

REASONS ACCEPTED FOR ACCESS TO THE 2025 SUPPLEMENTARY MID-YEAR EXAMINATIONS

1. Reasons relating to the timetable:

Only the following circumstances are acceptable for timetable reasons:

1.1 If the student must write two modules that appear in the **same time slot**.

The student's personal examination timetable must be attached to the application form.

1.2 If the student must write two modules in **consecutive time slots on the same day**.

The student's personal examination timetable must be attached to the application form.

2. Extraordinary circumstances:

Only the following circumstances are accepted as unforeseen circumstances:

2.1. When an **illness** diagnosed by a registered medical practitioner, psychologist, homoeopath, professional nurse or registered traditional healer prevents the student from attending the main examination. Such diagnoses should be made within **three (3) working days** of missing the examination session.

The official medical report (Section B of the E001 form), completed by a registered medical practitioner, psychologist, or professional nurse, must be attached. Any other documents additional to the medical report that could support the application for medical/psychological reasons can be attached.

2.2. Any circumstances that prevented the student from participating in the main examination and that could be considered on **empathetic or humane grounds**, e.g. the death of an immediate family member (**compassionate reasons**).

An affidavit made at the South African Police Services (SAPS) in which the circumstances for compassionate grounds are described, must be attached to the application form.

A SAPS-certified copy of the death certificate must be attached to the application form (if applicable).

2.3. Any convincing, credible, and conclusive circumstances that occurred without warning and were beyond the control of the student (**compelling reasons**, including work-related reasons).

An affidavit made at the SAPS, in which the compelling circumstances are described, must be attached to the application form.

A SAPS case number must be included in the affidavit if the student had been involved in a motor vehicle accident or if a criminal act had been committed against the student, e.g. theft of belongings.

A confirmation on an official letterhead from the student's employer confirming that the student will not be able to sit for the main examination due to operational requirements at the workplace must be attached to the application form (if applicable).

The original examination timetable of the other university (e.g. UNISA) or a certified copy thereof, must be attached to the application form where applicable.