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Undergraduate Programmes

General Orientation

This section of the Rule Book of the University of the Free State (UFS) sets out the rules regarding the undergraduate programmes and study programmes in the Faculty of Economic and Management Sciences (EMS).

The Protection of Personal Information (PoPI) Act, No. 4 of 2013, promotes the protection of personal information by public and private bodies. Therefore, the PoPI Act influences how the faculty collects, stores, or disseminates the personal information of its students. As such, any personal student information, including information about academic performance, may not be disclosed to third parties, including sponsors and parents, without the student's written consent.

All registered EMS undergraduate students must adhere to the **Faculty of Economic and Management Sciences Rules and General Academic Rules and Regulations** (hereafter referred to as Faculty Rules and General Academic Rules, respectively).

Several rules apply across the programmes and major fields of study. These rules are categorised into two sets, namely, General Academic Rules and Faculty Rules. It is the responsibility of students to be conversant with the General Academic Rules and the Faculty Rules.

General Academic Rules apply to all faculties, including the Faculty of Economic and Management Sciences. Unless specified otherwise, the General Academic Rules apply to all the programmes listed herein.

The General Academic Rules contain basic information such as the following:

- Student registration, module modifications, simultaneous registration, curriculum compilation, duration of study, preconditions, acknowledgement of modules passed at other institutions.
- Semester and year marks; requirements for passing; programme with distinction; readmission and academic exclusion of a student; re-assessments; special examinations; arrangements for examination venues; incorrect reading of examination timetable; marks and final results.
- From 2024 onwards, the following applies to examination opportunities:
 - All students, regardless of their academic year, are allocated two examination opportunities, namely, the "main" and the "supplementary" examinations.
 - The supplementary examination exists specifically as the final examination opportunity. Students who are unable to attend the main examination for valid reasons will be allowed to undertake the supplementary exam, with no subsequent examination opportunities provided.
- The National Benchmark Test (NBT) is compulsory for all prospective first-year students at the UFS who have applied for UFS studies. Students applying for admission to the Faculty of Economic and Management Sciences must also write the Mathematics test.
- All extended curriculum programme students will be registered (during formal registration) for the applicable language (EALE1508) and Mathematics Development module(s)

(MTDE1508) for the BAdmin extended curriculum programme and MATD1554 and MATD1584 for the BCom extended curriculum programme, regardless of the NBTs score.

Faculty Rules are described in this publication. These rules apply specifically to the programmes in this faculty.

- Each rule pertaining to curriculum is indicated by the letter "F" followed by a number, e.g. "Rule F1", "Rule F2", etc.
- Other rules pertaining to EMS students are indicated by the letters "EMS" followed by a number, e.g. "Rule EMS1", "Rule EMS2", etc.

EMS 1: Summative Assessments Other Than Examinations

If a student has only one (1) module outstanding to obtain a qualification and this module is assessed only by examination of a project, a portfolio, and essay or research report, such a student may (as the final opportunity) resubmit the improved work for assessment if the final mark for this module (in the final year of study) is between 45% and 49%, provided that this takes place before the due dates as determined by the UFS.

Bachelor's Degree Programmes

Information

The Bachelor's Degree Programmes in this faculty are intended to maximise student capabilities and potential. Scientifically based teaching is applied to equip each student for various career options in the broader field of Economics and Management Sciences. This includes careers in the private and public sectors and certain professions, as well as in secondary and higher education institutions of learning. Postgraduate study is available upon completion of a relevant Bachelor's degree for further advancement in a large spectrum of study fields.

Undergraduate programmes are available in one of the following broad fields of study:

- · Private Sector Management, and
- Public Sector Management.

The UFSS1504 module is an institutional module offered under the aegis of the Centre for Teaching and Learning. For students registering from 2012 and onwards, the module UFSS1504 is a compulsory module for an undergraduate degree or diploma qualification. Students register for the module in their first year of registration except for students in the extended curriculum programmes who register for the module in their first year of registration at the QwaQwa Campus, i.e. the second year of the extended curriculum programme.

