



Dear applicant

**Information: Bachelor of Administration (BAdmin)**

**Academic Plan code BC634040**

**Minimum total credits: 376 credits**

The BAdmin is a specialised programme, aimed at a career in the public sector, parastatal institution, trade unions and non-governmental organisations and also for academic careers at higher education institutions. It is structured around Public Administration and Management, with relevant ancillary modules.

Unless otherwise specified, the general regulations regarding admission to this University (general rule A1) and admission to a degree (general rule A2) are applicable.

For admission to a BAdmin programme, the student should have a National Senior Certificate. A student had to obtain at least an admission point of 29 and has to pass a language of instruction test (achievement level 4 (50%). General Rules A8 and A19 define the maximum period within which students may qualify.

As students you will have access to academics with a practical understanding and knowledge of public and development management, cutting-edge research and innovative teaching and learning strategies aimed at enhancing your professional skills and understanding.

The BAdmin degree consists of minimum 376 credits and the modules are as follows:

- **Public administration and management theories**
- **Public administration and management in action**
- **Micro- and macro-organisational analysis**
- **Municipal management and administration**
- **Human Resource Management in the public sector**
- **The study of municipal management and administration**
- **Supply chain management**
- **Contemporary issues in local government**
- **Public financial management**
- **Municipal finances**
- **Public policy administration and management**
- **Public administration and management law**
- **Monitoring and evaluation in the public sector**

Please contact the University's information office at 051-401-3000 or download the application from the website of the University: [www.ufs.ac.za](http://www.ufs.ac.za). Submit your application and documents online.

Regards

**Dr LM du Plessis**

**Head of Department: Public Administration and Management**

