

**APPLICATION FORM FOR REGISTERED STUDENTS IN THEIR FINAL YEAR WHO WISH TO APPLY FOR A NEW QUALIFICATION ON *COMPLETION* OF THE QUALIFICATION (DEGREE/DIPLOMA/CERTIFICATE) THEY ARE CURRENTLY REGISTERED FOR**  
**20 \_\_\_\_**

STUDENT NUMBER:

ID or PASSPORT NO.:

Title:  Initials:  Surname:

Postal address:

Postal code:

Telephone numbers	Dialling code	Number:
Home:		
Work:		
Cellphone number:		

**CURRENT QUALIFICATION**

The qualification for which you are **currently** registered, e.g. BEd (Senior Phase), BCom (Marketing), BSc (Chemistry), etc.

Qualification description:

Qualification code:

**NEW QUALIFICATION**

The **new** qualification for which you want to register, e.g. BEd (Senior Phase), BCom (Marketing), BSc (Chemistry), etc.

Please indicate:

UNDERGRADUATE	POSTGRADUATE	HEALTH SCIENCES UNDERGRADUATE	HEALTH SCIENCES POSTGRADUATE
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New qualification code:

New programme code:  For office use only

The **campus** where you will attend classes/workshops:

Signature of **student**:

Date:

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Approval by **Programme Director/Head of the Department** after checking whether the student complies with all the prerequisites for admission to the specific qualification:

Signature:

Date:

Personnel number:

**See reverse for steps that must be followed to register for the new qualification.**

## **STEPS THAT MUST BE FOLLOWED TO REGISTER FOR THE NEW QUALIFICATION**

**STEP 1** Obtain academic record from Student Academic Services in the George du Toit Building after obtaining the qualification that you are currently registered for.

**STEP 2** Visit the relevant Programme Director/Head of the Department for approval to register for the qualification concerned.

The following documents must be submitted to the Programme Director/Head of the Department:

- Form DV3
- Registration form (blue – during the registration period)
- Academic record

**STEP 3** After approval by the Programme Director, report to the registration venue (during registration period) or Student Academic Services in the George du Toit Building during the course of the year for which the above-mentioned documents must be submitted.