Students who successfully completed the SCLL1508 or SCLL1414 AND SCLL1524 modules must register for the **UFSS1522** in the second semester of their first year of studies in a mainstream programme.

A promotion system is not applied in the Faculty of Economic and Management Sciences; therefore, General Academic Rules regarding promotion do not apply.



Enterprising your Degree

EDED3712/3722 is the ePortfolio Development: Enterprising your Degree module available for final-year undergraduate students and postgraduate students. The aim of this module is to enhance your employability by teaching you to take stock of the skills and attributes that you have acquired during your studies and articulate that in an ePortfolio that would help you market your skills, network, and apply for work. Students who register for this module will develop the digital skills to engage on LinkedIn, populate a website, and develop a future work plan to turn their skill set into a career. EDED3712/3722 is a semester-long 8-credit module. If you register for this module, it will be in addition to your degree credits and will not weigh towards the required number of credits for graduation.



Conversational language modules

Students are encouraged to enrol for one of the available conversational language modules for enrichment purposes. These modules do not form part of formal curricula and will not have an influence on graduation. These modules can be one of the following: GAFO (Afrikaans) 3512 or 3522; SICO (Sign language) 3512 or 3522; SSCO (Sesotho) 3512 or 3522; ZUCO (IsiZulu) 3512 or 3522.

Private Sector Management

Bachelor of Commerce Programmes

Authorised qualification name	Abbreviation	Programme code	Degree code	Academic plan code
Bachelor of Commerce with specialisation in Management	BCom with specialisation in Management	Q6300	63001	QC630001
Bachelor of Commerce with specialisation in Management	BCom with specialisation in Management*	Q63E2	63001	QC6300E2

^{*} Extended curriculum programme

Public Sector Management

Authorised qualification name	Abbreviation	Programme code	Degree code	Academic plan code
Bachelor of Administration	BAdmin	Q6340	63401	QC634040
Bachelor of Administration	BAdmin*	Q63E1	63401	QC6340E1

^{*} Extended curriculum programme

Faculty Requirements

General admission requirements

It is the student's responsibility to be conversant with the most recent version of the General Academic Rules and the Faculty Rules. Over and above the rules in this document, the definitions and rules set out in the ⁴General Academic Rules apply. A copy of these rules may be obtained from the university's website ⁴. The prospective student's attention is drawn to the following:

- A1: General Academic Rules
- A2: Applying for Admission

Additionally, minimum Admission Points and National Senior Certificate performance levels must be met for the programmes in this document, as set out in the table below.

Programme	Minimum Admission Point (AP) and National		
	Senior Certificate Performance Levels		
	AP = 28		
BCom with specialisation in Management	Mathematics = Achievement level 4 (50%)		
	English = Achievement level 4 (50%)		
	AP = 24 – 27		
	Mathematics = Achievement level 4 (50%)		
BCom with anguiglisation in Management 1	English = Achievement level 4 (50%)		
BCom with specialisation in Management ¹	OR		
(Extended programme)	AP = 28		
	Mathematics = Achievement level 3 (40%)		
	English = Achievement level 4 (50%)		
	AP = 28		
DA dmin	Mathematics = Achievement level 2 (30%) OR		
BAdmin	Mathematical Literacy = Achievement level 5		
	(60%)English = Achievement level 4 (50%)		
	AP = 24 – 27		
	Mathematics = Achievement level 2 (30%) OR		
*BAdmin ^{2, 3}	Mathematical Literacy = Achievement level 5		
	(60%)		
	English = Achievement level 4 (50%)		

Rules

EMS 2: Students who qualify for the BCom extended curriculum programme are not allowed in the first year of a mainstream BCom Degree Programme. Students will not be allowed to register for the second study year curriculum should they fail any of the modules in their first year of study.

EMS 3: Students who register for the BAdmin extended curriculum programme without the required performance level in Mathematics or its equivalent at the National Senior Certificate level will not be allowed to subsequently change to a BCom Degree Programme.

EMS 4: Students who qualify for the BAdmin extended curriculum programme are not allowed in the first year of a mainstream BCom Degree Programme.

