



## Natural and Agricultural Sciences Extended Degree Programme

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*Inspiring excellence,  
transforming lives  
through quality,  
impact, and care.*

UNIVERSITY OF THE  
FREE STATE  
UNIVERSITEIT VAN DIE  
VRYSTAAT  
YUNIVESITHI YA  
FREISTATA  
SOUTH CAMPUS





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Welcome to the Extended Degree Programme! This booklet will give you important information for the coming year.





# REASON FOR THIS PROGRAMME

The Extended Degree Programme was introduced in 2006 for learners who underperformed in Grade 12, and did not meet the mainstream admission requirements. The first year of the Extended Degree Programme is presented on the UFS South Campus, and student admissions are kept relatively low to allow more student-facilitator contact.

Admission requirements for Natural and Agricultural Sciences Extended Degree Programmes:

- » BAgric Extended four-year:
- » Admission Point Score of 22
- » Official tuition language: Level 4 (50%)
- » Mathematics Level 2 (30%) or Mathematical Literacy Level 5 (60%) if the Admission Point Score is above 26

BSc Extended four-year (Chemistry and Mathematics) (Chemistry, Mathematics and Biology) (Geography, Mathematics and Biology):

- » Admission Point Score of 22
- » Official tuition language: Level 4 (50%)
- » Mathematics Level 3 (40%)
- » Life Sciences Level 3 (40%) or Physical Science Level 3 (40%)

BSc Extended four-year (Mathematics and Finances): ***Students from this course can only transfer to BScQs or CM or BScMathematical Sciences if they are selected***

- » Admission Point Score of 22
- » Official tuition language: Level 4 (50%)
- » Mathematics Level 3 (40%)

BSc (Agriculture) extended five-year:

- » Admission Point Score of 24
- » Official tuition language: Level 4 (50%)
- » Mathematics Level 3 (40%)
- » Life Sciences or Agricultural Science Level 3 (40%) or Physical Science at level 3 (40%)



## IMPORTANT:

- » To advance to the second year on the UFS Bloemfontein Campus, students require a 55% average for BAgriC academic modules and 60% for BSc programmes.
- » Students will only be allowed three years to pass all the prescribed modules of the first two academic years of the programme as well as at least 48 credits for the second academic year of the mainstream programme they wish to complete. Should students still have any outstanding year 1 and year 2 modules, three years after they have registered for the first time, they will be deregistered by the Natural and Agriicultural Sciences faculty, and will not be able to continue with further studies at the UFS.

### PLEASE NOTE:

You are a student of the South Campus and NOT yet a student of the University of the Free State's Bloemfontein Campus. All classes will be attended at the South Campus.

## EXTENDED DEGREE PROGRAMME SUPPORT

For enquiries about the programme, your course, subjects, finances, accounts, **cancellation** of modules, etc., please visit Mr. Pieter Bothma in office D215. To schedule an appointment with him, email [BothmaPJ@ufs.ac.za](mailto:BothmaPJ@ufs.ac.za)

### IMPORTANT:

Check Blackboard and your ufs4life email EVERY DAY for important notices, results, etc. If we need to contact you, we will send you an email.



# ACADEMIC ADVISING

Academic advising is a free service available for all registered students. It helps you define and meet your life, career and educational goals. The UAP academic advisors will help you to make realistic choices based on your abilities, interests and values.

The UAP Academic Advisors will be assisting you with all your queries relating to:

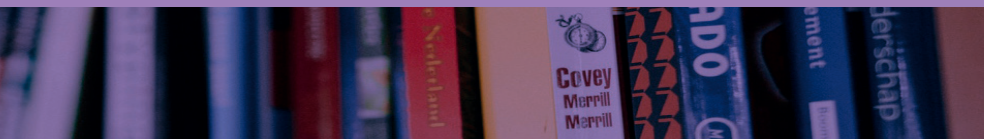
- » Academic pathway planning
- » Learning/study strategies,
- » Time management
- » Goal setting
- » Revision planning
- » Exam preparation
- » University transition
- » Study guidance
- » Becoming a successful graduate

Academic advising sessions are given through scheduled individual and group sessions. To arrange for a session please visit room D109/D110 or email [advisingsc@ufs.ac.za](mailto:advisingsc@ufs.ac.za) or call (051) 505 1491/1430 to schedule an appointment. Appointments are from 10:30 – 15:30.

You may **NOT** miss a class to attend a session with an academic advisor. Check Blackboard regularly for important information from the Academic Advising Office.

## IMPORTANT:

You **MUST** consult Mr Pieter Bothma (Chemistry and Mathematics) or Ms Elzmarie Oosthuizen (Agriculture) after your final results are available regarding your course and subject choices for 2023. This will be discussed with you during the year in your SCNS1508 periods.





