

THE ABE BAILEY TRUST

All correspondence to be addressed to:
The Secretaries
Abe Bailey Trust
Att: Miss Lynnsay Jones
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11 April 2023

Our Ref: LJ/1428

Vice Chancellor
Per email

Dear Vice Chancellors

THE ABE BAILEY TRAVEL BURSARY 2023 REQUEST FOR NOMINATIONS – CLOSING DATE: 15 JUNE 2023

Once again, the Trustees of the Abe Bailey Trust are calling for applications for the annual Travel Bursary to the United Kingdom.

The Travel Bursary is available for a suitable student from your University or a member of your staff of Junior Lecturer status. The focus of the Abe Bailey Trust is leadership development, and the Trustees wish the bursaries to be awarded to persons who are academically strong and have shown exceptional qualities of leadership and service, with a good track record not only on campus but also in a wider social context and who are able to function as part of a select and highly skilled group. This Travel Bursary was founded for South African students to visit Britain and to experience its culture. At the same time, Bursars will be expected to meet the stated Objectives as set out in the attached document. Your selection panel is urged to pose questions to the applicants testing their understanding, their track record and their commitment to these ideals.

This year the travel bursary will be for the period 29 November to 18 December 2023 and, in view of the time constraints for arrangements that have to be made, it is crucial that the University's applications are received before the closing date mentioned above. In addition, you will appreciate that the Trustees can only make a fair selection if all the relevant documentation is made available. For this reason, **no late** or **incomplete submissions** will be considered.

This year, the Trustees have decided to reduce the number of students from 18 to approximately 16, to improve the selection of students. Furthermore, the duration of the Tour for 2023 has been shortened.

To ensure that your University's nominations are considered by the Trustees please note the following expectations:

FROM THE UNIVERSITY:

Trustees: Professor B de L Figaji (Chairman), Mrs K T Mdunge
Mr W A Bailey, Professor E Links, Ms AM Tippoo

1. The Trustees request that you give the bursary the widest possible publicity on campus to attract a wide spectrum of applications.
2. An interviewing committee be appointed comprising of a Deputy Vice Chancellor as the chair and other senior staff members that you assign to this task to make the final selection on behalf of the University.
3. A brief description of the selection process used, the number of applications received and the number of applicants interviewed.
4. Confirmation that the short-listed candidates were interviewed on campus and an objective selection made.
5. A list of the top three candidates you wish to nominate in order of merit together with all the supporting paperwork referred to below.
6. Comments from your selection committee on each of the three nominees, including confirmation of the individual's previous leadership experience, including public speaking, the ability to function as part of a group and to add value to the group experience and to engage effectively with significant people and organisations within the British context (for example, MP's, local government leaders, SA High Commission officers, financial executives, academic staff and students). They should also be physically fit in order to undertake the walking tours and cope with the intensive programme of activities.
7. The nominees must show an ability and a willingness to acknowledge and to understand different viewpoints.
8. The adjudication panel has noted that past nominations have shown adequate evidence of academic performance but in the majority of cases scant evidence of a leadership role or community service. Please ensure that each application put forward has evidence of these criteria.

FROM THE APPLICANT:

1. A personal letter of motivation as to why he/she is applying for this travel bursary to Britain;
2. A current CV;
3. Two recent letters of reference that address the suitability of the candidate to meet the Objectives of this travel bursary;
4. Copies of ID and university academic record;
5. Copies of university merit/achievement certificates (limited to five);
6. Details of leadership roles in the community and at university; and
7. A Certified Copy of the Student's Department of Health Vaccination Certificate.

FROM BOTH PARTIES:

The full documentation must be sent to the writer hereof on or before the closing date, per email. Copies of the information sheets regarding the Conditions of the Award and the Objectives are enclosed. Please ensure that the short-listed candidates have received copies and that they can meet the conditions.

The travel bursary has had a tremendous impact on many of the participants. The Trustees hope that your university will agree to participate and look forward to receiving the nominations before the closing date.

If you have any queries, please contact the writer hereof.

Yours sincerely

Lynnsay Jones

LYNNSAY JONES

For the Trustees

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Encl: (i) Conditions of award
(ii) Objectives and general information about the Bursary
(iii) 2022 Tour Programme