EMS 6: **Shelf life of modules:** Academic credit does not remain valid indefinitely. The shelf life, therefore, refers to the period during which academic credit remains valid. The shelf life of the modules in the formal programmes in the Faculty of Economic Sciences is five years unless the relevant head of the department determines otherwise.

EMS 7: **Taking part in assessments:** Once a student begins an assessment, that student is officially recognised as participating in an assessment opportunity. This remains applicable if the student commences the assessment while feeling emotionally or physically unwell.

Credit Values and Names of Modules

Department of Economics and Finance

Module code	Credits	Module name	
EECF1614	16	Economic Systems and Basic Microeconomics	
EECF1624	16	Introduction to Macroeconomics	
EECP1514	16	Economics for Public Managers	
EMIC2714	16	Microeconomics	
EMAC2724	16	Macroeconomics	
EINT3714	16	International Economics	
ELAB3712	8	Labour Economics	
EECT3724	16	South African Macroeconomic Policy Issues	
EDEV3722	8	Development Economics	
EECM3714	16	Introduction to Mathematical Economics	
EECM3724	16	Statistics for Economics	
EFEF1624	16	Personal Finance	

Department of Business Management

Module code	Credits	Module name	
EBUS1514	16	Business Functions	
EBUS1624	16	General Management	
EBUS1614	16	Business Dynamics	
ESBM2724	16	Small Business Management	
EBUS2714	16	Entrepreneurship	
EBUS2715	20	Strategic Management	
EMAR 3714	16	Market research	
EFMA 2614	16	Basic Financial Management	

Department of Industrial Psychology

Module code	Credits	Module name	
EHRM1514	16	Introduction to Human Resources Management	
EIOP1524	16	Introduction to Individual Differences	
ECAP2614	16	Career Psychology	
ELRM2624	16	Labour Relations Management	
EIPS2624	16	Introduction to Psychometrics	
EPFM3724	16	Performance and Talent Management	
EORG3715	20	Organisational Psychology	
ELED3714	16	Leadership in HR and IOP	
EARH3724	16	Applied Research for Human Resource Management	

School of Accountancy

Module code	Credits	Module name	
EACC1614	16	Accounting	
EACC1624	16	Accounting	
EACC2608	32	Accounting	
EACC3708	32	Accounting	
EMAF2614	16	Managerial Accounting	
EOEC2614	16	Organisational Ethics and Citizenship	
EMNF2624	16	Managerial Finance	
EMAF3708	32	Managerial accounting and Finance	

Department of Public Administration and Management

Module code	Credits	Module name
EPAM1514	16	Public Administration and Management Theories
EPAM1624	16	Public Administration and Management in Action
EPAM2614	16	Micro- and Macro-organisational Analysis
EMMA2624	16	The Local Government Policy and Legislative Environment
EMMA3714	16	Contemporary Issues in Local Government
EPAM3714	16	Public Financial Management
EMMA3725	20	Municipal Finances
EPAM3725	20	Public Policy Administration and Management
EPAL3714	16	Public Administration and Management Law
ESCM 2714/2724	16	Supply Chain Management
EMEP2624	16	Monitoring and Evaluation in the Public Sector
EPCS1514	16	Political Environment for Civil Servants

Additional core modules

Module code	Credits	Module name
EBCS1514	16	Business Calculations
EBCS1524	16	Business Calculations
UFSS1504	16	Undergraduate Core Curriculum

Modules for the Extended Curriculum Programmes

Module code	Equivalent mainstream code	Credits	Module name
EFPA2515	EPAM1514	20	Public Administration and Management Theories
EFPA2625	EPAM1624	20	Public Administration and Management in Action
EFCS2514	EPCS1514	16	Political Environment for Civil Servants
EFEP2514	EECP1514	20	Economics for Public Managers
EFHR1514	EHRM1514	16	Introduction to Human Resource Management
EFIO1524	EIOP1524	16	Introduction to Individual Differences
EFBM2514	EBUS1514	16	Business Functions
EFBM2625	EBUS1624	20	General Management
EFEC2614	EECF1614	16	Economic Systems and Basic Microeconomics
EFEC2624	EECF1624	16	Introduction to Macroeconomics
EFBC2514	EBCS1514	16	Business Calculations
EFBC2524	EBCS1524	16	Business Calculations
EFCC2614	EACC1614	16	Accounting
EFCC2624	EACC1624	16	Accounting

Progression Rules Regarding Admission to Modules in the Next Study Year

Subject to module requirements, students must attain minimum achievements in each study programme. The prescribed module combinations for each academic year have been stipulated in the curriculum. Unless a faculty determines a higher requirement for progression, which is published in the faculty's rule book, these progression rules will apply.

