

THE 2021 FLEXI APPLICATION AND REGISTRATION CALENDAR

FOR THE BLENDED DISTANCE MODE OF THE
ADVANCED CERTIFICATE IN TEACHING (ACT)

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1. STARTING YOUR ACT LEARNING PROGRAMME

To provide the maximum opportunity for students to complete their certificates, the academic calendar for the programme is organised into multiple term starts per year. Each start date has accompanying application and payment deadlines that must be met before the student can start. The Advanced Certificate in Teaching is delivered in two modes, namely the Online Mode (100% online with no face-to-face contact with

lecturer) and the Blended Distance Learning Mode (some online activity and face-to-face contact with lecturer). This is the Flexi Application and Registration Calendar for the Blended Distance Mode. For more information about how and when to apply for the Online Mode, please check the website at: <https://onlinelearning.ufs.ac.za/>.

2. APPLICATION FOR ADMISSION

Application for admission can be done online or in hard copy.

2.1 How to apply online for the Blended Programme.

- ★ **Step 1:** Apply online at <https://apply.ufs.ac.za/> by selecting the Blended Distance application form, before the application deadline as indicated in the FLEXI APPLICATION AND REGISTRATION PAYMENT DEADLINE TABLE.
- ★ **Step 2:** Your application form is captured. If you have not submitted the required documents, you will be requested to do so in order to finalise your application.
- ★ **Step 3:** You will receive an SMS to inform you whether you have been admitted or not.
- ★ **Step 4:** If you have been admitted, you will receive an SMS with your student number and the pre-payment registration fee with the deadline for the payment.
- ★ **Step 5:** Pay the preregistration fee before the payment deadline into UFS ABSA bank account number: 1570 151 688. As reference number, please use 100 directly followed by your UFS student number.
- ★ **Step 6:** After the deadline for the payment for the preregistration fee, all applicants who paid the prepayment fee will be registered and informed by SMS that they have been registered and when and where to attend their first classes.

2.2 How to apply in hard copy

- ★ **Step 1:** Request an application form to be sent to you by calling Mr van Tonder at +27(0)51 505 1400 OR request it via email from vtondeaj@ufs.ac.za OR obtain the application form from a UFS Centre Coordinator at a UFS Teaching Centre near you.
- ★ **Step 2:** Send your completed application form with the required documents by post or via email to the addresses indicated on the application form. Your completed application may also be submitted to a UFS Centre Coordinator at a Teaching Centre. No applications received by fax will be accepted. If you have not submitted the required documents, you will be requested to do so in order to finalise your application. The application deadlines are indicated in the FLEXI APPLICATION AND REGISTRATION PAYMENT DEADLINE TABLE.
- ★ **Step 3:** You will receive an SMS to inform you whether you have been admitted or not.
- ★ **Step 4:** If you have been admitted, you will receive an SMS with your student number and the preregistration fee with the deadline for the payment.
- ★ **Step 5:** Pay the preregistration fee before the payment deadline into UFS ABSA bank account number: 1570 151 688. As reference number please use 100 directly followed by your UFS student number.
- ★ **Step 6:** After the deadline date for the payment of the preregistration fee, all applicants who paid the prepayment fee will be registered and informed via SMS that they have been registered and when and where to attend their first classes.

FLEXI APPLICATION AND REGISTRATION PAYMENT DEADLINES

3. The table below shows the application and pre-payment for registration deadlines with the starting date for each specialisation: The Different Specialisations of the ACT with the application date deadlines for three application and registration intakes for 2020 with their pre-registration payment deadlines:

ACT SPECIALISATIONS	DEADLINES TO APPLY	PRE REGISTRATION PAYMENT DEADLINES
PAY PRE-REGISTRATION FEE BEFORE:		
Foundation Phase		
ACT Intermediate Phase (English First Additional Language and ONE of the following:		
1. Life Skills		
2. Mathematics		
3. Social Sciences		
4. Technology & Natural Sciences		
Social Sciences (Senior Phase)	For first intake: 30 November 2020	For first intake: 31 December 2020
Life Orientation (Senior Phase)		
English FAL (Senior Phase)	For second intake: 31 January 2021	For second intake: 28 February 2021
Economic & Management Sciences (Senior Phase)		
Natural Sciences (Senior Phase)		
Mathematics (Senior Phase)		
Mathematics (FET)	For third intake: 30 April 2021	For third intake: 31 May 2021
Mathematics Literacy (FET)		
Life Sciences (FET)		
Physical Sciences (FET)		

5. THE ACT PREREGISTRATION AND TUITION FEES FOR 2021

- The preregistration fee for SA students in 2021 is **R5900.00**.
- The SADC student's preregistration fee for 2021 is **R11060.00**.
- The NON-SADC student's preregistration fee for 2021 is **R15060.00**.
- The ACT fees are calculated per year.
- Tuition fees are charged per module.
- The tuition fees vary according to the modules registered for.
- The module prices quoted are for SA students only. The levy for SADC students will be added to the tuition fees. For International non-SADC students, the tuition fees will be the actual module price + 50%.
- The 2020 preregistration fee will be sent to each admitted applicant by an SMS.

6. QUOTATION FOR 2021 TUITION FEES

Obtain a 2021 fees quotation at <https://kovsielife.ufs.ac.za/quote/quote.aspx>.

- At Country of origin: ➤ Select the correct country of origin.
- At Location: ➤ only select "South Campus".
- At Qualification: ➤ only select "ACT Blended".
- At Accommodation: ➤ only select "Not applicable".
- At Module: ➤ type in your module codes that you want to register for and accept each code after the typing of the code.

7. FUNDI LOANS

Confirmation of Fundi approved loans for the payment of the tuition fees must be sent via email to Ms Wilson at wilsonla@ufs.ac.za before the payment deadline for the prepayment fee. To apply for a loan at the Fundi office of the University of the Free State, please contact Ms Zikhona Ndindwa at +27 82 385 2780 / +27 51 444 4892 or at email zikhonan@fundi.co.za

8. BURSARIES

Confirmation of bursaries for payment of tuition fees must be sent via e-mail to Ms Wilson at wilsonla@ufs.ac.za before the prepayment for registration deadline.

7. POSSIBLE CENTRES WHERE THE ACT COULD BE OFFERED

The ACT could be offered at a centre on the following conditions:

- A minimum of thirty (30) students register at a centre with no fewer than ten (10) students per specialisation.
- Suitable, qualified part-time lecturing staff is available in the area.

Students will be responsible for their own transport, accommodation and subsistence for the duration of the block sessions/classes.

