

BML DEGREE

Closing date for applications for January 2019 intake:	21 September 2018
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The programme has been developed in association with the School for New Learning at DePaul University in Chicago, internationally recognised as a leader in the field of adult and lifelong learning.

1. MODES OF DELIVERY

We bring the University to your doorstep with three different mode of deliveries:

FACE TO FACE:

Students attend weekly classes (during school terms) on campus on Fridays from 11:00 - 18:00.

Please note: Only ONE face-to-face intake per annum in January

ONLINE:

Offered through an online learning management system where students attend classes online.

Once a year students have class on campus for 1 week. During this week critical modules are presented. Classes are scheduled after hours.

Please note: Only ONE online intake per annum in July

MODULAR:

Students attend classes on campus once a term for a full week. Classes are scheduled from Monday – Friday from 08:00-18:00.

2. DURATION

The expected and recommended duration of study is 4 years, however, this period may be shorter if a learner obtains credits for sufficient prior learning.

3. ENTRANCE REQUIREMENTS

- 23 years of age
- a permanent work appointment and
- an endorsed senior certificate with at least 2 years working experience or
- a certificate with conditional exemption issued by the matriculation board with at least 2 years working experience or
- an equivalent qualification and

- proficiency in English
- proficiency in Mathematics
- adequate computer literacy

4. THE SELECTION PROCESS

4.1 Selection tests

The test battery assesses learning potential, as well as verbal and numeracy skills and specific competencies that was identified in order to pass the BML programme successfully. No preparation needed.

JANUARY 2019 INTAKE	
Selection tests scheduled:	31 Oct – 02 November 2018
Applicants are required to attend one of the sessions:	
Morning Session	07:30 – 11:30
Afternoon Session	12:30 – 16:30

5. RECOGNITION OF PRIOR LEARNING (RPL)

Since the BML programme is specifically designed for adult learners, RPL plays a major role in the programme. Learners may gain academic credit for modules through previous learning. Requests for credit are considered by a review committee.

No indication of RPL is provided with application. The application of RPL takes place after the selection process during the Portfolio Development Course (PDC) in the first contact session. At the end of the PDC, all the students are invited to submit their RPL portfolios. Where RPL credit is given, the student does not have to do the specific module.

In short:

- We do no pre-assessment of prior learning for students (because it is an integral part of the programme)
- All registered students have the opportunity twice a year to apply for credits.

6. FEES

6.1 Selection fee

A non-refundable selection fee must accompany application.

6.2 Tuition fees

- Fees are calculated per academic credit.
- The total for the academic year depends on the amount of credits registered.
- **Unfortunately, we do not issue pro forma invoices or quotations.**
- As soon as you are selected for the programme and we have received proof of payment of the application fee, pre-registration amount and/or an official bursary letter for 2018 from your employer, will we be able to register you.

- Only once you are registered, will it be possible to provide you with a detailed tuition fees account (made out in the student's name and details) indicating the individual module amounts together with the total outstanding balance for the year.
- **Fees include all study material**, but not meals and accommodation or travel expenses.

FEE STRUCTURE FOR 2018	
Non-refundable selection fee	R950
Amount per academic credit	R230
Cost per academic year* (Depends on the amount of credits registered for)	Approximately R23000 (excluding registration)

7. ASSESSMENT

The BML Programme has a system of continuous assessment, which may include tests, field exercises and reports, teamwork exercises, class participation and presentation, independent projects and dissertations, simulated research applications, consultant reports and integrated assessment.

A completed application should include the following:

(Application forms not FULLY completed or late applications will not be considered)

1	Completed application form (Part of brochure attached)
2	Recommendation form (Part of brochure attached)
3	Recent certified copy of highest school qualification
4	Recent certified copy of ID
5	Two recent ID photographs
6	Proof of payment of selection fee Paid into the Business School's account – see attached details
7	Copy of marriage certificate (if applicable)
8	Additional documents Secondary education details and mode of delivery chosen

Applications must be e-mailed to:

ramabusaj@ufs.ac.za

Please do not hesitate to contact me, should you have any questions.

Kind regards



Tshidi Ramabusa
BML Application Coordinator