UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA

NSFAS REFUND APPLICATION PROCESS 2026

The refund process for registration payments commenced on **07 October 2026**.

If you have made a payment during 2026 into your tuition fee account for fees that NSFAS will cover (such as registration fees), you may request a refund on these payments.

Please complete the online refund request by following the guide in the link below:

https://www.ufs.ac.za/docs/librariesprovider31/student-finance/manual---online-refund-application.pdf?Status=Master&sfvrsn=a090320_3

The following documents will be required from you:

- Proof of payment for both a normal refund (refund to student's bank account) and a third-party refund (refund to a bank account other than the student's bank account).

- **Normal refunds:**
  Permission for refund:
  If the payment must be made to the student (in a case where the student is not the payer), the payer must give consent in the form of an affidavit stating that the student may receive the money. If the payer was a business the consent must be on the business entity's letterhead where applicable signed by an authorized person.

- **Third party refunds:**
  Proof of bank details:
  If the payment must be made to the payer (in a case where the student is not the payer), the payer's bank statement or proof of banking details must be attached. The proof/ confirmation of banking details must be on the bank/business entity's letterhead where applicable not older than 3 months.

  Permission for refund:
  - Affidavit by payer other than a business entity confirming that payment was made and should be refunded back to the payer, or
  - Business entity's letterhead confirming that payment was made and should be refunded back to the payer.

Please note it is not necessary for NSFAS funded students to upload proof of their bursary.

NSFAS students will not be allowed to submit a refund for allowances (books, meals and accommodation) through this process.

Please note that all costs not covered by NSFAS, such as outstanding fees from previous years not payable by NSFAS, fines, doctors' fees, etc. will be deducted from the refundable amount. This also includes costs added after registration data was submitted to NSFAS that NSFAS cannot cover because of budget constraints. Only the balance will be refunded.

Students identified as being at risk of losing NSFAS funding in 2027 due to academic performance and N+1 rule, must consult Student Financial Services to ensure they are fully informed before deciding.

A handling fee (as published in the Yearbook), will be charged to your account and is not payable by NSFAS.

The closing date for the submission of refund requests is **11 November 2026**. No extension will be given.

Only NSFAS students who qualify for a refund will receive communication relating to the refund process.

Only submit **ONE REFUND APPLICATION** for the total qualifying amount you are requesting to be refunded.

NSFAS Guidelines determines the following:

2026

4.2.1.12 If a student receives a partial bursary from any other funder, the student must advise the NSFAS in writing of the funding conditions of the new funder no later than 10 business days of receiving the partial bursary, the NSFAS bursary will be reduced, and any excess refunded to the NSFAS during the reconciliation process.

Please note that the partial bursary referring to in the clause above also refers to any credit transaction in your tuition fee account which includes payments made by yourself or your parents. If you do not submit a **complete** refund by the closing date the payment will reduce your NSFAS allocation as per clause 4.2.1.12 and you will not be able to claim the funds at a later stage. It is therefore important to do your submission well in time and to ensure that you provide all the necessary documents and information.

For any enquiries, please contact the Financial Aid office:

Telephone number: +27 51 401 9111 (OPTION 3)

Bloemfontein Campus: FinAidenquiriesbfn@ufs.ac.za

South Campus: FinAidenquiriessouth@ufs.ac.za

Qwaqwa Campus: FinAidqwa@ufs.ac.za