

# NSFAS BURSARY INFORMATION 2019

## NEW FIRST TIME ENTERING (FTEN) AND 2018 FTEN RENEWALS

### 1. GENERAL INFORMATION

The Financial Aid Office will communicate to all NSFAS students via sms or the “ufs4life” email address.

#### 1.1 STUDIES THAT ARE FUNDED BY NSFAS

- Only a first tertiary qualification will be funded.
- Only undergraduate studies will be funded (except the Post Graduate Certificate in Education and the Postgraduate Diploma in Chartered Accounting).
- Occasional studies and short course programmes will not be funded by NSFAS.

1.2 Qualifying registered NSFAS funded students does not have to make a first payment towards 2019, however, if you made a first payment to enable you to register while you were waiting for the outcome of your NSFAS application, the payment may be refunded to you. NSFAS funded students will be informed of dates at which they may apply for refunds of the first payments made subject to the full payment of all amounts not paid by NSFAS see par 1.4.

**1.3 Senior students who registered before 2018 for an undergraduate programme and who will be receiving a NSFAS bursary in 2019 for the first time.**

If you have registered before 2018 for an undergraduate programme and will be receiving a NSFAS bursary in 2019 for the first time, your tuition fee account will only be paid after you have signed a NSFAS agreement and the Financial Aid Office has received confirmation from NSFAS in this regard. Please note that you will receive notifications from Student Finance to pay your outstanding tuition and accommodation fees until a NSFAS allocation for the payment of fees has been made.

**1.4 The following costs are examples not covered by your NSFAS bursary:**

- Any outstanding fees from previous years except in circumstances where you signed an Acknowledgement of Debt form at Financial Aid for NSFAS qualifying outstanding fees,
- internet fees,
- doctor’s fees,
- deposit for hostel or private accommodation,
- breakage cost in hostel,
- any fines.

1.5 Interest charged on overdue NSFAS qualifying fees will be reversed at the end of each year.

- 1.6 It is your responsibility to often and carefully check your tuition fee account in order to identify any charges which you have to pay (see 1.4 above).
- 1.7 A written request must be submitted at the Financial Aid Office when a student wishes to cancel the NSFAS bursary.
- 1.8 Should you receive any bursaries or make any payments after your NSFAS bursary amount has been finalised and transferred to your tuition fee account, your bursary amount will be adjusted accordingly. Any over allocation of NSFAS funds (credit balances) will be returned to NSFAS.
- 1.9 The minimum bursary amount determined by the NSFAS Board that may be contractually allocated to a student is R2 000.
- 1.10 Please take note of the following as outlined in the NSFAS Guidelines:

“If a student receives a merit award from their institution, the NSFAS funding will also be reduced accordingly, so that the full cost of study is covered, but the student does not receive an amount over and above the full cost of study, as outlined in these Guidelines.”

Therefore, merit awards cannot be paid out to a student nor can it pay for costs not covered by NSFAS.

- 1.11 Any NSFAS inquiries must be directed to the Financial Aid Office:

**Bloemfontein and South Campus:**

Tel. no. 051 – 401 3741/7175/7731/9894/7125

Email address: [MasolengNU@ufs.ac.za](mailto:MasolengNU@ufs.ac.za)

[MboTA@ufs.ac.za](mailto:MboTA@ufs.ac.za)

[MothisbediJ@ufs.ac.za](mailto:MothisbediJ@ufs.ac.za)

[FakoTA@ufs.ac.za](mailto:FakoTA@ufs.ac.za)

**Qwaqwa Campus:**

Tel. no. 058 – 718 5038/5061/5387

Email address: [MosikiliTF@ufs.ac.za](mailto:MosikiliTF@ufs.ac.za)

[TshayanaDubaPN@ufs.ac.za](mailto:TshayanaDubaPN@ufs.ac.za)

## **2. SIGNING OF THE NSFAS AGREEMENT**

- 2.1 The Financial Aid Office will submit your registration and cost information automatically to NSFAS after registration. You do not need to provide NSFAS with this information.
- 2.2 NSFAS will send a link to the cellphone number you have entered in your NSFAS funding application. If your cellphone number has changed you will have to change it on your MyNSFAS Account or send an email with an affidavit confirming your old and new cellphone number to [cellnumberchange@nsfas.org.za](mailto:cellnumberchange@nsfas.org.za). This link will enable you to sign your NSFAS agreement online. This is only applicable to first time NSFAS bursary recipients.

This is how you should go about to sign your NSFAS agreement online.

- You will receive a link indicated above.
- Click on the link.
- Link will take you to the following screen on the NSFAS website:



National Student Financial Aid Scheme

Share Call:0860 067 327 | [info@nsfas.org.za](mailto:info@nsfas.org.za)  

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## SIGN YOUR LAF OR SOP OR NBA

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SPECIFY YOUR ID NUMBER:

SEARCH

CLEAR

- Enter you ID as requested on the screen
- Message will appear on the screen that a One Time Pin (OTP) has been sent to your cellphone.
- Click OK
- You will be requested to enter the OTP on the next screen.
- You will now see a link to the bursary agreement. If you click on the link you can read the terms and conditions of the bursary.
- Once you have read the terms and conditions you can go back to the previous screen to accept by clicking on the submit/accept button.

2.3 Parents of students below the age of 18 years must sign the NSFAS bursary agreement on their behalf. Please contact NSFAS (Call Centre 0800 067 327) to provide them with the cellphone number of your parent/guardian. Request your parent/guardian to accept the bursary agreement and conditions online as indicated in par 2.2.

2.4 NSFAS prescribe that funding is cancelled if the bursary agreement is not signed by the cut-off date provided by them.

### 3. REGISTRATION

Please note that the last day for changes to registration (module changes, course changes, deregistration) is **15 February 2019**. Your registration will therefore only be secure after this date.

### 4. 2019 NSFAS ALLOWANCES

Please see Annexure A.

## **5. NSFAS APPEALS 2019**

- 5.1 Students who applied for NSFAS funding for 2019 prior to 2 December 2018 and whose application was rejected may complete the attached appeal form (Annexure B). This form may be submitted at the Financial Aid Office.
- 5.2 Students who received NSFAS funding in 2018 and did not qualify to receive funding again in 2019 may complete the attached appeal form (Annexure C). This form must be submitted at the Financial Aid Office.
- 5.3 For further information regarding appeals please see Annexure D.

## **6. NSFAS APPLICATIONS FOR 2020**

- 6.1 Students who received a NSFAS bursary during 2019 do not have to apply for NSFAS for 2020.
- 6.2 To qualify to receive the NSFAS bursary again you must pass 50% of all registered modules in the current year and meet the N+1 requirement (N=minimum prescribed period required to obtain your degree).
- 6.3 Students who did not qualify to receive NSFAS again in a specific year must re-apply for NSFAS for the following year, e.g. If a student received NSFAS in 2018 but did not meet the academic requirements at the end of 2018 he/she will not receive NSFAS in 2019. This student must re-apply for NSFAS for 2020.