

## TEST OF ACADEMIC LITERACY FOR POSTGRADUATE STUDENTS [TALPS]

Everything you need to know is in this document; please read through it carefully.

### Procedure for the arrangement/registration of a TALPS test for 2017

- Please note: this is an ICELDA test; it is not a test of the University of the Free State.
- Also note that our office hours are not fixed; therefore, please communicate via email.
- **All test bookings must be confirmed via email by completing the registration form below and sending it with proof of payment to [talps@ufs.ac.za](mailto:talps@ufs.ac.za).**
- The test may be used as part of the procedure to process applications for postgraduate study, but usually does not contribute more than 15-20% if used for admission purposes.
- You do not need to prepare for the test. You are advised to consult the example test available at <http://icelda.sun.ac.za/> to get an idea of what the test looks like.
- A student can repeat a test (if necessary) only after three months have passed.
- There are two versions of the test: the written test and the online test. Choose only one of these versions. If at all possible, try to do the written test, as the online test sometimes presents unpredictable technical challenges and difficulties.

### WRITTEN TALPS TEST DATES AND VENUES FOR 2017

Test date	Deadline for registration	Test Starts	Test Ends	Venue
<b>13/01/2017</b>	12/01/2017	15:00	17:00	FGG 183
<b>03/02/2017</b>	02/02/2017	15:00	17:00	FGG 183
<b>03/03/2017</b>	02/03/2017	15:00	17:00	EXR 2
<b>07/04/2017</b>	06/04/2017	15:00	17:00	LCT C
<b>05/05/2017</b>	04/05/2017	15:00	17:00	EXR 2
<b>02/06/2017</b>	01/06/2017	15:00	17:00	FGG 183
<b>07/07/2017</b>	06/07/2017	15:00	17:00	EXR 2
<b>04/08/2017</b>	03/08/2017	15:00	17:00	EXR 2
<b>01/09/2017</b>	31/08/2017	15:00	17:00	EXR 2
<b>13/10/2017</b>	12/10/2017	15:00	17:00	EXR 2
<b>03/11/2017</b>	02/11/2017	15:00	17:00	W 201
<b>01/12/2017</b>	30/11/2017	15:00	17:00	W 201

For the written test, you need to bring along a pencil, eraser, sharpener, blue or black pen, and student or ID card. Please try to be at the test venue before 15:00 so that we can start the test on time. The test cannot commence unless all participants are present. Please visit our official UFS website if you are uncertain about where the venues are situated: <http://www.ufs.ac.za/about-the-ufs/visit-the-ufs/maps-of-our-campuses>.

## **ONLINE TALPS TEST SCHEDULE 2017**

TEST WEEK	DEADLINE FOR REGISTRATION
16-20 January	10 January
13-17 February	07 February
13-17 March	07 March
18-21 April	11 April
15-19 May	09 May
12-16 June	06 June
17-21 July	11 July
14-18 August	08 August
11-15 September	05 September
16-20 October	10 October
13-17 November	07 November
27 November - 01 December	21 November

**Please take note that we will NOT take any registrations after deadlines.**

For the online test, you register for an entire working week, during which time you can choose any two consecutive hours in which to write the test. You do not need to inform anyone of the time you have chosen. After registering for the test, the remaining instructions will be sent to you. You will only have access to the online test once you have registered and received your username and password for the test.

**Also, please be aware that you need a stable and reliable Internet connection to write the test online.**

### **PAYMENT OF THE TEST FEE**

- 1) The required fee (R100) must be deposited into the ICELDA entity at either:

**ABSA BANK, UFS no 1 account:** 1570850071

Branch code: 632005

**Under reference on deposit slip enter the following:**

**113805821 + surname + initials**

**Also write student and ID number on the deposit slip.**

**Or:**

**UFS cashier at Thakaneng Bridge:**

Entity no.: 113805821

Account no.: 0198

Also provide surname and initials, student and ID number.

- 2) If needed, the swift code is ABSAZAJJ

**TAKE NOTE THAT PROOF OF PAYMENT MUST BE PROVIDED TOGETHER WITH THE REGISTRATION FORM.**

## TEST OF ACADEMIC LITERACY FOR POSTGRADUATE STUDENTS [TALPS]

### REGISTRATION FORM FOR TALPS 2017

Please complete this form and email it to [talps@ufs.ac.za](mailto:talps@ufs.ac.za)

Take note that **Department** refers to the department to which your results will be sent, and the contact person refers to the person who has asked you to write the test. You will not be allowed to write if you have not completed and submitted this form.

Name and Surname	
Student/ID/passport number	
Contact number	
Email address	
Department	
Name and email address of contact person in the department you intend to study at	
Written test OR Online test (indicate which one you have chosen)	
Chosen test date (from previously noted schedule)	

**Please attach your proof of payment as well (this is compulsory)**

- Normally, it takes a week or two to process the results. More time may be needed in the case of large test groups. The results are forwarded directly to the contact persons in the academic departments concerned and are **not communicated by ICELDA to the students or test takers**. Students may then request the results from their academic departments.
- It is also possible for departments of the UFS campus to arrange for alternative dates and venues for selected groups of students; please contact [talps@ufs.ac.za](mailto:talps@ufs.ac.za) to make such an arrangement.