Application of progression rules

• The progression rules apply to undergraduate students and all programmes from 2014.

Progression rules With Respect to Undergraduate Students

Students must refer to the <u>General Academic Rules</u> and <u>Faculty Rules</u> for more information about the progression rules and the rules for students who change their study programme after their first year of studies at the UFS. These rules are available on the university's website.

A minimum number of credits must be earned by the end of each year of registration before the student will be allowed to register for the next year. These credits are accumulated by completing the required modules.

EMS 8: Progression requirements for three-year qualifications

Rule	Year of registration	Minimum credits required for admission	Equivalent to	To be achieved by the end of
EMS 8.1	2	48	3 x 16-credit modules	year 1 of registration
EMS 8.2	3	128	8 x 16-credit modules	year 2 of registration
EMS 8.3	4	240	15 x 16-credit modules	year 3 of registration
EMS 8.4	5	304	19 x 16-credit modules	year 4 of registration

The student must complete the three-year undergraduate programme by the end of the 5^h year of registration.

EMS 9: Progression requirements for four-year qualifications

The following progression requirements apply to four-year professional as well as four-year extended qualifications.

Rule	Year of registration	Minimum credits required for admission	Equivalent to	To be achieved by the end of
EMS 9.1	2	48	3 x 16-credit modules	year 1 of registration
EMS 9.2	3	128	8 x 16-credit modules	year 2 of registration
EMS 9.3	4	208	13 x 16-credit modules	year 3 of registration
EMS 9.4	5	336	21 x 16-credit modules	year 4 of registration
EMS 9.5	6	400	25 x 16-credit modules	year 5 of registration

The student must complete the four-year undergraduate programme by the end of the 6th year of registration.

EMS 10.3: Concessions for students who do not qualify to start the next year of study

If a student does not meet the requirements for progression to the next year of study, the following concession may be made to facilitate progression.

- The student may register for the outstanding modules and repeat the academic year.
- This concession requires the recommendation of the programme director and permission from the assistant dean.

EMS 11: Module Code Changes, Equivalent Modules and Transition Rules

EMS 11.1: Current students who registered for the first time in 2015 and onwards, without a break in registration, should follow the curricula in the Rule Book of the first year of registration.

EMS11.2: If students change from one programme to another, they must follow the curriculum of the programme to which they have changed, as it appears in the Rule Book of the year that they registered for that specific programme for the first time.

EMS 12: Duration of Study

The General Academic Rules stipulates that, except in cases where the Council, *via* the Senate, implements new rules with immediate effect, students may, for an undergraduate qualification, only register at the UFS for the minimum period allowed for that qualification plus an additional two (2) years, with the second period, following directly after the first, and must complete their studies for that particular qualification per the rules applicable at the time of registration. Should there be an interruption to the student's study, the rules applicable to the time of the registration after the interruption will apply.

Module Prerequisites

Please note that students from other faculties must also comply with the prerequisites as indicated below.