## COURSE AND SUBJECT ENROLMENTS

The courses in the Extended Programme are composed of several building blocks (subjects) as indicated below:

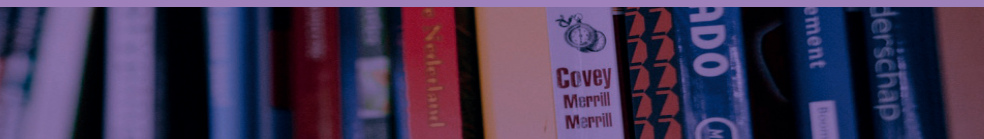
**You MUST register for all the subjects in each building block. It is your responsibility to ensure that you have registered for the correct course and subjects.**

### BSc AGRICULTURE FIVE-YEAR SOUTH CAMPUS BC5480E1

	Semester 1	Semester 2
Mathematics	MATD1554 OR MATD1534	MATD1564 OR MATD1544
Chemistry	CHEM1552 + CHEM1632 CHEM1551/CHEM1501	CHEM1622 + CHEM1562 CHEM1581
Biology	BLGY1513	BLGY1643
Year Modules		
Academic language course	EALN1508	
Life-long Learning – Natural Sciences	SCNS1508	
Computer Literacy	CSIL1551	

After successful completion of ALL THE MODULES in the first year of the BSc Five-year Extended Curriculum Programme with an average of 60 % for Academic modules, the student changes to the first year main fields of study modules of the learning programme of his/her choice on the Bloemfontein/Qwaqwa Campus set out in the Faculty's Rule Book.

- » Students must pass all academic modules in the June examination to continue their studies in the second semester
- » To register for CHEM1622 and CHEM1562 students must have passed CHEM1552, CHEM1632 and MATD1554 or MATD1534.





- » To register for MATD1564 students must have passed MATD1554.
- » To register for MATD1534 students must have a level 4 for NSC or NCV Mathematics.
- » To register for MATD1544 students must have passed MATD1534.

Students who could not complete the first two years of study in three years will not be allowed **to re-register with** the Faculty of Natural and Agricultural Sciences.

## B AGRICULTURE FOUR-YEAR SOUTH CAMPUS BC5300E1

	Semester 1		Semester 2
Agricultural Economics	AGEC1514	Agricultural Finance	AGEC1624
Biological principles in Agriculture	AGRI1514	Introduction to Animal Wildlife and Grassland Sciences	ANIG1624
Year Modules			
Academic language skills course English or Afrikaans	EALN1508 OR AGAN1508		
Life-long Learning – Natural Sciences	SCNS1508		
Computer Literacy	CSIL1551		
Mathematical Literacy in Agriculture	MTDA1508		

After successful completion of ALL THE MODULES in the first year of the B Agric Four-year Extended Curriculum Programme or the UAP AGRIC Sciences with an average of 55 % for the Academic modules, the student changes to the first year main fields of study modules of the learning programme of his/her choice on the Bloemfontein/Qwaqwa Campus set out in the Faculty's Rule Book. The student registers for the 50901- 50907 learning programme code.

- » Students must pass all academic modules in the June examination to continue their studies in the second semester

Students who could not complete the first two years of study in three years will not be allowed **to re-register with** the Faculty of Natural and Agricultural Sciences.

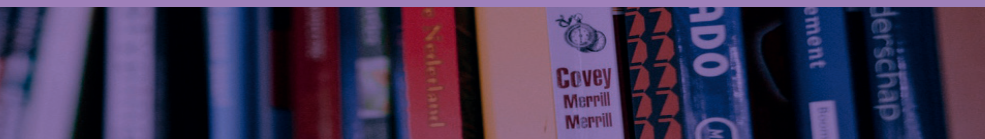
## BSc FOUR-YEAR (MATHEMATICS AND CHEMISTRY) BC4300E1

	Semester 1	Semester 2
Mathematics	MATD1554 OR MATD1534	MATD1564 OR MATD1544
Chemistry	CHEM1552 + CHEM1632 CHEM1551/CHEM1501	CHEM1622 + CHEM1562 CHEM1581
Biology	BLGY1513	BLGY1643
Year Modules		
Academic language course	EALN1508	
Life-long Learning – Natural Sciences	SCNS1508	
Computer Literacy	CSIL1551	

After successful completion of ALL THE MODULES in the first year of the BSc Four-year Extended Curriculum Programme with an average of 60 % for Academic modules, the student changes to the first year main fields of study modules of the learning programme of his/her choice on the Bloemfontein/Qwaqwa Campus set out in the Faculty's Rule Book. Students must take note of the following requirements:

- » Students must pass all academic modules in the June examination to continue their studies in the second semester
- » To register for CHEM1622 and CHEM1562 students must have passed CHEM1552, CHEM1632 and MATD1554 or MATD1534.
- » To register for MATD1564 students must have passed MATD1554.
- » To register for MATD1534 students must have have a level 4 for NSC or NCV Mathematics.
- » To register for MATD1544 students must have passed MATD1534.

Students who could not complete the first two years of study in three years will not be allowed **to re-register with** the Faculty of Natural and Agricultural Sciences.





