

QUALIFICATION CERTIFICATE INFORMATION

2025

T: +27 51 401 9111 | E: studentadmin@ufs.ac.za | www.ufs.ac.za

*Inspiring excellence, transforming lives
through quality, impact, and care.*

VISION **130**
Renew and Reimagine
for 2034

UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA



DEAR GRADUAND

CONGRATULATIONS ON COMPLETING YOUR QUALIFICATION!

Graduation documentation (*i.e., certificate and academic record*) will be available and released immediately after the graduate crosses the stage at the conferral ceremonies in the Callie Human Centre or Rolihlahla Mandela Hall.

PLEASE NOTE:

If you have outstanding fees or matriculation exemption issues, you will not be able to receive the certificate and will have to resolve these outstanding matters first.

PLEASE NOTE:

Graduates are liable for the cost of the courier service.

FOR COURIER PURPOSES:

For those who are unable to attend the face-to-face graduation ceremony, kindly verify your physical address for hand-to-hand courier delivery prior to requesting your certificate. This will ensure that you receive your graduation documentation safely and securely.

DETAILS BELOW FOR COST AND PAYMENT INFORMATION:



COURIER FEES:

South Africa: R325
International: R440



BANKING DETAILS:

Account Name:
University of the Free State
Bank: ABSA Bank
Account No: 1570 151 688
Branch Code: 630734
Reference No:
605 followed by student number



Request for courier services and proof of payment, along with a copy of your ID/passport, should be emailed to Transcripts@ufs.ac.za.

No third party is allowed to collect the certificate on behalf of the student during the graduation ceremony. However, you can still collect your certificate in person from 24 April 2025 by making an appointment in advance through the Student Contact Services on +27 51 401 9111 (select option 1) or email Transcripts@ufs.ac.za with your request.

Collections can only be done on Tuesday or Thursday between 10:00 and 15:00.



IF YOU REQUIRE ANY FURTHER ASSISTANCE, PLEASE CONTACT THE STUDENT CONTACT SERVICES AT:

E: Transcripts@ufs.ac.za
T: +27 51 401 9111 (please select option 1)

In the event that you are **unable** to attend the face-to-face graduation ceremony and would like the certificate to be sent to you, the documents will be available and released from the week of **23 April 2025**.