Department of Economics and Finance

Module	Module prerequisite
EECF1614	National Senior Certificate with Mathematics performance level 4 or (EQMB1514 and EQMB1524) or (EBCS1514 and EBCS1524) or (MATD1554 and MATD1574/MATD1584)
EECF1624	National Senior Certificate with Mathematics performance level 4 or (EQMB1514 and EQMB1524) or (EBCS1514 and EBCS1524) or (MATD1554 and MATD1574/MATD1584)
EMIC2714	EECF1614 or EFEC2614
EMAC2724	EECF1624 or EFEC2624
EINT3714	EECF1624 or EFEC2624
ELAB3712	EECF1614; EECF1624/EFEC2624 and EMAC2724
EECT3724	EECF1624 and EMAC2724
EDEV3722	EECF1614; EECF1624/EFEC2624 and EMAC2724
EECM3714	(EBCS1514 or EFBC2514 or EQMB1514 or STSM1614) and (EBCS1524 or EFBC2524 or EQMB1524 or STSM1624 or STSA1624) and (EECF1614 and EECF1624) or (EFEC2614 and EFEC2624)
EECM3724	[(EECF1614 and EECF1624) or (EFEC2614 and EFEC2624)] and [(EBCS1514 and EBCS1524) or (EFBC2514 and EFBC2524) or (EQMB1514 and EQMB1524) or (STSM1624) or (STSA1624)]

Department of Business Management

Module	Module prerequisite
EBUS2715	EBUS1624

School of Accountancy

Module	Module prerequisite
EACC2608	EACC1624 or EFCC2624
EMAF2614	EACC1614 (EFCC2614) and EACC1624 (EFCC2624)
EACC3708	EACC2608 or EFIN1624
EMNF2624	EACC1614 (EFCC2614) and EACC1624 (EFCC2624)
EMAF3708	EACC1614 (EFCC2614) and EACC1624 (EFCC2624)

Extended Curriculum Programme

Module	Module prerequisite
EFEC2614	(MATD1554 and MATD1584) or National Senior Certificate with Mathematics performance level 4
EFEC2624	(MATD1554 and MATD1584) or National Senior Certificate with Mathematics performance level 4

Undergraduate Studies

Private Sector Management

General Information

Management skills can be obtained in several fields of study. These fields are accommodated within the degree programme Bachelor of Commerce (BCom). The BCom is a highly regarded and comprehensive management degree programme structured for economic and management positions (especially in the private sector), academic careers at universities and universities of technology, or a career as a teacher.

- While a BCom Degree is directed at economic and management positions in the private sector. As such, it is also an excellent programme for those pursuing a career in the public sector. Further, it is comparable with the undergraduate Degree Programme in Public Sector Management.
- The degree programme is structured around the core subjects of Economics, Business Management, Industrial Psychology and Accounting. The BCom degree offers a broader option to students who want a solid general management background but prefer not to specialise too soon.
- There are specialisations from which to choose within the BCom Degree Programme, as indicated under general admission requirements.

The curricula for each major field of study are explained in the following section.

Bachelor of Commerce with specialisation in Management

Fule F17 BCom with specialisation in Management

Minimum total credits: 420

Academic plan code: QC630001

Compulsory modules	First academic year		Second ac	ademic year	Third academic year		
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	
Business Functions	EBUS1514						
General Management				EBUS1624			
Business Dynamics			EBUS1614				
Small Business Management						ESBM2724	
Strategic Management					EBUS2715		
Entrepreneurship					EBUS2714		
Economic Systems and	FF0F4044						
Microeconomics	EECF1614						
Introduction to Microeconomics		EECF1624					
Microeconomics			EMIC2714				
Macroeconomics				EMAC2724			
Accounting	EACC1614	EACC1624					
Accounting	2,1001011	27.001021	FAC	C2608			
Accounting			LAO				
Introduction to Human Resource Management	EHRM1514						
Introduction to Individual Differences		EIOP1524					
Business Calculations	EBCS1514	EBCS1524					
Personal Finance		EFEF1624					
Elective Modules			specia	1 field of disation dules)	Choose a field of specialisation (one block of modules):		
Accounting Option (NEW)							
Micro- and Macro-			EPAM2614				
Organisational Analysis							
Managerial Finance				EMNF2624			
Management Accounting			EMAF2614				
Managerial Accounting and Finance					EMAI	3708	
Accounting					EAC	C3708	
					R		
Business Management and Pub	lic Administra	tion Option	l		, K		
Micro- and Macro-			EPAM2614	1	Ī		
			EPAIVIZ014				
Organisational Analysis Public Administration and				EPAM1624			
Management in Action				EFAIVI 1024			
			EMAF2614				
Management Accounting Public Financial Management			CIVIACZ014		EDAM2744		
					EPAM3714	EPAM3725	
Public Policy Admin and	T. Control of the Con					EPAIVI3/25	
Management			EENAA 004 4				
Management Basic Financial Management			EFMA2614		EMADO744		
Management			EFMA2614		EMAR3714		
Management Basic Financial Management			EFMA2614				
Management Basic Financial Management		le continues on		0	EMAR3714 PR		