## BSc FOUR-YEAR (MATHEMATICS AND FINANCES) BC4300E2

	Semester 1		Semester 2
Mathematics	MATD1554 OR MATD1534		MATD1564 OR MATD1544
<b>Two of the following:</b> Accounting or Introduction to human resource management OR Economic systems and basic microeconomics OR Business Calculations	EFHR1515 OR EFEC2614 OR EFBC2514	<b>Two of the following:</b> Accounting OR Introduction to individual differences OR Introduction to Macro- Economics OR Business Calculations	EFCC2624 OR EFIO1525 OR EFEC2624 OR EFBC2524
Year Modules			
Academic language course	EALN1508		
Life-long Learning – Natural Sciences	SCNS1508		
Computer Literacy	CSIL1551		

After successful completion of ALL THE MODULES in the first year of the BSc Four-year Curriculum Extended Curriculum Programme with an average of 60 % for Academic modules, the student changes to the first year main fields of study modules of the learning programme of his/her choice on the Bloemfontein/ Qwaqwa Campus set out in the Faculty's Rule Book. Students must take note of the following requirements:

- » To register for MATD1564 students must have passed MATD1554.
- » To register for MATD1534 students must have a level 4 for NSC or NCV Mathematics.
- » To register for MATD1544 students must have passed MATD1534

Students who could not complete the first two years of study in three years will not be allowed to re-register with the Faculty of Natural and Agricultural Sciences.



## Please take note of the following:

- » You cannot write exams in subjects for which you have not registered or have not obtained the minimum semester mark of 45%.
- » If you want to cancel your studies, you must cancel your course in writing with the Programme Director, Mr Pieter Bothma, BEFORE 1 March 2022. If you do not cancel your registration before 1 March 2022, the university will demand payment for the entire 2022 academic year. Report to the University Access office in this regard.
- » An administration fee is payable when you cancel your studies after you have registered.
- » Class attendance is compulsory unless the necessary valid documentation (e.g. **medical certificate**) can be provided within 24 hours or a different arrangement is made by a lecturer/facilitator.
- » Not taking all assessments of any given module without a valid reason and proof will lead to an incomplete and thus failure to comply **with** progression requirements.



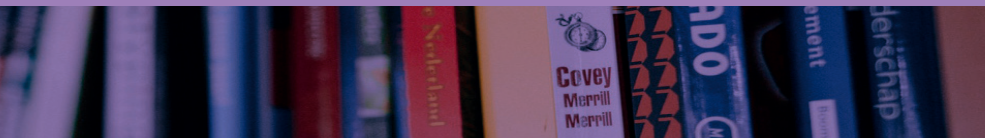
# EXAMINATION PROCEDURES

## University-accredited subjects:

- » Most examinations will be written in October/November, but some subjects will be written in May/June.
- » Your final subject mark is a combination of your semester/year mark and examination mark. A semester/year mark is calculated by the average achieved in terms of tests, assignments, practicals, and so on. This is added to your exam mark, and divided by two for the final result. For example:

58%	+	60%	÷ 2 =	59%
(Year Mark)		(Exam Mark)		(Final Result)

- » The pass mark for university-accredited subjects is 50%.
- » Please take note that if your examination starts at 08:30 or 14:00, you must be seated and ready to start writing at that time. No extra time will be allowed for latecomers!
- » All students must write the main examinations. The additional exam is subject to approval. You may only qualify to apply for the additional exams under specific conditions.
- » To be admitted to the final official examination, you must have a minimum module mark of at least 45%.
- » Please take note that you cannot enter the examination hall without showing your ID book or student card to the examination officer.





## EXAMINATION POLICY:

- One examination opportunity for each subject per year.
- One re-examination if applicable.
- NO examination results will be displayed on the notice board anymore. It is the student's responsibility to check his/her marks on Gradebook to see if they have passed/failed or have to write the re-assessment. The marks will be available approximately 10 working days after the examination. It is your responsibility to see if you have a re-examination and to make the necessary arrangements. No excuses will be accepted. A re-examination is granted at the discretion of the department and no student may demand or claim such an examination.
- Should you miss an examination due to illness, you must obtain a form from the University Access Office. This form must be completed by a doctor and re-submitted to the same office within 48 hours from the time the exam was written.
- No examination results will be given to you over the telephone by University Access Programme or academic staff.



## IMPORTANT DATES AND SPECIFIC ADMISSION REQUIREMENTS FOR 2023

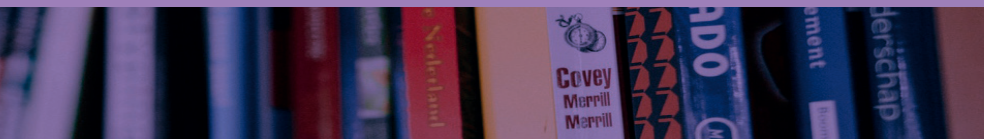
Students that complete their South Campus first year successfully will be transferred to the Faculty of Natural and Agricultural Sciences on the Bloemfontein Campus for their second year. There they will be enrolled for their first year of the BSc mainstream qualification.

The following programmes in the Faculty of Natural and Agricultural Sciences are selection programmes:

- » Geology
- » Architecture
- » Construction Economics and Management
- » Quantity Surveying
- » Forensic Sciences
- » Engineering Sciences

Students who are interested in any selection courses must submit their names to Mr Pieter Bothma as required on the SCNS1508 Blackboard site. Only the best candidates are selected for these selection programmes within the Faculty of Natural and Agricultural Sciences.

