



FACULTY OF THE HUMANITIES

STUDENT APPEAL FORM

The Readmission Appeals Committee of the Faculty of the Humanities will only consider appeals from the following students:

- (a) Students who exceeded their residential period in terms of the Faculty Rules and/or General Rules for Undergraduate Qualifications, Postgraduate Diplomas, Bachelor Honours Degrees, Master's Degrees, Doctoral Degrees, Higher Doctorates, Honorary Degrees and the Convocation (hereafter referred to as the General Rules);
- (b) Students who are academically excluded on the basis of non-compliance with Faculty Rules and/or General Rules dealing with progression provisions.

General instructions:

1. **This form must be completed electronically.** Alternatively, you can type your motivation and attach it to this form. **No handwritten forms or motivations will be accepted.**
2. Please ensure that you include all the required information in this form and that you disclose all relevant information here as you have **only one chance to appeal.**
3. Kindly **provide documentary proof of the statements contained in your appeal and attach such to this form.** It is acknowledged that such information may be of a personal and very sensitive nature. It is nevertheless required that you fully take the Faculty Readmission Appeals Committee into your confidence. Any information of a sensitive nature will be treated in the strictest confidence by the Faculty Readmission Appeals Committee
4. Kindly ensure that all the documents referred to or required are attached to this form. **Incomplete appeal forms or appeal forms without substantiating documentation will not be considered.**
5. You must submit all documents for discussion to the secretary of the Faculty Readmission Appeals Committee at least 7 working days before the scheduled meeting.
6. **No late appeals** will be accepted and will stand over to the next meeting of the Faculty Readmission Appeals Committee.

Date of appeal:

Name and Surname of student:

Student number:



Contact number (Cell number):

Email address:

(Note: you will receive feedback on the outcome of your appeal via email)

Please indicate the nature of this appeal:

- 1) Readmission due to academic exclusion on the basis of non-compliance with
The progression rule.**

- 2) Readmission due to exceeding the maximum residential period.**

Please describe in detail what the appeal entails/what the basis of your appeal is: (Should the space provided below be insufficient, kindly attach a separate typed page to this form.)



I warrant and declare that:

- 1) All the information that I have provided in this document is true and correct.
- 2) I have fully disclosed ALL the relevant documentation regarding my appeal and understand that these documents are final. No additions or new information will be considered.
- 3) I agree and accept that the decision of the Faculty Readmission Appeals Committee is final.

Signature of student:

Date:

