

BURSARY PROGRAM GUIDELINES 2021/2022

Preamble:

- Annually, the Dell Development Fund (DDF) will inform the University partner as to the number to new student bursaries to be considered for that particular year.
- Existing and continuing students who have successfully passed their current/ preceding academic year will continue to be funded unless their bursary has terminated.
- The DDF reserves the right to reject or terminate any bursaries even after applications are received from the University partners.
- A bursary is only regarded as approved once the DDF has informed the University of such approval.
- University partners must issue out Section 18 A certificate to Dell Computer (Pty) Ltd in respect of the funds donated for the purposes of the bursaries after payment has been made.
- Each student bursary is approved for a maximum of a 4-year undergraduate diploma or degree.
- Only applications from the ICT and Marketing faculties are eligible to apply.
- Each approved bursary student will sign an MOU which is issued by the DDF.

Roles:

- The University is responsible for communicating the bursary program to students in the selected faculties.
- The University is responsible for providing the DDF with a shortlist of completed applications that meet the basic criteria as set out in the MOU, for consideration by the deadline as set out by the DDF annually.
- Applications that are not completed will be rejected by the DDF.
- The DDF is solely responsible for choosing the final approved candidates for the bursary/ ies.
- The DDF can also refer students to the University to complete the application form, such students will be considered and subject to meet all the criteria as set out in by the DDF.
- The University is responsible for the accurate completion of the DDFs Cost Schedule spreadsheet that outlines all costs associated with each existing and new student in the bursary program.
- Costs are only considered confirmed when the DDF provides approval to the University in writing.
- Once approval has been issued, the University will provide the DDF with an invoice for the approved amount for processing in February/ March each year.

Bursary funding:

- The bursary program will only cover the following cost listed unless any special approvals are given to the University by the DDF to cover any costs outside of the below:
 1. Registration Fees (actual costs)
 2. Tuition Fees (actual costs)
 3. Textbooks (max. R7,000.00 per annum)
 4. Travel Costs (max. R1,200.00 per month for 10 months subject to the below criteria)
 5. Meal Allowance (max. value is according to the standard meal costs of the University)
 6. Accommodation Costs (max. value is according to the standard on campus residence costs of the University, subject to the below criteria)

- A brand-new Dell laptop will only be provided to 1st time students (new) to the bursary program. The DDF is not responsible for replacing or fixing any laptops that are damaged due to negligence or age.
- Only students who live at home and travel to the University are eligible for the Travel Allowance of R1,200.00 per month for 10 months of the academic year (February – November).
- The Travel Allowance limit is non-negotiable, regardless of the circumstances.
- The University will administer Travel Allowance to a student's personal bank account directly.
- Students who are eligible for the Travel Allowance are also eligible for Meal Allowance.
- Meal Allowance must only be issued onto University 'intelli cards' or campus cards that can be redeemed for meals on campus.
- Meal Allowance must not be issued in cash or electronic transfer to any student's personal account unless otherwise approved by the DDF in writing.
- Meal Allowance costs must be approved by the DDF against the Cost Schedule spreadsheet completed by the University.
- Meal Allowance will be provided for 10 months of the academic year (February – November) to the maximum that the University charges for such meals.
- Accommodation Costs are covered to the maximum value that the University charges for on campus or off campus residence. Any costs outside of this maximum is at the student's own personal cost.
- The University will administer Accommodation Costs directly to the leasing agent/ landlord's bank account where a student's accommodation costs have been approved for off campus residence.
- No costs funded in this bursary program, for any student, are due to the student's personal bank account or in cash.
- All funds that are left as a positive balance/ credit in the student's University account are to be carried over to support the next years' academic costs regardless of whether the student has completed or not.
- The University is explicitly not permitted to transfer any funds available in the student's university academic account over to the student's personal bank account.
- The DDF will only cover 1 repeated module/ exam per academic year.
- If a student fails and must repeat more than 1 module/ exam, this will be at the student's own cost.
- Students who fail an academic year entirely and must repeat the academic year, will be terminated from the bursary program as specified in the student MOU signed.
- The bursary students are required to 'pay-it-forward' by volunteering at least 10 hours of their time annually, to helping support a community or nonprofit organization. This must be demonstrated with signed time sheets.
- All bursary students will be eligible to apply to any graduate program or Learnership program that Dell Technologies has and will be subject to the same interview process as every other candidate.
- Bursary students are not guaranteed any employment with Dell Technologies in the above-mentioned programs.

The DDF point of contact for all bursary matters or communication is:

Clerrene Müller

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