Students may also apply for the selection programmes in the Faculty of Health Sciences. The application forms are available on the university's webpage under student portal, and must be submitted by 31 May of the year before the intended registration. Please keep in mind that only the very best students are selected for these programmes and that NBT results are used in the selection process. The NBT results must be above 65% for all three of the test components to even be considered for these programmes.



## BOOKS AND STUDY GUIDES

A list of prescribed textbooks will be provided during the registration period. It is your responsibility as the student to procure them.

Study guides will be provided by the UAP office at the beginning of each semester. The cost of the study guides will be billed directly to your tuition account.

## STUDENT COUNSELLING AND DEVELOPMENT

Student counselling and development offers a variety of the following services:

- » For Individuals:  
Offers individual, confidential counselling in various psychological, emotional, developmental and trauma-related issues.
- » For Groups:  
Offers a variety of academic and self-development workshops ranging from effectively **managing** test/exam stress, anger management, assertiveness, coping with stress, emotional intelligence (EQ), healthy relationships, self-care, self-discovery, etc.

To arrange for a session please visit Room B119 at Bohlale B Building or email [scdsouth@ufs.ac.za](mailto:scdsouth@ufs.ac.za) or call (051) 505 1298/1430 to schedule an appointment.





# SOCIAL WORKER

The main purpose of the social worker on campus is to promote, restore, maintain and enhance the functioning of students by enabling them to accomplish tasks, prevent and alleviate distress and use resources effectively to create an academic climate that facilitates learning. Services are focused on protecting people who are vulnerable, at-risk and unable to protect themselves.

Some of these interventions include **programmes** focusing on personal problems such as:

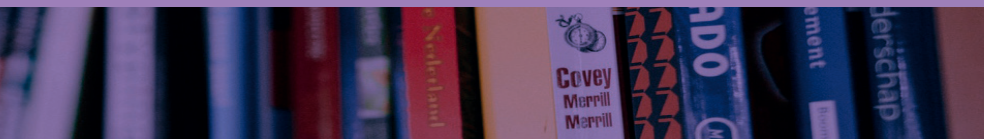
- » Relationship issues
- » Financial problems
- » Abortion
- » Sexual molestation
- » Rape, alcohol and drug abuse

The **social worker** is available every Wednesday (**by** appointment). Appointments can be made with Ms Elizabeth Msadu via email [msadue@ufs.ac.za](mailto:msadue@ufs.ac.za) or by calling (051) 401 9117.

## CENTRE FOR UNIVERSAL ACCESS AND DISABILITY SUPPORT (CUADS)

The Centre for Universal Access and Disability Support (CUADS) aims to ensure that the University of the Free State increasingly becomes a universally accessible higher education institution that embraces and is welcoming to all students, including students with disabilities.

Students with special needs have to make arrangements with Ms Galekgolwe Motaung via email ([MataungEG@ufs.ac.za](mailto:MataungEG@ufs.ac.za)) or by calling (051) 505 1355. Her office is located in the library Room D125.



## SOUTH CAMPUS CLINIC

The South Campus Clinic has a dedicated professional nurse. The services offered include:

- » HIV Counselling and Testing
- » Contraceptives (Family Planning)
- » Treatment of Minor ailments
- » Management of Chronic Diseases
- » Pre-Exposure Prophylaxis
- » Post-Exposure Prophylaxis

Things to take note of:

- » If you are 7 minutes late for an appointment you have to book another time
- » A professional nurse does not give sick notes, only the Dr can give out sick notes
- » The clinic is closed during lunchtime (13:00 – 14:00)
- » No HIV testing will be done on Fridays and during the examination period.

Clinic Hours are: Monday – Friday: 08h30 – 16h00. To schedule an appointment, call (051) 505 1495 or send an email to [SetaiKJ@ufs.ac.za](mailto:SetaiKJ@ufs.ac.za).

For Emergencies, contact:

- » ER 24 Ambulance: 084 124
- » Netcare 911: 082 911
- » Provincial Ambulance: 10177

## STUDENT AFFAIRS (STUDENT GOVERNANCE OFFICE)

The UFS Office for Student Governance intends to encourage engaged scholarship among students and academia in order to produce a broader landscape of well-equipped student leaders from the university, which serves as a reservoir of excellence in governance to shape an excellent landscape of leadership.



The office focuses on the following:

- » Ensuring that the Institutional SRC and Student Parliament are duly constituted.
- » Development of a structured Student Governance Training Programme.
- » Development of a registration systems and processes to ensure the effective functioning of Student Organisations and Associations. The registration process culminates into a continuous capacity building programmes.

Development of functional and effective Student Governance Structures, namely:

- » Class Representatives, School Representatives through which the Faculty Councils are constituted;

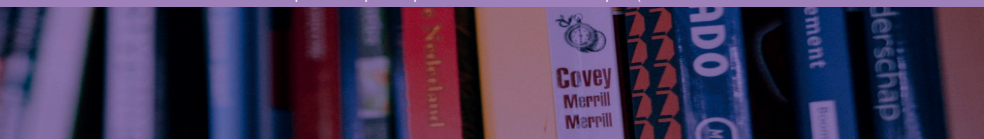
First-Year Committees, Residence Subcommittees, and Residence Committees-Residence Council;

- » Student Association and Organisation-Student Councils;
- » Campus SRCs, Campus Student Parliaments;
- » Active Student Engagement across the University
- » Active participation in University Faculty Governance and Management Structures
- » Active participation in the Institutional Governance and Management Structures (such as, University Management Committee, Integrated Transformation Plan workstreams Senate, Council etc)

## TRANSPORT TO THE SOUTH CAMPUS 2022

Return bus transportation is available daily between the Bloemfontein Campus and South Campus for students who stay at the Bloemfontein Campus and the surrounding areas. You can buy a 10-day pass that is valid for each specific month. Please note that the tickets purchased are only for that specific month. The remaining trips CANNOT be transferred to a new month. A new ticket is required for each month.

