UNIVERSITY OF THE FREE STATE UNIVERSITEIT VAN DIE VRYSTAAT YUNIVESITHI YA FREISTATA



Faculty of Law

Student application form: APPLICATION TO REGISTER FOR A MODULE FOR A THIRD TIME

General instructions:

- 1 Please ensure that you include all the required information in this motivation and that you disclose all relevant information here as you have **only one chance to apply.**
- 2. Kindly provide **documentary proof of the statements contained** in your motivation and attach such to this form. It is acknowledged that such information may be of a **personal and very sensitive nature**. It is nevertheless required that you fully take the Faculty into your confidence. **Any information of a sensitive nature will be treated in the strictest confidence** by the Faculty. During this process, the UFS will comply with the terms of the PoPI Act (Protection of Personal Information Act 4 of 2013).
- 3. Kindly ensure that all the documents referred to or required are attached to this form. Incomplete forms or forms without substantiating documentation will not be considered.
- 4. Please note that **no additional supporting documents** will be accepted **after submission** of this form.
- 5. When completing this form, kindly use a pen and ensure that your handwriting is clear and legible.

Date of application	
Name and surname of student	
Student number	
Identity number of student	
Address of student	
Contact number	

Please indicate the ground for applying to the Faculty (Only the following circumstances constitute acceptable grounds for applying):

* Medical Grounds: This includes an illness as diagnosed by a registered medical practitioner, registered psychologist, homeopath or nurse in private practice as stipulated in Section 38A of the Nursing Act of 1978, which has contributed to the student's academic exclusion.



* Compassionate grounds: This includes, for example, the death of an immediate family member, which has contributed to the student's academic exclusion.



* Compelling grounds: This includes any convincing, credible, and/or conclusive circumstances beyond the control of the student, which have contributed to the student's academic exclusion.

Please attach the following supporting documentation, preferably not older than 6 months, if your application is based on medical grounds (please ensure that you tick each of the boxes):



* Medical report

* Other documents that support medical report (e.g. hospital admission letter) and that provide reasons for the medical and/or psychological condition of the student

Please attach the following supporting documentation if your application is based on compassionate grounds (in the case of death, you must click all boxes and in the case of other compassionate grounds, you must click the first and third boxes):

- * A sworn affidavit made in the presence of the South African Police Service. This affidavit should describe the compassionate grounds-related circumstances which warrant consideration of the application, as well as the applicant's relationship to the third party.

* An SAPS-certified copy of the death certificate must be attached to the application form (if applicable).

* Any other applicable documentation lending additional support to the application must also be attached to the application form.

Please attach the following supporting documentation if your application is based on compelling grounds (please ensure that you tick each of the boxes):

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* A sworn affidavit made in the presence of the South African Police Service in which the compelling circumstances are described.

* Any other applicable document in support of the compelling grounds-related appeal. For example, if the reason is work-related, a letter from the applicant's employer explaining the situation must be included (with contact details). If the reason is of a financial nature, the details of the financial situation, including the reasons why financial factors have had an impact on the applicant's academic performance must be provided.

Please describe in detail the motivation of your appeal: (Should the space provided below be insufficient, kindly attach a page to this form).

I hereby declare that all the information that I have provided in this document is true and correct.

I understand that information of a sensitive nature will be treated in the strictest confidence by the Faculty. During this process, the UFS will comply with the terms of the PoPI Act (Protection of Personal Information Act 4 of 2013). I have therefore provided all the required information in this form and I have disclosed all relevant information here as my only chance to appeal.

Signature of student: _____

Date: _____