UNIVERSITY OF THE
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UNIVERSITEIT VAN DIE
VRYSTAAT
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UFS

ACCESS CARDS: Information and Access Control

Your access card is your key to all kinds of services and events at the UFS. It is your official university identification. You are required to carry it with you whenever you are on campus. An electronic access card is for **your** personal use only and must not be used by anybody other than you. Your details are associated with your card and are unique to it.

Here are some recommendations for protecting your card and access:
• Try not to let your card out of your sight.
• Don't ever leave your card unattended.
• Never lend your card to anyone else.
• If you believe you have been a victim of card fraud, contact Protection Services immediately.
• Refrain from granting access to anyone else using your card.
• Never use an obstruction to keep a door open.

The Electronic Access Control System has been implemented by the university to protect the UFS community, property, and assets. Your cooperation in adhering to these conditions will ensure that campus safety and security is maintained.

The university reserves the right to examine all electronic information on its systems and to monitor usage to ensure compliance with these conditions and to ensure that the facilities and systems function in a secure, efficient, and effective manner.

Example of the "Anti-Passback" system implemented at the UFS:

"Jane arrives at her residence gate and swipes her card to enter. Jane MUST swipe out of her residence again to be able to have access to other buildings and will only be able to gain access to any other building after a waiting period of 10 minutes. The Anti-Passback system regards her to still be in the residence if she does not swipe out."

The Anti-Passback system has been activated to prevent misuse of access cards by allowing other persons access. There is a R100 fine for misuse of access cards in this regard.