- » Bus tickets can be bought at the cashiers on the South Campus. Upon purchase, a receipt (that needs to be taken



to the Student Affairs Office at the South Campus to collect the bus ticket) will be issued.

- » Bus tickets can ONLY be purchased at the South Campus.
- » Please ensure that you have signed up for the bus schedule as arrangements are made according to the number of commuters.
- » No students will be allowed to use the bus if they have not filled in the INDEMNITY FORM.

## NO STUDENT HUNGRY CAMPAIGN

The No Student Hungry (NSH) Programme provides UFS students in need with modest food allowances and access to one balanced meal per day. Students are selected in terms of financial need, academic performance, participation in student life, and a commitment to give back to the community. The programme allows students to focus on their studies without worrying about their next meal – increasing their chances to excel academically and ultimately obtain their degrees. Application forms are available from 14 February 2022 at the Student Affairs Office at the South Campus. The closing date to submit applications is 25 March 2022 at 16:00.

## THE LIBRARY

The Library is the heartbeat of academics on campus. As a UAP student, you have access with your student card. You are also allowed to take out books on your student card. The library offers a range of services to help students with their studies. These services include:

- » A variety of academic books
- » Graded reading books for students who take English as a subject
- » Study areas that seat up to 100 students
- » A computer lab with Internet facilities
- » Photocopy services
- » Staff that will assist with queries



## Library hours:

### During semester:

Monday, Tuesday, Thursday and Friday: 08:00–21:00

Wednesday: 09:00–21:00

Saturday: 09:00–13:00

Sunday and Public Holidays: Closed

### During holidays:

Monday, Tuesday, Thursday, Friday: 08:00 – 16:30

Wednesday: 09:00 – 16:30

Saturday: 09:00 – 13:00

Sunday and Public Holidays: Closed

The South Campus librarian is Ms D. Mashiyane.

[mashiyanedm@ufs.ac.za](mailto:mashiyanedm@ufs.ac.za) | (051) 505 1388

## UFS STUDENT CARD

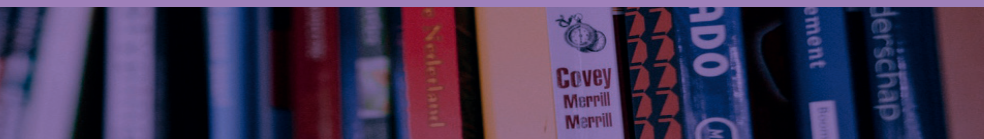
Your student card is an identity card as well as a user's card offering access to the campus, the library, and the option to pay at certain UFS outlets at both Bloemfontein and South Campuses. If a student card is damaged or lost you must pay R85 (price may change) as soon as possible at the Cashier's office at the South Campus. A new student card will then be issued to you.

## STUDENT PARKING

All students with cars should park in the designated area at the bottom of the campus. Students may not park on the upper side of the campus. Please make sure that you purchase your license disc at the SC protection service office to avoid a fine.

## INTERNATIONAL STUDENTS

All fees for international students must be paid in full by 30 June 2022. Non-SADC students have to pay 50% extra for their fees, which also needs to be paid in full by 30 June 2022.



# GENDER EQUALITY AND ANTI-DISCRIMINATION OFFICE

The Gender Equality and Anti-Discrimination Office (GEADO) forms part of the Unit for Institutional Change and Social Justice and aims to serve the staff and students of the University of the Free State.

The GEADO is part of the Student Experience as well as the Student Accommodation and Residence Culture workstreams. Through the abovementioned work streams, the GEADO intends to proactively create safe spaces for student experience by implementing its Sexual Assault Response Team (SART) and Sexual Harassment policy. It also advocates for a university culture that is inclusive, humanising, and socially just through the participation of all clients in conscientisation workshops.

