IMPORTANT INFORMATION REGARDING ADMISSION AND REGISTRATION FOR 2018	BELANGRIKE INLIGTING TE OPSIGTE VAN TOELATING EN REGISTRASIE 2018
ADMISSION is subject to the condition that you comply with the admission requirements and that you submitted the required documents as proof. Required supporting documents must be certified copies.	TOELATING sal daarvan afhang of u aan die toelatingsvereistes voldoen en of u die vereiste dokumente as bewys ingedien het. Die vereiste stawende dokumente moet gesertifiseer wees.
You will only be recognised as a registered student if you REGISTERED during the registration period in January according to the specified schedule. Supporting documents not submitted in time could prevent an applicant from registering.	U sal slegs as 'n geregistreerde student erken word indien u tydens die registrasietydperk in Januarie GEREGISTREER het volgens die skedule. Stawende dokumente wat nie betyds ingedien word nie, kan registrasie van 'n aansoeker verhinder.
Incomplete application forms will delay the processing of your application and will affect / delay your admission to selection programmes, as well as placement in a residence (where applicable).	Onvolledige aansoekvorms sal die verwerking van die aansoek vertraag en ook die aansoeker se toelating tot keuringsprogramme vertraag/verhoed. Dit geld ook vir sy/haar plasing in 'n koshuis (waar van toepassing).
You may apply online, for which you will need a valid email address and your South African identity number, or passport number if you are an international applicant.	U kan aanlyn aansoek doen. Hiervoor word 'n geldige e- posadres en u Suid-Afrikaanse identiteitsnommer benodig, of u paspoortnommer indien u 'n internasionale aansoeker is.
No cash or postal orders will be accepted with applications received by post or delivered personally. (Insufficient postal fees will not be paid by the UFS).	Geen kontant of posorders sal aanvaar word saam met aansoeke wat per pos ontvang word of persoonlik ingedien word nie. (Onvoldoende posgeld sal nie deur die UV betaal word nie).

CLOSING DATE FOR APPLICATIONS AND REGISTRATIONS	SLUITINGSDATUM VIR AANSOEKE EN REGISTRASIES
NB: There is limited available space for this Diploma for students who wish to register. Once the maximum number has been reached the applications and registrations will close, regardless of the closing date stipulated, being 31 January 2018.	**NB: Daar is 'n beperkte aantal studente per jaar wat toelating sal kry tot die Diploma. Aansoeke en registrasies sal sluit sodra die maksimum getal bereik is, ongeag die sluitingsdatum van 31 Januarie 2018.**
Applications for the Postgraduate Diploma in Financial Planning – opens on 1 July 2017 and closes on 15 January 2018.	**Aansoeke** vir die Nagraadse Diploma in Finansiële Beplanningsreg – Open 1 Julie 2017 en sluit 15 Januarie 2018.
Registrations for the Postgraduate Diploma in Financial Planning – opens on 8 January and closes on 31 January 2018.	**Registrasies** vir die Nagraadse Diploma in Finansiële Beplanningsreg – Open 8 Januarie 2018 en sluit 31 Januarie 2018.

OFFICIAL E-MAIL ADDRESS	AMPTELIKE E-POSADRES
Your official UFS e-mail address (studentnumber@ufs4life.ac.za) should be monitored on a regular basis. This e-mail address serves as the official electronic communication channel between the University and the student. Please note that other e-mail addresses will not be used. However, you can arrange that the e-mails you receive on your UFS e-mail address be automatically forwarded to any other preferred e-mail address so that you receive university information. To access your e-mail, go to http://www.ufs4life.ac.za Please note that the password you use to access your e-mail account is the UFS password that the university has issued to you, and should be changed regularly for security reasons. If your password has expired or you have forgotten it, you can go to https://selfservice.ufs.ac.za to change it. You will receive a one-time pin code via an SMS that will grant you access to change your password. It is advisable that you answer and set up the security questions in advance, as this will assist you in the process of obtaining a password if you should forget it. Alternatively, you can call the student helpdesk at the Information and Communication Technology Services Department (ICT) at +27 (0)51 401 2442.	Jou amptelike UV-e-posadres (studentenommer@ufs4life.ac.za) moet gereeld nagegaan word. Hierdie e-posadres is die amptelike elektroniese kommunikasiekanaal tussen die Universiteit en die student. Neem asseblief kennis dat ander e-posadresse nie gebruik sal word nie. Jy kan wel op jou UV-e-posadres aandui dat alle e-posse ontvang op hierdie adres aangestuur moet word na 'n ander e-pos adres, sodat jy verseker dat jy die kommunikasie van die universiteit ontvang. Gaan na http://www.ufs4life.ac.za om jou e-pos te lees. Neem asseblief kennis dat die wagwoord vir jou e-pos jou UV-wagwoord is wat die universiteit aan jou verskaf, en dat hierdie wagwoord gereeld vir sekuriteitsredes verander moet word. Indien jou wagwoord verval het, kan jy na https://selfservice.ufs.ac.za aan om dit te verander. Jy sal 'n eenmalige pinkode via 'n SMS ontvang wat aan jou toegang sal bied om jou wagwoord te verander. Dit is raadsaam om die sekuriteitsvrae vooraf by die selfdoenplatform op te stel, aangesien dit die proses sal vergemaklik as jy jou wagwoord vergeet het. Alternatiewelik kan die studente-hulptoonbank by Inligtings- en Kommunikasietegnologie-dienste (IKT-dienste) geskakel word by +27 (0)51 401 2442.

Banking details for APPLICATION fee payment ONLY	**Bankbesonderhede vir betaling van die AANSOEKFOOI ALLEENLIK**
APPLICATION FEE (not refundable)	**AANSOEKGELDE (nie terugbetaalbaar nie)**
SA Citizens R235,00 International Applicants R500,00	SA Burgers R235,00 Internasionale Aansoekers R500,00
Method of payment	**Metode van betaling**
Bloemfontein Campus - Thakaneng Bridge (08:30 - 15:00), or	Bloemfontein Kampus - Thakanengbrug (08:30 - 15:00), of
Qwaqwa Campus - Administration Building (08:00 - 15:00), or	Qwaqwa-kampus - Administrasiegebou (08:00 - 15:00), of

Bank deposit and internet payment:

ABSA
account number: 1570 850 071
branch code: 630 734
Reference: Please provide the applicant's identity or passport number as reference.
SWIFT code for international payments: ABSAZAJJ

Bankdeposito en internetbetaling:

ABSA
Rekeningnommer: 1570 850 071
Takkode: 630 734
Verwysingsnommer: Voorsien asseblief die aansoeker se identiteits- of paspoortnommer as verwysing.
SWIFT-kode vir internasionale inbetalings: ABSAZAJJ