Rule F17 continued

	First academic year		Second aca	ademic year	Third academic year		
Electives (continued)	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	
Economics Option		<u>-</u>		1			
Micro- and Macro-			EDAM0044				
Organisational Analysis			EPAM2614				
Public Administration and				EDAM4004			
Management in Action				EPAM1624			
Management Accounting			EMAF2614				
			C	R			
Career Psychology			ECAP2614				
Labour Relations				E1 B140004			
Management				ELRM2624			
Management Accounting			EMAF2614				
International Economics			-		EINT3714		
Labour Economics					ELAB3712		
South African Economic							
Policy Issues						EECT3724	
Development Economics						EDEV3722	
Introduction to							
Mathematical Economics					EECM3714		
Statistics for Economics						EECM3724	
Claudice for Economics				O	D	LLOW0721	
Industrial Psychology Opti	ion			<u>_</u>			
Career Psychology			ECAP2614				
Labour Relations							
Management				ELRM2624			
Leadership in HR and IOP					ELED3714		
Performance and Talent						EDEM0704	
Management						EPFM3724	
Introduction to				FIDO0004			
Psychometrics				EIPS2624			
Organisational Psychology					EORG3715		
Applied Research for							
Human Resource						EARH3724	
Management							
Minimum credits towards	80	80	80	64	1 ⁻	16	
degree	16	50	14	44	-	16	
Total credits			4	20	-		
Developmental modules							
Undergraduate Core							
Curriculum	UFSS1504						
Academic Literacy	EALE1508						
Additional credits for		_					
developmental modules	32	2					
Undergraduate Core	10	6					
Curriculum	10	U					

In years 2 and 3 of the curriculum, students are required to choose one area of specialisation and must successfully pass all modules within this chosen option to qualify for graduation. Combining modules from different options is strictly prohibited.

Students who intend to apply for one of the following Bachelor Honours degrees will find the applicable admission requirements on the university's website (<u>click here</u>).

- 1. BCom Honours *with specialisation in Marketing* (Students may register for the EBMA2624 module as an additional module in the second semester of their first academic year).
- 2. BCom Honours with specialisation in Industrial Psychology

- 3. BCom Honours with specialisation in Economics
- 4. B Admin Honours
- 5.BCom Honours with specialisation in Business Management6. BCom Honours with specialisation in Management Accounting.

Bachelor of Commerce with specialisation in Management (extended curriculum programme)

Rule F18 BCom with specialisation in Management

Minimum total credits: 420 plus 80 developmental credits

Academic plan code: QC6300E2

Compulsory modules	First academic year		Second academic year		Third academic year		Fourth academic year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Business Functions			EBUS1514					
General Management				EBUS1624				
Business Dynamics					EBUS1614			
Small Business Management								ESBM2724
Strategic Management							EBUS2715	
Entrepreneurship							EBUS2714	
Economic Systems and Basic Microeconomics			EECF1614					
Introduction to Macroeconomics				EECF1624				
Microeconomics					EMIC2714			
Macroeconomics						EMAC2724		
Accounting			EACC1614	EACC1624				
Accounting					EAC	C2608		
Introduction to Human Resource Management	EFHR1514							
Introduction to Individual Differences		EFIO1524						
Personal Finance						EFEF1624		
Business Calculations			EFBC2514	EFBC2524				
		Tab	le continues on	the next page				