Contact details of the Gender Equality and Anti-Discrimination Office at the South Campus:

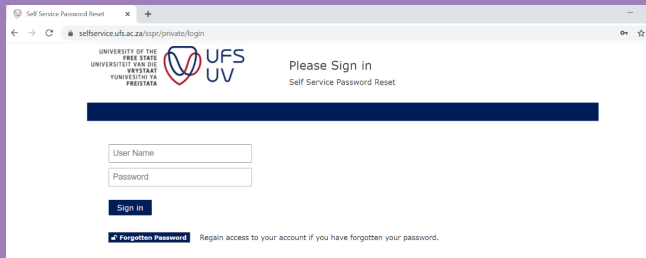
[mocwamacd@ufs.ac.za](mailto:mocwamacd@ufs.ac.za) | (051) 401 7544 | 0800 204 682 (24/7 toll-free line)



## UAP NATURAL SCIENCE B AGRIC

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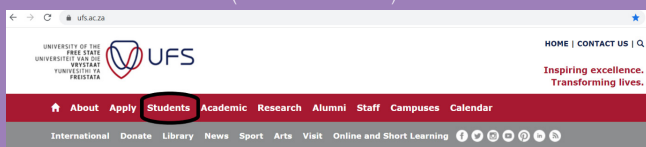
Should you continue to struggle to change your password, contact the UFS Information and Communication Technology (ICT) services for assistance:

- +27 (0)51 401 2000
- [studentdesk@ufs.ac.za](mailto:studentdesk@ufs.ac.za)

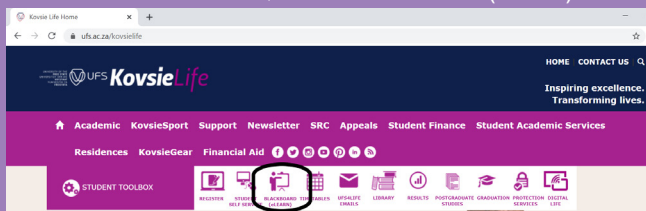
## HOW TO ACCESS BLACKBOARD

To access Blackboard, follow the steps below:

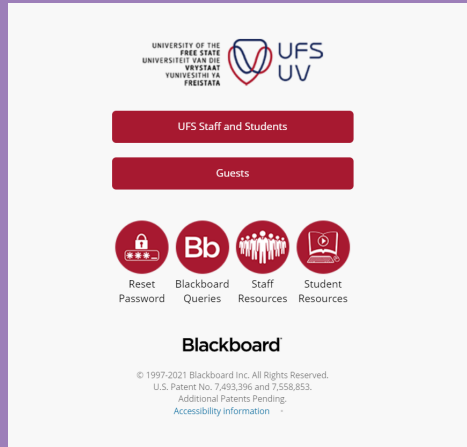
1. Go to the UFS website ([www.ufs.ac.za](http://www.ufs.ac.za)) and click on 'Students'



2. In the student toolbox tab, click on 'Blackboard (eLearn)'



3. Click on 'UFS Staff and Students'.

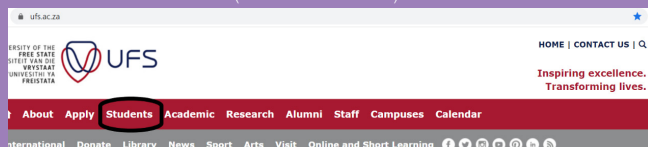


4. Enter your username (which is your student number) and password to sign in.

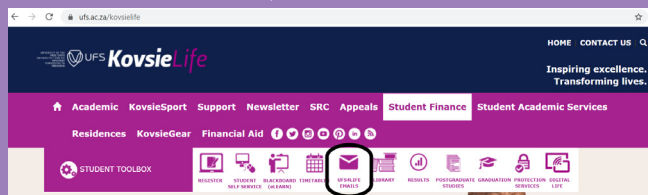
## HOW TO ACCESS @ufs4life EMAILS

To access your @ufs4life emails, follow the steps below:

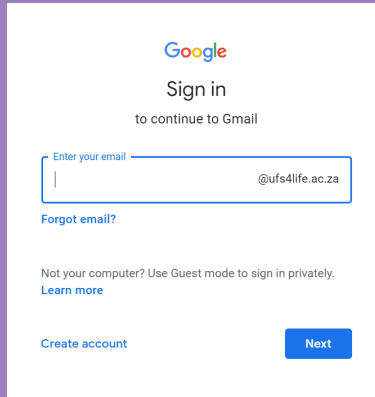
1. Go to the UFS website ([www.ufs.ac.za](http://www.ufs.ac.za)) and click on 'Students'



2. In the student toolbox tab, click on 'ufs4life emails'



3. Enter your student number and press 'next'.



Google  
Sign in  
to continue to Gmail

Enter your email

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.  
[Learn more](#)

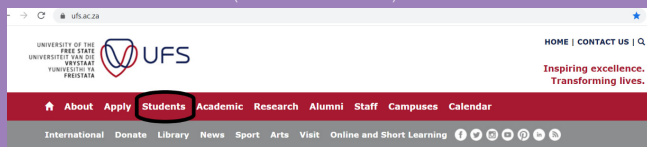
[Create account](#) [Next](#)

4. Enter your password and then press 'enter'.

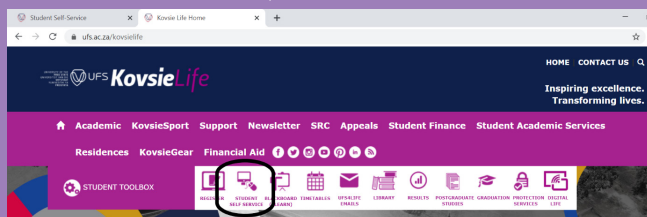
## HOW TO CHANGE PERSONAL INFORMATION ON STUDENT SELF-SERVICE

To change your personal information on the student portal, follow the steps below:

