

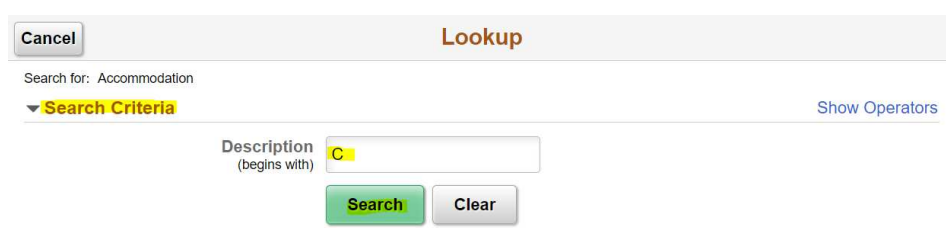
Dear Student

If you are in need of private accommodation allowance please log in on your UFS Self Service to apply. For your convenience please find attached document to guide you on how to apply. Please note that Housing and Residence Affairs provide information with regards to accredited, provisionally accredited and verified landlords. There are already 522 landlords available on the list.

To search for your accommodation please click on the magnifying glass.

Accommodation

Use the “Search Criteria” and type in the first letter of the name of your accommodation to search for it:



The “Search Results” will show a list available for accommodations according to your search criteria. You can select your accommodation from the list.

If your accommodation is not yet verified, provisionally accredited or accredited you can also now apply for your private accommodation allowance. Please note the following important information:

- You are requested to upload the following documents:
 - Proof of home address (not older than 3 months)
 - The signed lease agreement, (including the certified copy of the student and landlord’s Identity Documents),
 - the completed application from the landlord for Accreditation/ verification
 - If the application is not available, an affidavit by the Landlord declaring:
 - The missing documents, i.e. municipal accounts, PTO, title deed, zoning, approved building plan, etc.,
 - Contact detail of the Landlord,
 - Confirming the address
 - Monthly rental and total capacity,
 - Declare the information supplied as true and correct
 - Statement indemnifying the UFS against any legal claims and or financial losses
 - Accepting the process of Verification by the UFS
 - **Please note:** that if the completed application is not available, the Landlord MUST attached list of students residing at the accommodation.
- Housing and Residence Affairs will confirm the information on the affidavit and inform Financial Aid to process the application once done.

- Only students with approved private accommodation applications will receive allowance payment.

The closing date for NSFAS private accommodation applications is **10 September 2021**. Please apply well in time to allow enough time for processes to be finalised. No late applications will be accepted.

For enquiries please contact Financial Aid:

Bloemfontein campus: FinAidenquiriesBfn@ufs.ac.za

Qwaqwa campus: FinAidQwa@ufs.ac.za

South campus: FinAidenquiriesSouth@ufs.ac.za

Kind regards

UFS Financial Aid