

## NSFAS TRAVEL ALLOWANCE APPLICATION INSTRUCTIONS

**CLOSING DATE FOR APPLICATIONS IS 10 SEPTEMBER 2021**

### FORM:

Please complete the following fields:

<b>*Subject</b>	Insert your student number			
<b>Priority</b>	3-Standard <input type="button" value="v"/>	<b>Due Date</b>	<input type="text"/>	<input type="button" value="31"/>

You do not have to select a date.

<b>Transport Reason</b>
Please indicate the reason why transport is requested.

Tick "Require transport"

<input checked="" type="checkbox"/> <b>Require transport</b>
--

### More Information

This field is not compulsory but if you would like to make the Financial Officer aware of something you can add it here.

You must save the form before you add your attachments:

<b>Message</b>
Please save the form before adding attachment.
<input type="button" value="OK"/>

## ATTACHMENTS:

Click on “Attach”

Upload your attachments		Personalize	Find	View All	First	1 of 1	Last
*Description	Attached File	Attach	Open				
1	<input type="text"/>	Attach	Open				+

Click on “Choose File”

File Attachment ✕

Help

Choose File No file chosen

Upload Cancel

Select your proof of home address that you have saved.

Please note the following:

- The proof of home address should not be older than 3 months and must be certified.
- The proof of home address must be in your parent’s name.
- If your surname differs from your parent’s surname, you must attach an affidavit, done by your parent, explaining the reason for the difference in surnames.
- If your parent(s) is deceased but you are still residing at the same address you must attach the proof of address, an affidavit explaining your current living arrangements and the death certificate(s).

You can change your “Description” for the file that you uploaded.

Upload your attachments	
	*Description
1	Proof of home address

Once you have uploaded the attachments you can go back to the “Form” and Submit your application:

\*Subject

Priority

Due Date

Status