1. Go to the UFS website ([www.ufs.ac.za](http://www.ufs.ac.za)) and click on 'Students'



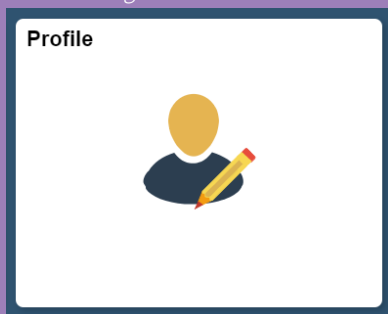
2. In the student toolbox tab, click on 'Student Self-Service'



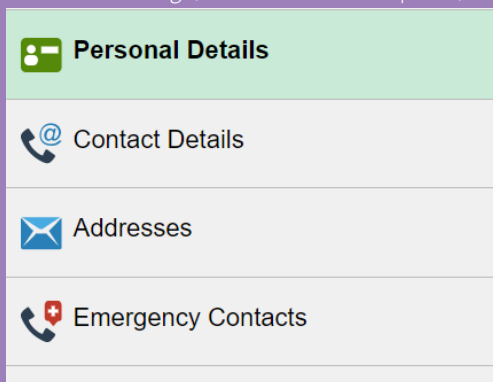
3. Scroll down to '**Student Self-Service**'. Log in with your student number and password.



4. After landing on the UFS Student Homepage, click on '**Profile**'



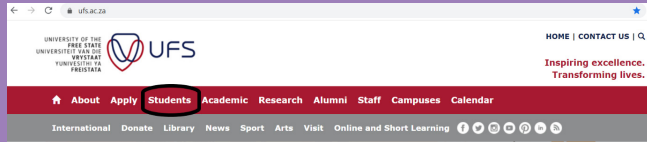
5. Proceed to change, add or delete as required, and save.



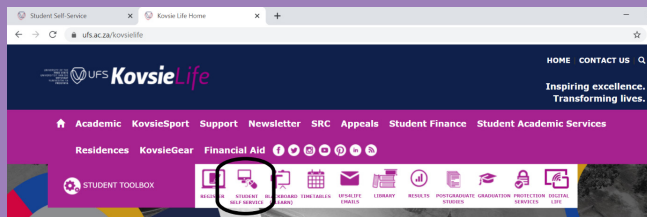
# HOW TO ACCESS TUITION FEES ACCOUNT

To access your personal tuition fees account, follow the steps below:

1. Got to the UFS website ([www.ufs.ac.za](http://www.ufs.ac.za)) and click on 'Students'



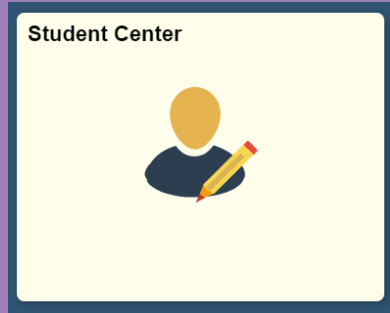
2. Under the student toolbox tab, click on 'Student Self-Service'



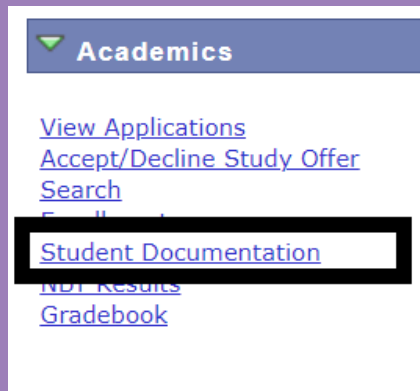
3. Scroll down to 'Student Self-Service'. Log in with your student number and password.



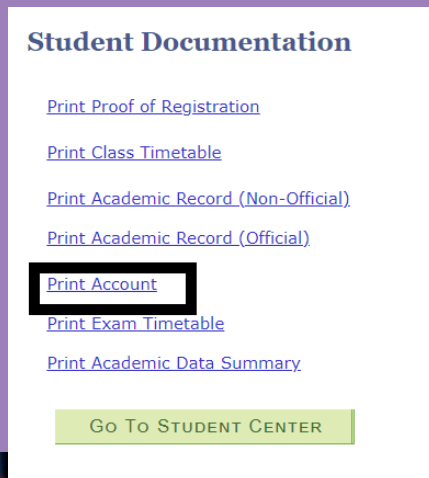
4. After landing on the UFS Student Homepage, click on '**Student Center**'



5. Under 'Academics', click on '**Student Documentation**'



6. Under 'Student Documentation', click on '**Print Account**'



Once you have checked the amount payable, please make your payment at any Absa bank.

- » Bank: ABSA Bank
- » Credit: University of the Free State
- » Account No: 1570 151 688
- » Dep. Reference: Fill in 100, directly followed by your student number (e.g. 1002020123456)

#### IMPORTANT:

- » Examination results and admission to **study** further at the UFS in 2023 will be denied if you have not paid your tuition account in full.
- » Please take note that INTEREST may be charged on overdue accounts!
- » The final date for the last payment is 31 August 2022.
- » International students must pay the full amount for the year by 30 June 2022. If fees are not paid by 30 June 2022, they will automatically be deregistered during July 2022.



