



**Faculty of Education Examination Board**

Student request cover letter

send to [EDUfeb@ufs.ac.za](mailto:EDUfeb@ufs.ac.za)

Student initials and surname	
Student number	
Qualification	
Current academic year level	
Year of first registration for this qualification	
Tick the box that applies to your situation:	
<i>Request to add modules external to the curriculum to a maximum of 32 credits per year</i>	<input type="checkbox"/>
<i>Other: please explain</i>	<input type="checkbox"/>

Indicate the Faculty or University general rule that applies to your application: \_\_\_\_\_

State your request as briefly as possible:


Documents attached: tick all that apply	<input type="checkbox"/>
<i>Medical certificate</i>	<input type="checkbox"/>
<i>Academic transcript</i>	<input type="checkbox"/>
<i>Other, specify:</i>	<input type="checkbox"/>

- I confirm that all information pertaining to my application is included.
- I confirm that I have exhausted all other avenues to address my request *including* consulting with my programme director/ academic advisor.
- I understand that my application will not be tabled if the submission is incomplete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date