UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA

UFS

APPLICATION FOR RENTAL OF ACADEMIC ATTIRE

When collecting the academic attire, please bring this form and the proof of payment with you.

STUDENT NUMBER:

SURNAME
(as on your valid identification document):

FIRST NAMES
(as on your valid identification document):

ID NUMBER/PASSPORT NUMBER
Please attach a copy of ID or passport

QUALIFICATION NOW AWARDED/CONFERRED
(e.g. Dipl, BA, BAHons, etc.)

WILL YOU ATTEND THE CEREMONY?   YES   NO

IF YOU WILL ATTEND THE CEREMONY,
STATE THE ACADEMIC ATTIRE REQUIRED

Gown		Mortarboard		Number of hoods
YES	NO	YES	NO	

GOWN
(Indicate gown length: from shoulder to plus/minus 25cm from the floor.)   **CM**

HOODS
(State Dipl, BA, BAHons, etc. – only in respect of
degrees/diplomas obtained at the UFS.)

MORTARBOARD
Indicate circumference of head in centimeters   **CM**

AMOUNT PAID
(Dependents of staff members also have to pay)   R

OR PERSONNEL NUMBER

(R340 for a gown, R150 per hood, R 150 for a mortarboard)

I WILL ORDER MY OWN ACADEMIC ATTIRE: YES   NO

CORRESPONDENCE ADDRESS

E-mail address: **Contact No:**

Payment options for rental of UFS are as Follows:

1. Absa Bank
   Account number 1570 850 071
   Branch code 632005
   Reference 181+Student number

2. University cashiers at Thakaneng Bridge
   Reference: student number

3. Karri App

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FOR OFFICE USE ONLY

THE FOLLOWING SECTION MUST BE COMPLETED AND SIGNED ON RECEIPT OF THE ACADEMIC ATTIRE.

I accept full responsibility for the gown, hoods, and mortarboard.

Gown	Hood	Mortarboard

To facilitate the return of the academic attire items, you are requested to return the gown, hood(s) and mortarboard to the Provisioning Gown Storeroom after the ceremony. Note that storeroom will open for returns only on graduation days (9-12 Dec) until 19:00. Students will remain fully liable for academic attire until all the items have been received and indicated as returned on the system.

I also undertake that, should I damage the articles, I shall be responsible for the cost thereof at current prices.

Signature

Receipt number	Amount	Date	Initials