# HINTS TO HELP YOU MAKE A SUCCESS OF YOUR STUDIES

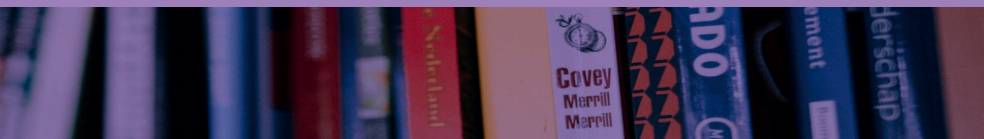
- » If you are in doubt about anything, ask your facilitators for assistance. They are there to help you. You are also welcome to see the Campus coordinator, if you have questions.
- » Do not arrive late for your contact sessions. You will not be able to keep pace with the material if you continuously miss the contact sessions.
- » It is in your interest to obtain and safeguard the necessary study material, textbooks, calculators, etc. Past experience has proven that students who do not bother to obtain these items are often not successful in their studies. It is impossible to study at the university level without the correct study material.
- » Ensure that you have enough writing paper, pens, rulers, etc. when you attend contact sessions.
- » Attend all of the Skills and Competencies for Lifelong Learning sessions, as well as the Academic Literacy Course sessions. They will provide you with skills that will enable you to study successfully at university.
- » Take sufficient notes during contact sessions and if you DO NOT understand ASK.
- » Check Blackboard **regularly** to keep **up-to-date** on important information. If you are experiencing problems with Blackboard, please contact the Blackboard helpdesk:
  - **ehelpdesk@ufs.ac.za** or call 051 401 9452
  - Monday to Friday: 07:45 – 21:00
  - Saturday/Sunday/University and Public Holidays: 09:00 – 18:00
- » Check your @ufs4life email **regularly** to keep **up-to-date** on important information.
- » If you miss a contact session, you must have a valid excuse and submit supporting documentation (e.g. medical certificate) to your facilitator.
- » You must be prepared to spend at least one additional hour per day per subject studying and preparing for your contact sessions. If you need help with your study methods, please consult the Student Counselor at your campus.
- » FINALLY, make use of this opportunity to improve your life and to make the most of your potential. Remember, a journey of a thousand miles begins with the first step.

## REMEMBER THESE DATES!

14 February 2022	Quarter one <b>of</b> the first semester begins
1 March 2022	Final date to cancel first semester modules
26 March 2022	Quarter one <b>of</b> the first semester ends
28 March – 1 April 2022	Student holiday
4 April 2022	Quarter two <b>of</b> the first semester begins
3 June 2022	Quarter two <b>of</b> the first semester ends (Semester 1 ends)
6 June – 18 June 2022	Mid-year examinations
20 June – 2 July 2022	Additional mid-year examinations
4 – 15 July 2022	Student holiday
18 July 2022	Quarter 3 of the second semester begins (semester 2 begins)
31 August 2022	Final date to cancel second-semester modules
2 September 2022	Quarter 3 of the second-semester ends
5 September 2022	Quarter 4 of the second semester begins
28 October 2022	Quarter 4 of the second-semester ends (semester 2 ends)
31 October – 12 November 2022	Main end-year examinations
14 – 26 November 2022	Additional end-year examinations

## CONTACT DETAILS FOR INQUIRIES

- Mr. Pieter Botha  
051 505 1381  
BothmaPJ@ufs.ac.za
- Ms. Elzmarie Oosthuizen  
(051) 401 2934  
OosthuizenEM@ufs.ac.za
- Mr. Elrich Jacobs  
(051) 401 3726  
JacobsES@ufs.ac.za
- Blackboard helpdesk:  
ehelpdesk@ufs.ac.za or call 051 401 9452  
Monday to Friday: 07:45 – 21:00  
Saturday/Sunday/University and Public Holidays: 09:00 – 18:00
- ICT to change UFS password:  
(051) 401 2000  
studentdesk@ufs.ac.za
- NSFAS inquiries:  
FinAidenquiriessouth@ufs.ac.za
- Tuition fees inquiries:  
tuitionfees@ufs.ac.za  
(051) 505 1478
- Housing and Residence Affairs:  
kokohj@ufs.ac.za  
(051) 505 1564
- Protection Services:  
(051) 505 1217/1478



- South Campus Librarian: Ms. D. Mashiyane  
mashiyanedm@ufs.ac.za  
(051) 505 1388
- Student Affaris: Mr. Motlogelwa Moema  
moemam@ufs.ac.za  
(051) 401 2142
- South Campus Clinic: Ms. Judith Setai (Medical Receptionist:  
Health Centre)  
setaikj@ufs.ac.za  
(051) 505 1495
- Student Counselling and Development:  
scdsouth@ufs.ac.za  
(051) 505 1298/1430
- Social Worker: Ms. E. Msadu  
msadue@ufs.ac.za  
(051) 401 9117
- Centre for Universal Access and Disability Support (CUADS),  
South Campus:  
motaungeg@ufs.ac.za  
(051) 505 1355
- Gender equality and anti-discrimination office  
mocwamacd@ufs.ac.za  
(051) 401 7544  
0800 204 682 (24/7 toll-free line)