

# UFS FINANCIAL AID

NSFAS INFORMATION FOR PROSPECTIVE STUDENTS



## 1 STEP ONE

Log in on your myNSFAS account to check your funding status.

## 2 STEP TWO

If you are funded by NSFAS you will have to wait for a sms from Financial Aid to inform you that the system is open for you to register.

## 3 STEP THREE

If you are funded for 2 weeks and you haven't received the sms message from Financial Aid please contact the Financial Aid office for assistance.

## 6 STEP SIX

Your first allowance payment will be paid to your bank account once NSFAS has made upfront payment to UFS.

## 5 STEP FIVE

Once you are registered you can apply for your NSFAS private accommodation allowance or NSFAS transport allowance on the Student Self Service.

## 4 STEP FOUR

You may register for a NSFAS funded course without pre-payment. Please register for all your modules in the beginning of the year, if possible, to avoid increase in costs during second semester.

## 7 STEP SEVEN

You will receive a message from Fundi to upload your banking details for the allowances to be paid to your bank account. You only do this once.

## 8 STEP EIGHT

You will receive your monthly allowances in your bank account during the first week of each month for a period of 10 months (Feb – Nov) if you are registered for the full year.

## 9 STEP NINE

After registration period has ended your registration information will be submitted to NSFAS. Thereafter submission of registration information for newly funded students will be submitted to NSFAS on a monthly basis. Once NSFAS confirmed that the information is processed the payment will be done to your student class fee account.

## 11 STEP ELEVEN

Your bursary amount will be finalised towards the end of the year where after a final amount will be paid to your class fee account.

## 10 STEP TEN

Students who paid their own registration fee will receive an opportunity to submit a refund request. Communication regarding the refund process will be sent to the students' ufs4life email address.

**Please note that it is very important for NSFAS students to:**

- check their ufs4life emails on a regular basis,
- ensure that your contact number is correct and updated on the UFS system,
- adhere to closing dates, and
- read through the frequently asked questions on the UFS website ( [www.ufs.ac.za](http://www.ufs.ac.za) )

