

## PROGRAMME: MASTER OF ADMINISTRATION

Programme code	Degree code	Academic Plan code	Module code	Credits
B6840	68401	BC684040 (Research)	EPAM8900	180

The programme information provided here should be read in conjunction with the relevant rulebook of the Faculty of Economic and Management Sciences, and academic rules of the University of the Free State.

### Information

The Master of Administration (Madmin) Degree Programme consists of a single advanced research project, completed either as a research dissertation or two interrelated publishable manuscripts or published articles. All students registered according to the dissertation option should, in collaboration with the study leader/s, prepare at least one publishable manuscript in an approved research journal before submitting the dissertation for examination.

### Admission requirements

Admission to the programme is subject to approval by the departmental chair. To be admitted to the Master's programme an applicant should have:

- Obtained at least an average of 65% for his/her Honours degree or a relevant postgraduate diploma with a research component.
- Passed a module in research methodology (or equivalent modules if that student completed his/her studies at another university).
- Passed a proficiency assessment at a level determined by the department.

The proficiency assessment comprises two rounds of selection. The first selection round evaluates whether an applicant meets the admissions requirements. During the second selection round, applicants who meet these requirements are invited for an online written discipline-specific assessment. Applicants who pass this assessment are invited for an interview. Assessments are developed and assessed by the Department of Public Administration and Management.

Prospective students must apply for admission to the programme in writing before 30 September of each year, prior to registration in the following year. Applications are submitted on the university's website at <https://apply.ufs.ac.za/Application/Start>. The following documents should accompany an application.

1. Certified copy of ID/passport



2. Curriculum Vitae
3. Academic record
4. Certified copies of academic qualifications
5. In a research proposal, presenting the applicant's basic field of interest in 4000 words, discuss:
  - i. Background and reason for the study
  - ii. Literature review
  - iii. Research problem
  - iv. Aim and objectives
  - v. Research methodology (Approach, method of data collection, and sample strategy – which public sector institution or unit of analysis is the target).

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## Research areas

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The Department of Public Administration and Management provides research supervision in the following areas, focusing on the public sector. Applicants should select a research topic relevant to these areas.

### Financial management

- Fiscal decentralization
- Intergovernmental fiscal relations
- Municipal financial management and service delivery
- Public financial management reforms and service delivery
- Supply chain management
- Agile and lean supply chain management

### Governance

- Ethics and integrity
- Good governance and local good governance
- Human resource accountability
- Leadership accountability
- Public sector management accountability
- Risk management
- Strategic Management

### Service delivery

- Citizen participation in the governance of local government service delivery
- Service delivery systems
- Sustainable service delivery (water governance and solid waste management)



- Sustainable development and sustainable energy development
- Social innovation / transformative social innovation in local government service delivery

### **Political-administrative interface**

- Political-administrative dichotomy
- Coalition politics and local government formation(s)
- Complex local government ideological coalition formations/types

### **Public policy**

- Public policy formulation and implementation
- Contemporary public policy challenges

**NB: Applications with outstanding supporting documents will be regarded as incomplete and will not be considered.**

## **Programme inquiries**

For programme-related inquiries contact the programme coordinator as per the details provided here. Alternatively, you may also contact the Head of the Department.

### **Programme Coordinator**

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### **Head of Department**

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