERS BEFORE
CLOSING DATE, WE CANNOT ACCOMMODATE MORE STUDENTS IN THAT
COURSE COMBINATION**

REMEMBER:

Your application forms must reach the UAP office on or before Thursday,
30 November 2017

STEP 1: APPLICATION – University of the Free State

**Information about the University of the Free State courses in the UAP
(Pages 5-8)**

(Students with a minimum AP scores of 18)

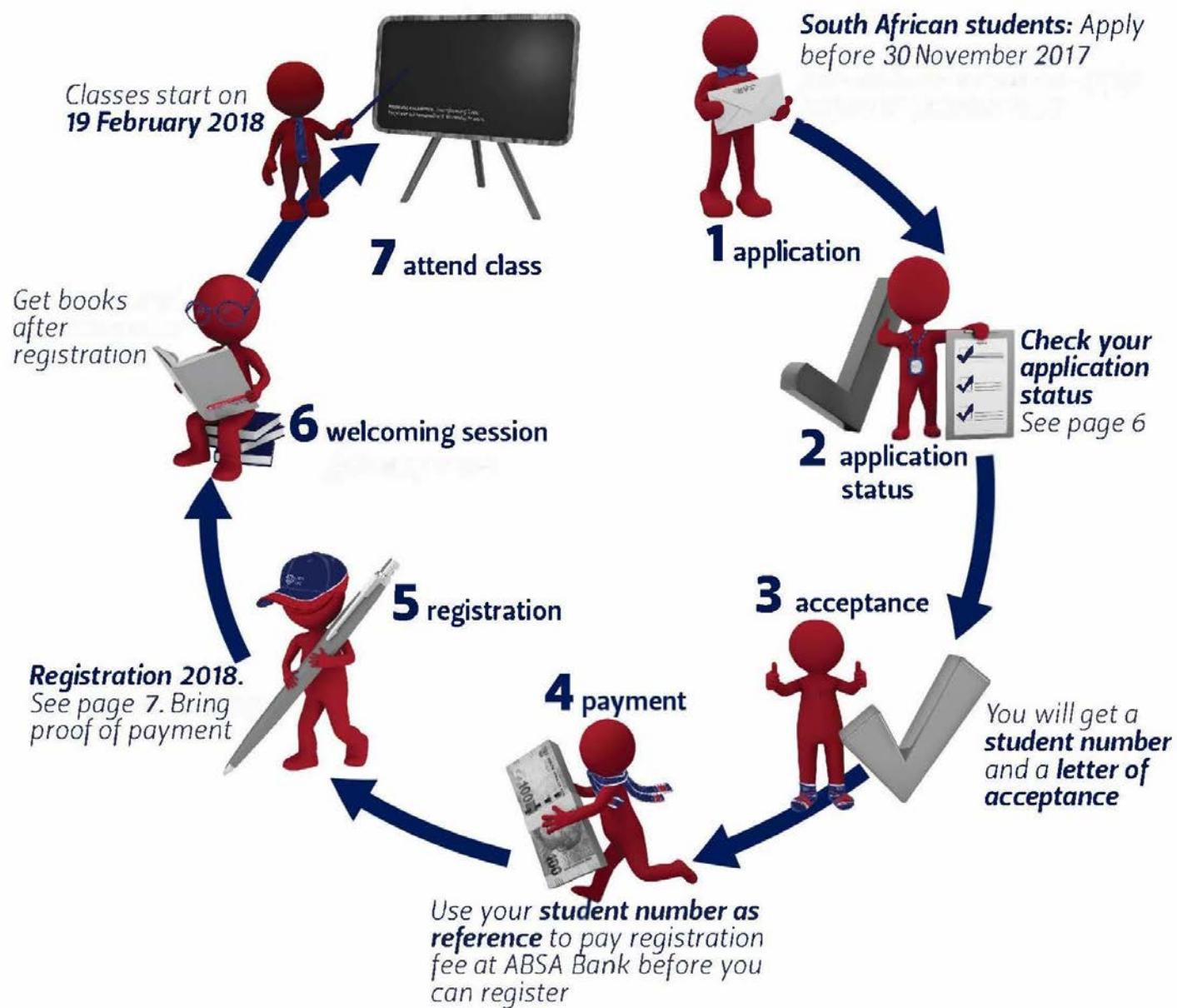
Registration fee:	R7 500
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Before you can register on 1 February 2018, you must pay the following amount into the ABSA account below:

University subjects:

UFS ABSA account:	R7 500
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Become a University Access Programme Student in 7 steps



SECTION A: UNIVERSITY ACCESS PROGRAMME AND FEES

STEP 1: APPLY

1.1 Study options and course fees (You can choose only ONE study option from 1.1 – 1.2)

Remember: Course fees are subject to change – this is an estimate.

Option 1: Higher Certificate in Economic and Management Sciences	Course Fees
1.1 B.Com. Grade 12 Mathematics at level 3 (40%) required.	± R25 000
1.2 B.Admin. No Mathematics required.	± R24 000

1.2 ADMISSION

Do you meet the requirements?

1.2.1 Admission Requirements

If you have completed your National Senior Certificate (NSC) you must comply with the following admission requirements:

- **A National Senior Certificate (NSC) or National Certificate Vocational (NCV L4)**
- **4 subjects** with a minimum achievement level of 3 (40%-49%).
- University of the Free State (UFS) **minimum Admission Point (AP) of 18.**
- **Language of instruction:** (English or Afrikaans) – **minimum** achievement level of 3 (40%) for all the options.
- **Economic & Management Sciences, BCom:** You need a **minimum** achievement level of 3 (40%) for Mathematics to be able to study in this option.
- **Contact Mr. Chwaro Shuping for study advice:**
 - Telephone : 051 505 1430
 - Email : shupingcn@ufs.ac.za



Calculation of Admission Point (AP): Use the following to calculate the AP score of your final matric results.

