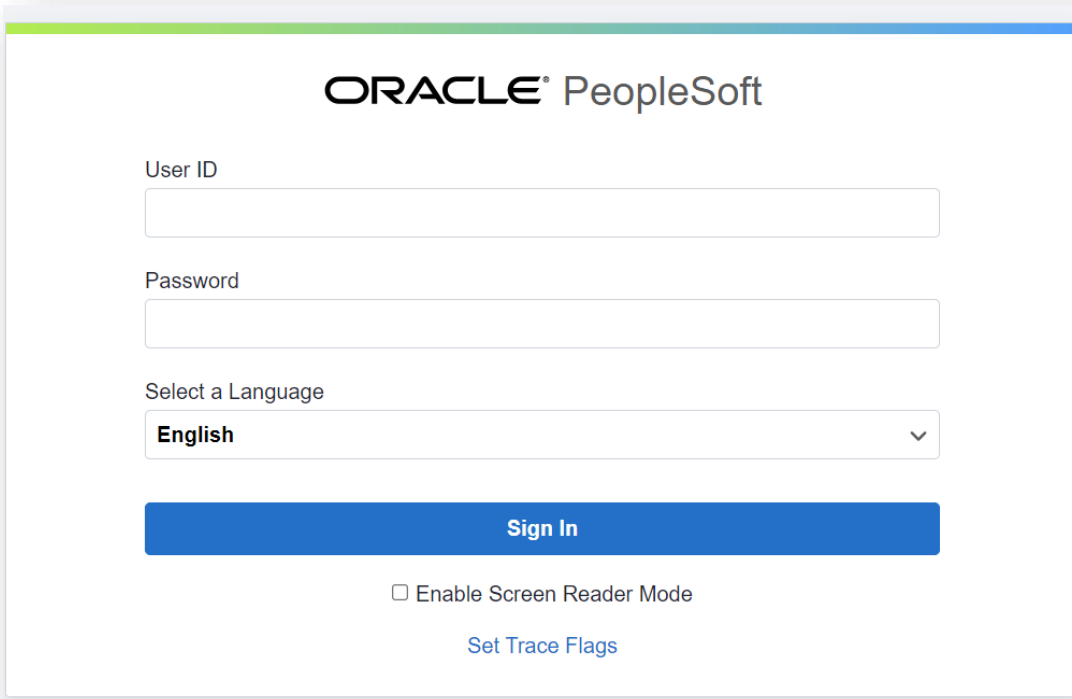


GUIDE: ACCOMMODATION INDICATION TASK

Step 1: Log into PeopleSoft campus solutions:



ORACLE® PeopleSoft

User ID

Password

Select a Language

English

Sign In

Enable Screen Reader Mode

[Set Trace Flags](#)

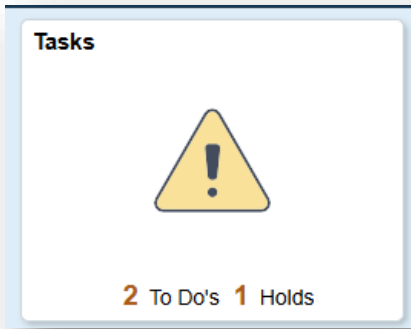
Students have the following hold on their profile:

		Service Indicators
2025-01-20	Registration	Accommodation Indication Task

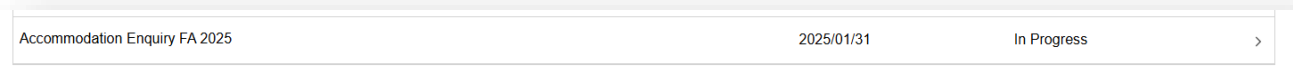
With the message:

Please complete the accommodation indication TASK assigned to you on your UFS Student Homepage.