Rule F18 continued

Elective Modules					Choose1 field of specialisation (2 modules)		Choose a field of specialisation (one block of modules):	
Accounting Option								
Micro- and Macro-Organisational					EPAM2614			
Analysis					LI / WIZO 14			
Managerial Finance						EMNF2624		
Managerial Accounting					EMAF2614			
Managerial Accounting and Finance								F3708
Accounting								C3708
OR						OF	₹	
Business Management and Public A	dministration O	ption						
Micro- and Macro-Organisational					EPAM2614			
Analysis					EPAIVIZ014			
Public Administration and						EPAM1624		
Management in Action						LI AWITO24		
Managerial Accounting					EMAF2614			
Public Financial Management							EPAM3714	
Public Policy Admin and Management								EPAM3725
Basic Financial Management					EFMA2614			
Market Research							EMAR3714	
OR						OF	₹	
Economics Option								
Micro- and Macro-Organisational					EPAM2614			
Analysis Public Administration and						EDAM4004		
Management in Action						EPAM1624		
Managerial Accounting					EMAF2614			
OR					EIVIAF 2014	OF)	
Career Psychology					ECAP2614	Ur I	\ 	
Labour Relations Management					ECAF2014	ELRM2624		
Managerial Accounting					EMAF2614	ELNIVIZUZ4		
International Economics					EIVIAF 2014		EINT3714	
Labour Economics							ELAB3712	
South African Economic Policy Issues							ELADS/ 12	EECT3724
Development Economics								EDEV3722
Introduction to Mathematical								EDEVSIZZ
Economics							EECM3714	
Statistics for Economics								EECM3724
OR	-	Table continues	on the next page)		OF	{	

Rule F18 continued

Industrial Psychology Option								
Career Psychology					ECAP2614			
Labour Relations Management						ELRM2624		
Introduction to Psychometrics						EIPS2624		
Leadership in HR and IOP							ELED3714	
Performance and Talent Management								EPFM3724
Organisational Psychology							EORG3715	
Applied Research for Human Resource Management								EARH3724
NAin income and district to word and a supplementary	16	16	64	64	80	64	1	16
Minimum credits towards degree	32 128 144 116					16		
Total credits		420						

Developmental modules	First academic year		Second ac	ademic year	Third academic year		
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	
Undergraduate Core Curriculum	UFSS1504						
Academic Literacy	EALE1508						
Introduction to University Mathematics and Mathematics for EMS	MATD1554	MATD1584					
Additional credits for developmental modules	64						
Undergraduate Core Curriculum	16						

Rule F18 continues on the next page.

The following progression rules are also applicable to the BCom Extended programme:

- F18.1: Students will not be allowed to register for the second study year curriculum should they have any of the modules in their first years of study outstanding.
- F18.2: Students have a maximum of two (2) years to complete and pass all modules of the first year of the curriculum.
- F18.3: Students must select one area of specialisation in years 3 and 4 of the curriculum and pass all modules in one of these options in order to graduate. Selecting and combining modules across multiple options will result in ineligibility for graduation.

Students who intend to apply for one of the following Bachelor Honours Degrees will find the applicable admission requirements on the university's website (<u>click here</u>).

- 1. BCom Honours with specialisation in Marketing (Students may register for the EBMA2624 module as an additional module in the second semester of their first academic year).
- 2. BCom Honours with specialisation in Industrial Psychology
- 3. BAdmin Honours
- 4. BCom Honours with specialisation in Economics
- 5. BCom Honours with specialisation in Business Management
- 6. BCom Honours with specialisation in Management Accounting

Public Sector Management

General Information

The BAdmin Degree is a specialised degree programme for students aspiring to the following:

- A career in the public sector, or
- Academic careers at higher education institutions.

The curriculum is structured around Public Administration and Management, with relevant ancillary modules in the following fields:

- Human Resource Management;
- Public Financial Management;
- Organisational Analysis;
- Public Policy;
- Logistics and Supply Chain Management;
- Monitoring and Evaluation in the Public Sector;
- Economics for Public Managers;
- The Political Environment for Civil Servants;
- Organisational Ethics and Citizenship;
- Contemporary Issues in Local Government;
- Local Government Policy and Legislative Environment;
- General Management;
- Municipal Finance; and
- Public Administration and Management Law.

