



2019 NSFAS APPEAL FORM

Closing date: 08 March 2019

Submit to your institution Financial Aid Office/Student Support Office

NOTE:

1. Please complete all the details below to enable the processing of your appeal, incomplete appeal forms will not be considered.
2. Appeals will only be considered on valid grounds. The types of appeals are listed below for indication.
3. NSFAS Funding is governed by national policy, therefore appeals for post graduate studies or unfunded programmes cannot be considered.
4. Please write in capital letters and attach all relevant documentation (e.g. death certificate, medical records, proof of loss of income etc)
5. Appeals will be considered by the Institutions Financial Aid Committee or designated committee for recommendation to NSFAS.

PERSONAL INFORMATION			
Name:			
Surname:			
ID Number:		Student Number:	
Application Reference Number:		Institution Name:	
Course/Programme Study:		Year of Study:	
If previously NSFAS Funded, indicate last year of funded:		2019 Funding Status:	

APPEAL CATEGORY	
<input checked="" type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Returning NSFAS Student	Date of Appeal:

REASONS FOR APPEAL (tick relevant box)	
REASON FOR APPEAL	GUIDANCE AND DOCUMENTS REQUIRED
<input type="checkbox"/> 1. I am exceeding my permitted number of years of study	NSFAS enforces the N+2 rule. This means that students have an additional two years to complete their degree and ceases to fund a student for longer than this period. Should there be a reason for you exceeding the N+2 rule, and this reason is substantive in nature, such as a death of an immediate family member or hospitalisation, please provide relevant, certified supporting documents to this effect.
<input type="checkbox"/> 2. Request to change programme of study	Kindly note that NSFAS will only fund approved courses and the N+2 rule still applies as indicated above.
<input type="checkbox"/> 3. Change in financial circumstances	Please provide proof of loss of employment. This may include any of the following: <ul style="list-style-type: none">• UIF• Retrenchment letter• Dismissal letter In cases of a change in job with a lower salary, NSFAS requires that you provide official payslips for the most recent three months All documents should be on official letterheads and certified if copies are being provided.
<input type="checkbox"/> 4. I completed a GAP year due to academic performance	If you did a gap year due to meeting academic performance, but now meet the academic criteria, please attach your full academic record with a motivation for reconsideration for NSFAS funding.
<input type="checkbox"/> 5. Loss of Bursary Sponsor	If you were sponsored for your studies by another entity or person in the past, but subsequently lost this sponsorship, please provide proof of the loss of sponsorship on official letterheads. A NSFAS application form, together with all required supporting documentation, needs to be completed and submitted with this form.



<input type="checkbox"/> 6. Incorrect academic results submitted resulting in non-renewal of funding	If you believe your funding has not been renewed due to erroneous academic results submitted by the institution to NSFAS, , please attach an official academic results transcript
<input type="checkbox"/> 7. Failure to meet academic performance requirements	NSFAS is aware that there are many circumstances that may lead to students not being able to meet academic performance requirements. These may include, but not be limited to, medical conditions, death of an immediate family member, etc. Please submit substantive documents to provide proof of these circumstances.
<input type="checkbox"/> 8. Other	If there are any other reasons you believe that that your application meets the NSFAS requirements for funding that has not been considered above, please provide explain these circumstances and provide relevant supporting documentation.

**As a general rule, affidavits are not regarded as sufficient documentation.
Where copies of documents are provided, these should be certified.
Attach detailed motivation for the appeal with the required supporting documents.**

I _____ acknowledge that any personal information and supporting documentation supplied to NSFAS is done so voluntarily in order to facilitate the processing of this application. I furthermore acknowledge that the information provided by me, is to the best of my knowledge both true and correct, and that I understand that any incorrect or inaccurate information or documentation submitted may adversely affect the manner in which NSFAS may comply with its obligations.

Signature: _____