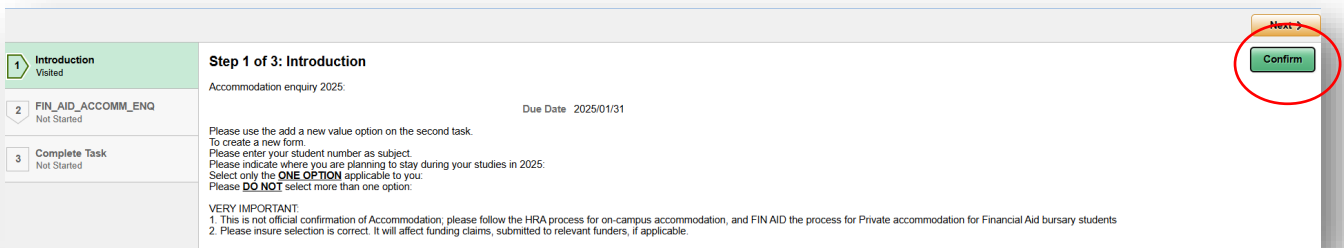
Step 2: Select Tasks Tile



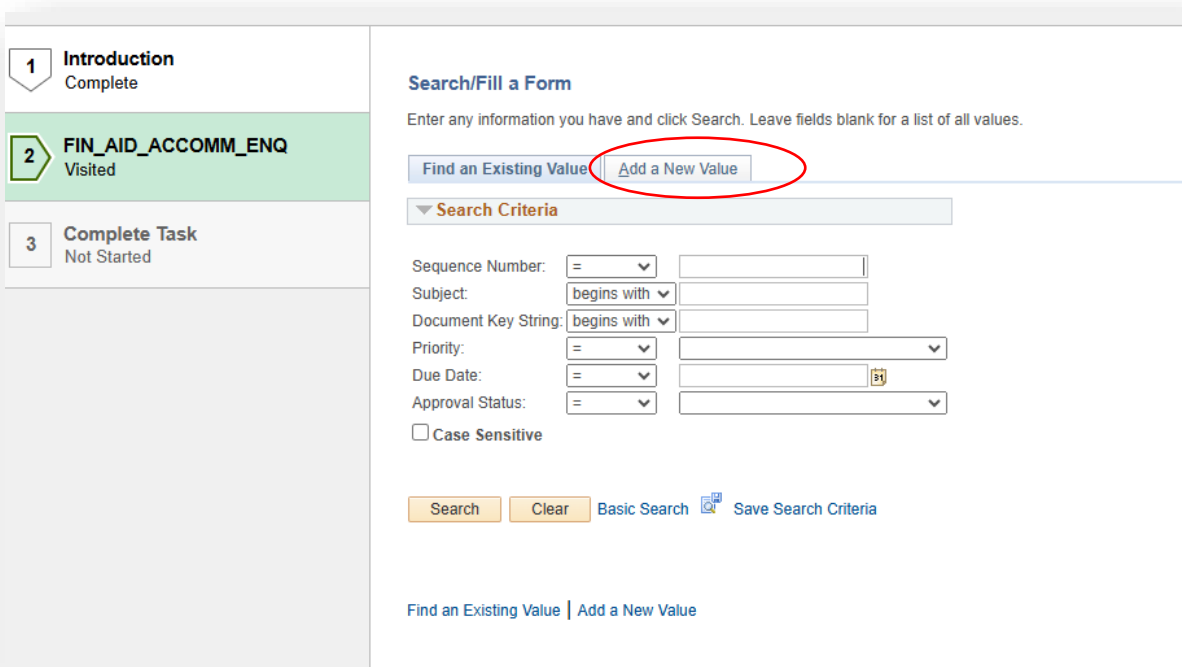
Will see the following Task:



Step 3: Page 1: **Select the Confirm button:**



Step 4: Page 2: Select Add a New Value:



Step 5: Page 3: Subject will your student number:

- Please select the one applicable to you.

1 Introduction Complete

2 FIN_AID_ACCOMM_ENQ Visited

3 Complete Task Not Started

Form | Instructions | Attachments

FIN_AID_ACCOMM_ENQUIRY

*Subject Student Number

Priority 3-Standard

Status Initial

Due Date

SELECT ONLY ONE OPTION BELOW

Are you planning to stay on campus?

Are you planning to stay in private accommodation?

Are you planning to stay at home during your studies?

More Information

Save

Notify

Form | Instructions | Attachments

- Then Select save

1 Introduction Complete

2 FIN_AID_ACCOMM_ENQ Visited

3 Complete Task Not Started

Form | Instructions | Attachments

FIN_AID_ACCOMM_ENQUIRY

*Subject Student Number

Priority 3-Standard

Status Initial

Due Date

SELECT ONLY ONE OPTION BELOW

Are you planning to stay on campus?

Are you planning to stay in private accommodation?

Are you planning to stay at home during your studies?

More Information

Save

Notify

Form | Instructions | Attachments

- Select SUBMIT

Form | Instructions | Attachments

Seq # 58105 **FIN_AID_ACCOMM_ENQUIRY**

*Subject Student Number

Priority 3-Standard Due Date []

Status Initial Preview Approval Submit

SELECT ONLY ONE OPTION BELOW

Are you planning to stay on campus?

- Select NEXT

< Previous **Next >**

New Window | Help | Personalize Page

1 Introduction Complete

2 **FIN_AID_ACCOMM_ENQ** Complete

3 Complete Task Not Started

FIN_AID_ACCOMM_ENQUIRY

Subject Student Number

Review/Edit Approvers

FIN_AID_ACCOMM_ENQUIRY: 58105:Pending [Start] [New] [Path]

Pending Multiple Approvers UV_FORM_FA_APPROV []

OK

Step 6: Page 3

- Select SUBMIT

< Previous **Submit**

1 Introduction Complete

2 FIN_AID_ACCOMM_ENQ Complete

3 **Complete Task** In Progress

Step 3 of 3: Complete Task

Completion Due Date 2025/01/31

Thank you for submitting your Accommodation enquiry.
This information will be used for submission to funders.
Separate communication will reach you later as applicable.