

BML DEGREE

Closing date for applications for January 2020 intake:	30 September 2019
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The programme has been developed in association with the School for New Learning at DePaul University in Chicago, internationally recognised as a leader in the field of adult and lifelong learning.

1. MODES OF DELIVERY

We bring the University to your doorstep with three different mode of deliveries:

FACE TO FACE:

Students attend weekly classes (during school terms) on campus on Fridays from 11:00 - 18:00.

Please note: Only ONE face-to-face intake per annum in January

ONLINE:

Offered through an online learning management system where students attend classes online.

Once a year students have class on campus for 1 week. During this week critical modules are presented. Online classes are scheduled after hours.

Please note: Only ONE online intake per annum in July

MODULAR:

Students attend classes on campus once a term for a full week. Classes are scheduled from Monday – Friday from 08:00-18:00.

2. DURATION

The expected and recommended duration of study is 4 years, however, this period may be shorter (but not shorter than 2 years) if a learner obtains credits for sufficient prior learning.

3. ENTRANCE REQUIREMENTS

- 23 years of age
- a permanent work appointment and
- an endorsed senior certificate with at least 2 years working experience or
- a certificate with conditional exemption issued by the Matriculation Board with at least 2 years working experience or
- an equivalent qualification and
- proficiency in English

- proficiency in Mathematics
- adequate computer literacy

4. THE SELECTION PROCESS

4.1 Selection tests

The test battery assesses learning potential, as well as verbal and numeracy skills and specific competencies that were identified in order to pass the BML programme successfully. No preparation needed.

JANUARY 2020 INTAKE	
Selection tests scheduled:	23 – 25 October 2019
Applicants are required to attend one of the sessions:	
Morning Session	07:30 – 11:30
Afternoon Session	12:00 – 16:30

5. RECOGNITION OF PRIOR LEARNING (RPL)

RPL can be used to apply for admission to the programme or to receive exemption from or recognition of modules in the BML programme.

RPL for admission

To use RPL for admission, the candidate must be at least 45 years of age and have work experience of 15 years. A portfolio should be compiled before the selection tests and the review committee will consider these applications. No more than 10% of an intake should be through RPL.

RPL for exemption of modules

Since the BML programme is specifically designed for adult learners, RPL plays a major role in the programme. Learners may gain academic credit for modules through previous learning. Requests for credit are considered by a review committee.

No indication of RPL is provided with application. The application of RPL takes place after the selection process during the Portfolio Development Course (PDC) in the first contact session. At the end of the PDC, all the students are invited to submit their RPL portfolios. Where RPL credit is given, the student does not have to do the specific module.

In short:

- We do no pre-assessment of prior learning for students (because it is an integral part of the programme)
- All registered students have the opportunity twice a year to apply for credits. (In May and October of each year)

6. FEES

6.1 Selection fee

A non-refundable selection fee must accompany application.

6.2 Tuition fees

- Fees are calculated per academic credit.
- The total for the academic year depends on the amount of credits registered.
- **Unfortunately, we do not issue pro forma invoices or quotations.**
- As soon as you are selected for the programme and we have received proof of payment of the selection fee, pre-registration amount and/or an official bursary letter for 2019 from your employer, will we be able to register you.
- Only once you are registered, will it be possible to provide you with a detailed tuition fees account (made out in the student's name and details) indicating the individual module amounts together with the total outstanding balance for the year.
- **Fees include all study material**, but not meals and accommodation or travel expenses.

FEE STRUCTURE FOR 2019	
Non-refundable selection fee	R1000
Amount per academic credit	R250
Cost per academic year* (Depends on the amount of credits registered for)	Approximately R25000 (excluding UFS registration fee)

7. ASSESSMENT

The BML Programme has a system of continuous assessment, which may include tests, field exercises and reports, teamwork exercises, class participation and presentation, independent projects and dissertations, simulated research applications, consultant reports and integrated assessment.

A completed application should include the following:

(Application forms not FULLY completed or late applications will not be considered)

1	Completed application form (Part of brochure attached)
2	Recommendation form (Part of brochure attached)
3	Recent certified copy of highest school qualification
4	Recent certified copy of ID
5	Two recent ID photographs
6	Proof of payment of selection fee Paid into the Business School's account – see attached details
7	Copy of marriage certificate (if applicable)

8	Additional documents Secondary education details and mode of delivery chosen
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Applications must be e-mailed to: ramabusaj@ufs.ac.za

Please do not hesitate to contact me, should you have any questions.

Kind regards



Tshidi Ramabusa

BML Application Coordinator