



## ***Selection Policy for Bachelor of Nursing (BNursing)***

### **INTRODUCTION**

**Please note: Admission to the Bachelor of Nursing is subject to selection. Applications who do not adhere to the minimum requirements will not be considered for selection.**

**Applicants should ensure that they meet the minimum criteria before submitting their applications.**

Any candidate can apply for admission to the first year of the BNursing programme if he/she complies with the minimum requirements as stipulated in this document.

Prospective BNursing students are subjected to selection due to the high demands of the profession and limited practical learning opportunities, specifically General rule A1, A2, A3, A4 and the SoN UG rule NUR 1 should be read in conjunction with the selection policy. Other UFS rules and policies should also be taken into account.

### **TARGET GROUP**

Selection Committee involved in the selection of prospective BNursing students and prospective nursing students.

### **PURPOSE**

The purpose of the policy is to serve as a guideline for the equitable and fair selection of prospective students.

### **OPERATIONAL DEFINITIONS OF KEY CONCEPTS**

Selection is a process whereby prospective students are selected for admission to the BNursing programme by means of a set of criteria.

### **PREMISES**

- Matriculates, graduates and diplomats, and persons already studying for a degree/diploma may apply.
- Seventy five candidates will be selected. Further selection will be considered with the view to register 75 students.
- The maximum number of students is subject to the approval of the South African Nursing Council (SANC).

### **Only certified documents are accepted.**

- A concerted effort is made to accommodate applicants from a disadvantaged academic background that meets the admission requirements.

- Academic achievement is the critical selection criterion.
- Mainly South African students are selected for study in the programme.

## SELECTION OF STUDENTS

- **Selection form**
  - It is the applicant's responsibility to provide the university with a full set of completed application and selection forms, additional documentation as stipulated as well as the official academic results as required
  - A medical report to be completed by a medical practitioner, as well as the completion of a health questionnaire, are required from students as part of the application process. Medical reports will be taken into account by the selection committee to ensure that students are medically fit for nursing. The medical reports of applicants who have been selected for the BNursing programme will be provided to the Selection Committee to determine whether there are students with such disabilities that would make them unfit for nursing studies
  - No incomplete applications will be processed
  - Selection will be done separately for school-leaving and senior applicants.
  - Students will be informed via sms and/or email of the outcome of the first round of selection.
- **Selection committee**
  - The selection committee for the Bachelor of Nursing programme will consist of the following members:
    - Head of School Programme director
    - One academic staff member of the School of Nursing
    - Co-opted members for the Undergraduate Student Administration Office (non-voting members)
    - Administrative officer SoN
- **Selection of Grade 12 learners**
  - Subject combinations and levels of achievement that has been certified with an applicable endorsement by Umalusi
  - A minimum admission point (AP) of 30 is required.
  - **The Admission Point (AP)** is calculated according to the following table: (The subject Life Orientation with an achievement level of 5 or higher receives only one (1) AP point)

NSC; Achievement level	UFS Admission Point
7(90% - 100%)	8
7(80% - 89%)	7
6(70% - 79%)	6
5(60% - 69%)	5
4(50% - 59%)	4
3(40% - 49%)	3
2(30% - 39%)	2

- A minimum achievement level is required for each of the following and is a compulsory prerequisite:
  - Language (English or Afrikaans) = achievement level 4

**AND**

  - Mathematics = achievement level 3 **or**
  - Mathematical literacy = achievement level 6

**AND**

  - Life sciences = achievement level 5 **or**
  - Physical sciences = achievement level 4

Additional marks will be used during the selection process if a deadlock is reached. Students with a higher Science AP score will receive preference.

- **Selection of Higher Education Institution candidates (senior students)**

Limited positions will be available for selection in this category. Grade 12 marks will be taken into account.

A person who does not qualify for admission to an academic qualification can apply for admission in accordance with the RPL process in accordance with General Rule A3.8. up to a maximum of 10% of the annual intake.

- **Applicants without a completed diploma/degree (any degree/diploma not yet obtained)**

For the selection of candidates who have completed one or more years of a programme that does not fall within the Health Sciences, the following applies:

A senior student can apply for selection while studying for his/her 1st diploma/degree in the year of study. The applicant will be conditionally selected on his/her Grade 12 and 1st semester results during the course of the selection process. However, the applicant must have **completed at least one year** of a mainstream programme/course for a registered qualification. Therefore, candidates who are conditionally selected based on their grade 12 and 1<sup>st</sup> semester results, must submit their final marks for their 1st year completed in order to receive confirmed selection. If applicants who are conditionally selected, do not comply with the conditions and do not maintain their academic level as during conditional selection, they will forfeit their selection position and the Selection Committee will use the procedures as described in this policy document to select additional applications in those places.

- A candidate will qualify for selection if he/she obtains a minimum average of 65% for the current/completed year of study, without reassessing/failing a module(s).
- A candidate must have the minimum credits (full curriculum as set out in the rules of the programme) required to pass a year of any degree.
- Preference will be given to students with an appropriate study field.

- **Applicants with a completed diploma/degree**

Selection of candidates who have already obtained a degree/diploma will be as follows:

- Preference will be given to candidates with appropriate subjects.
- Selection will be based on Grade 12 marks and completed diploma/degree.
- The programme must have been completed in no longer than the allowed minimum period.

- **Admission**

General rules and Rule NUR 1 apply.

- **Selection of transfer students from other universities**

- If a nursing student studying at another university wishes to transfer to the University of the Free State, General Rules A2, A3, A8 and NUR 1 apply.
- The progress of candidates who are already studying nursing at another university will determine the year of the UFS's BNursing programme the student will be allowed in.
- A written request must be directed to the Programme Director.

- **Selection of International Students**

- South African students are selected for studies in nursing due to the high cost involved in the training of nursing students. Students from SADC countries will take precedence over other international candidates.
- Students must submit proof of a SAQA level 4 qualification and a letter from the Higher Education South African (HESA) Matriculation Board certifying the requirements for a conditional exemption have been met with the application for selection. General rule A2(a) applies.

## 2. CONCLUSION

All candidates must remember that if they are immune suppressed, they should be aware, before taking up the selected places, that they will be exposed to patients with infective diseases, which might affect their illness. In these cases, it will be the students' responsibility to take the necessary precautions to prevent illness due to their exposure. All students will be expected to fulfil all the rotation requirements for the programme.

At its own discretion, the Faculty reserves the right to require immunisation against diseases from time to time before admitting students to any further academic year or semester during their studies. As far as the BNursing programme is concerned students are immunized for Hepatitis B during the first weeks of classes and the cost charged to the student tuition fee. (Signed consent form).

Students are responsible for an annual contribution to Faculty transport to facilities to do work integrated learning (WIL). Indemnity is required. Transport, indemnity, uniform and Hepatitis B immunisation are for students' tuition account.

Applicants who were selected can forfeit their selection if information becomes available that was not available or disclosed during the selection process.

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