Students will have access to an academic programme with additional emphasis on the following:

- Practical elements of Public Management,
- Cutting-edge research, and
- Innovative teaching and learning strategies to enhance professional skills and understanding.

The curricula for the BAdmin Degree studies are explained in the following section.

Bachelor of Administration

BAdmin

Rule F19 (Minimum total credits: 392)

Academic plan code: QC634040

Communication and the communication	First academic year		Second aca	ademic year	Third academic year		
Compulsory modules		Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	
Public Administration and Management Theories	EPAM1514						
Public Administration and Management in Action		EPAM1624					
Micro- and Macro- organisational Analysis			EPAM2614				
Supply Chain Management			ESCM2714				
Personal Finance		EFEF1624					
The Local Government Policy and Legislative Environment				EMMA2624			
Supply Chain Management				ESCM2724			
Contemporary Issues in Local Government					EMMA3714		
Public Financial Management					EPAM3714		
Municipal Finances						EMMA3725	
Public Policy Administration and Management						EPAM3725	
Public Administration and Management Law					EPAL3714		
Introduction to Human Resource Management	EHRM1514						
Introduction to Individual Differences		EIOP1524					
Monitoring and Evaluation in the Public Sector				EMEP2624			
Political Environment for Civil Servants	EPCS1514						
General Management		EBUS1624					
Economics for Public Managers	EECP1514						
Organisational Ethics and Citizenship			EOEC2614				
Career Psychology			ECAP2614				
Labour Relations Management				ELRM2624			
Organisational Psychology					EORG3715		
Performance and Talent Management						EPFM3724	
	64	64	64	80	68	56	
Minimum credits towards degree	12	8	14	14	12	4	
degree			Total c	redits: 392			
Undergraduate core curriculum	1						
	UFSS1	1504					
Academic Literacy	EALE1						
Additional credits for developmental modules	32						
Undergraduate Core Curriculum	16	3					

^{*} These modules have prerequisites and students must please visit the relevant Faculty's Rule Books

Bachelor of Administration (extended curriculum programme)

Rule F20 BAdmin

Minimum total credits: 380 plus 96 developmental credits

Academic plan code: QC6340E1

Compulsory modules	First academic year		Second academic year		Third academic year		Fourth academic year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Public Administration and Management Theories			EPAM1514					
Public Administration and Management in Action				EPAM1624				
Micro- and Macro-organisational Analysis					EPAM2614			
Supply Chain Management					ESCM2714			
Economics for Public Managers			EECP1514					
Political Environment for Civil Servants			EPCS1514					
Organisational Ethics and Citizenship					EOEC2614			
The Local Government Policy and Legislative Environment						EMMA2624		
Supply Chain Management						ESCM2724		
Contemporary Issues in Local Government							EMMA3714	
Public Financial Management							EPAM3714	
Municipal Finances								EMMA3725
Public Policy Management								EPAM3725
Public Administration and Management Law							EPAL3714	
Introduction to Human Resource Management	EFHR1514							
Introduction to Individual Differences		EFIO1524						
General Management				EBUS1624				
Monitoring and Evaluation in the Public Sector						EMEP2624		
Personal Finance						EFEF1624		
		Tab	le continues on t	the next page				

Rule F20 continued

	First academic year		Second academic year		Third academic year		Fourth academic year		
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	
Career Psychology					ECAP2614				
Labour Relations Management						ELRM2624			
Organisational Psychology							EORG3715		
Performance and Talent Management								EPFM3724	
Minimum credits towards degree	16	16	48	32	64	80	68	56	
	32		80		144		124		
	Total credits: 380								
Developmental modules									
Undergraduate Core Curriculum						UFSS1522			
Mathematical Literacy	MTDE1508								
Skills for Lifelong Learning	SCLL1508								
Academic Literacy EMS	EALE1508								
Additional credits for developmental modules	96								
Undergraduate Core Module					16				

The following progression rules are also applicable to the BAdmin Extended programme:

F20.1: Students cannot register for second-year studies if they have not completed all modules of the first year.

F20.2: Students have a maximum of two (2) years to complete and pass all modules of the first year of the curriculum.