



# Faculty of the Humanities: 2023 Registration Information for Postgraduate Students

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# Postgraduate Registrations

## Important notice to all postgraduate students:

1. All students in the Faculty of the Humanities will be registered manually. Students should not attempt to register themselves on PeopleSoft. After completing and signing the registration form, please submit it to the Faculty for capturing on the system. Completed registration forms can be submitted through one of the following:
  - Email: [pgrdhumreg@ufs.ac.za](mailto:pgrdhumreg@ufs.ac.za), or
  - *Service Request Management* functionality (this is available on your student portal).
2. Students must log in on their student portal and complete the online *Activity Guide*. The Activity Guide contains important information such as the 'Terms and Conditions' (your contract with the UFS), biographic details and your employment status for the current year. This information must be updated and submitted by you (the student) before registration. Failure to do this step will prevent you from being registered. The registration activity guide manual is available under the link [2023 UFS Registration Activity Guide User Manual](#) on the UFS website.
3. For more information on postgraduate registrations, please visit the [Postgraduate Students Registration Guide](#) on the UFS website.

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## Important notice to all postgraduate students:

4. Registration dates for postgraduate students are as follows:
  - PG Dip, Honours, and structured Master's degrees: 23 January - 17 February 2023
  - Master's and Doctoral degrees: Returning students - last date to re-register is 31 March 2023
  - First time registering students - as per approval by the department