

# THE ABE BAILEY TRUST

All correspondence to be addressed to:  
The Abe Bailey Trust

Att: Miss Lynnsay Jones  
Nedbank Clocktower, Clocktower Precinct,  
V&A Waterfront Cape Town 8001  
P O Box 86 Cape Town 8000

7 March 2025

Prof H Klopper  
Vice Chancellor  
University of the Free State

Dear Prof Klopper

## **ABE BAILEY TRAVEL TOUR 2025 REQUEST FOR NOMINATIONS – CLOSING DATE: 6 JUNE 2025**

Once again, the Trustees of the Abe Bailey Trust are calling for applications for the annual Travel Tour to the United Kingdom.

The Travel Tour is available for a suitable student from your University or a member of your staff of Junior Lecturer status. The focus of the Abe Bailey Trust is leadership development, and the Trustees wish the bursaries to be awarded to persons who are academically strong and have shown exceptional qualities of leadership and service, with a good track record not only on campus but also in a wider social context and who are able to function as part of a select and highly skilled group. This Travel Bursary was founded for South African students to visit Britain and to experience its culture. At the same time, Bursars will be expected to meet the stated objectives as set out in the attached document. Your selection panel is urged to pose questions to the applicants testing their understanding, their track record and their commitment to these ideals.

This year the travel tour will be for the period 27 November to 19 December and, in view of the time constraints for arrangements that have to be made, it is crucial that the University's applications are received before the closing date mentioned above.

Upon receipt of your University's submission, Mr Keith Richardson from our team will contact the candidates to setup a virtual interview.

In addition, you will appreciate that the Trustees can only make a fair selection if all the relevant documentation is made available. For this reason, **no late or incomplete submissions** will be considered.

As you may be aware, competition for the Abe Bailey Travel Tour is increasing as a result of more participating institutions and students.

To ensure that your University's nominations are considered by the Trustees please note the following expectations:

### **FROM THE UNIVERSITY:**

1. The Trustees request that you give the bursary the widest possible publicity on campus to attract a wide spectrum of applications.
2. An interviewing panel be appointed comprising of a Deputy Vice Chancellor as the chair and other senior staff members that you assign to this task to make the final selection on behalf of the University.
3. A brief description of the selection process used, the number of applications received, and the number of applicants interviewed.
4. Confirmation that the short-listed candidates were interviewed on campus and an objective selection made.

**Trustees: Prof B de L Figaji (Chairman), Mrs K T Mdunge  
Mr W A Bailey, Prof E Links, Ms AM Tippoo**

5. A list of the top three candidates you wish to nominate in order of merit together with all the supporting paperwork referred to below.
6. Comments from your selection committee on each of the three nominees, including confirmation of the individual's previous leadership experience, including public speaking, the ability to function as part of a group and to add value to the group experience and to engage effectively with significant people and organizations within the British context (for example, MP's, local government leaders, SA High Commission officers, financial executives, academic staff and students). They should also be physically fit in order to undertake the walking tours and cope with the intensive program of activities.
7. The nominees must show an ability and a willingness to acknowledge and to understand different viewpoints.
8. The adjudication panel has noted that past nominations have shown adequate evidence of academic performance but in the majority of cases scant evidence of a leadership role or community service. Please ensure that each application put forward has evidence of these criteria.

**FROM THE APPLICANT:**

1. A personal letter of motivation as to why he/she is applying for this travel tour and whether they have previously travelled to the UK.
2. A completed Personal Information Sheet.
3. A concise resume (details contained in the Personal Information sheet must not be duplicated in the resume).
4. Two recent letters of reference that address the suitability of the candidate to meet the Objectives of this travel bursary.
5. Copies of ID and university academic record.
6. Copies of university merit/achievement certificates (limited to five); and
7. Details of leadership roles in the community and at university.

**FROM BOTH PARTIES:**

The full documentation must be sent via email to the Trust Secretary by 18:00 on 6 June 2025. Copies of the information sheets regarding the Conditions of the award and the Objectives are enclosed. Please ensure that the short-listed candidates have received copies in preparation for their virtual interview.

The travel tour has had a tremendous impact on many of the participants. The Trustees hope that your University will agree to participate and look forward to receiving the nominations before the closing date.

If you have any queries, please do not hesitate to contact me.

Yours sincerely,



**LYNNSAY JONES**

*For the Trustees*

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- Encl:
- (i) Conditions of Award
  - (ii) Objectives and general information about the Tour
  - (iii) 2024 Abbreviated Tour Program
  - (iv) Personal Information Sheet

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