NSC		7 (80-89%)	6 (70-79%)	5 (60-69%)	4 (50-59%)	3 (40-49%)	2 (30-39%)	1 (-29%)
UFS	8 (90-100%)	7 (80-89%)	6 (70-79%)	5 (60-69%)	4 (50-59%)	3 (40-49%)	2 (30-39%)	-
AP	8	7	6	5	4	3	2	-

You ONLY score 1 point if you achieve a level 5 (60%) for **Life Orientation**

1.2.2 Include the following information in your application:

- Completed and signed university application form.
- One copy of your identity document.
- One copy of parent/guardian identity document, if you are 17 years or younger.
- One copy of your National Senior Certificate or National Certificate Vocational (Level 4) or official advice of matriculation results.
- If you are currently in Grade 12: One copy of your June results.



FIRST COME FIRST SERVED! APPLY BEFORE 30 November 2017!
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Remember: Course fees are subject to change

STEP 2: APPLICATION STATUS

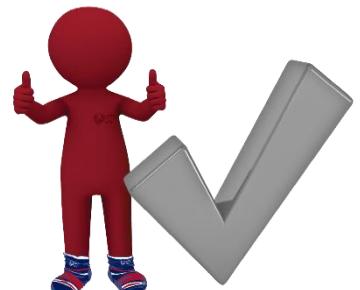
Check your application status.

How to check your application status:

- You will receive an SMS with a password and link to track your application status.
- Click on the link and follow the steps to check your admittance.

STEP 3: ACCEPTANCE

- If your application is successful, we will confirm your student number on an acceptance letter via the communication method you picked on the application form.



STEP 4: PAYMENT FOR REGISTRATION

Payment procedure if you have been accepted.

4.1 Payment procedure

You must pay approximately R7 500 registration fee
before 25 January 2018 to register.

You may only register if:

- you can show us proof of payment of R7 500, OR
- proof of bursary letter, OR
- approved loan documents when you come to the Motheo TVET College , Bloemfontein.



PAY THE REGISTRATION FEE BEFORE 25 JANUARY 2018

You must deposit R7 500 registration fee at:

1. Bank:	ABSA Bank
2. Credit:	University of the Free State
3. Account number:	1570 151 688
4. Dep. reference:	Fill in 100, directly followed by your student number (ex. 1002009333444).

DO NOT USE YOUR ID NUMBER, PLEASE.

STEP 5: REGISTRATION

5.1 Registration day: 1 February 2018

- If your application was successful and you paid the registration fee into the university's ABSA bank account, **you must report to the Motheo TVET College, Bloemfontein for registration**



Bring the following on registration day:

- Proof of payment of R7 500 or financial aid (bursary letter or approved loan) must be submitted on registration day.
- The letter posted to you, saying that your application was successful.

If you fail to submit these documents on registration day, your registration will not be processed.

- No late payments will be allowed after registration day.

5.2 UAP Welcoming Session

Right after you registered on 1 February 2018, you **MUST** attend the welcoming session. We will give you:

- Essential information about the year ahead.
- Important information on the University Access Programme.

Your parents/guardians must attend the Welcoming on 1 February 2018.

WELCOMING SESSION IS COMPULSORY FOR ALL REGISTERED STUDENTS

STEP 6: GET BOOKS

6.1 Books and study material

The UAP staff will hand out books, study material to you after you have registered and attended the welcoming session on **1 February 2018**.



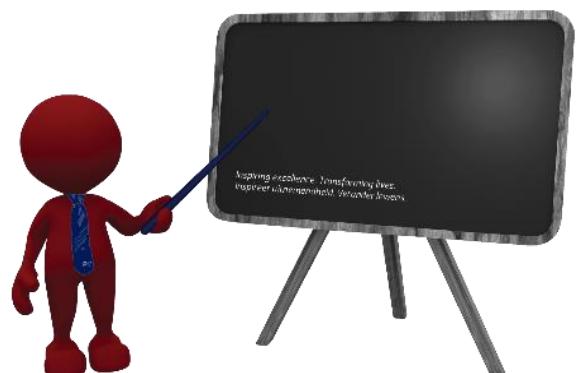
6.2 Course and book fees

- Please note that the course fees **are subject to change**.
- Course fees **include** books and all subject study guides.
- The university will add book and study guide fees **to your student account** during April and August 2018.

STEP 7: CLASS ATTENDANCE

Classes start on:

19 February 2018



Important dates to remember

30 November 2017: Last date to return your **APPLICATION FORM** to the University Access Programme Office, Bloemfontein.

1 February 2018: If you submitted your application before **30 November 2017**, and we accepted you to the UAP, you must be at the Motheo TVET College, Bloemfontein at **08:45** for **A WORD OF WELCOME**.

1 February 2018: **ORIENTATION AND REGISTRATION** start promptly at **09:00** at the Motheo TVET College, Bloemfontein.

1 February 2018: **BOOKS AND STUDY MATERIAL** will be handed out to registered students.

19 February 2018: **CLASSES START** for university subjects.

Your application form must reach the Motheo TVET College, Bloemfontein before 12:00 on the morning of:

30 November 2017

If a course combination is full before the closing date, we cannot accommodate more students in that course combination.