Dear Applicant

Information: Master of Administration (MAdmin)
Academic plan code: BC684040
Module EPAM8900

A MAdmin degree is intended for persons who would like to pursue further studies after completing an honours degree.

To be admitted to the Master’s programme a student had to obtain at least an average of 65% for his/her Honours degree or a relevant postgraduate diploma with a research component and must have passed the TALPS on at least a level 4 (60%-74%). In addition a student must have obtained and average of 60% for the EAPR6808 or equivalent modules if that student completed his/her studies at another university.

Applications will only be accepted once a year. Prospective students must apply in writing on or before 30 September for admission into the programme prior to registration in the following year. Application forms are available at the Department of Public Administration and Management and permission to register for the degree must be obtained prior to registration.

A student for the masters’ degree must be registered for a minimum of one year.

The MAdmin degree consists of a dissertation (180 credits). All candidates registered according to the dissertation option should, in collaboration with the study promoter(s), prepare at least one article for publication in an approved research journal before submitted for examination.

Please contact the University’s information office on 051-401 3000 to obtain the university’s application form or visit the website www.ufs.ac.za and email your application documents to MasiloaneM@ufs.ac.za or post the application package to the address below.

Please use the below checklist to ensure that you include everything with your application pack. No applications will be accepted if all the documents are not included.

1) Motivation on why you wished to be included in the MAdmin programme (200 words).
2) Certified copy of your ID or Passport.
3) Certified copy of your academic study records/results/transcript.
4) Certified copy of your academic certificates.
5) Curriculum vitae.
6) University application form or a DV3 form if the applicant is currently registered at the UFS.
7) Two recommendation letters.
8) A summary of five page of any two Masters dissertation which are related to your envisaged topic.

A quotation can be drawn from the UFS website www.ufs.ac.za with the study code BC684040 (Module code EPAM8900)

Dr LM du Plessis
Head of Department: Public Administration and Management