

How to change your password

Click on the self-service link and follow the steps as indicated below.

<https://selfservice.ufs.ac.za>



Option 1

If you use a **UFS Computer/Device**, please follow steps **1** to **4**.

Step 1

Switch on the computer and type in the following at the login screen:

Username: Student number
Password: Existing UFS password



Step 2



Open an Internet browser and type in the following URL:
<https://selfservice.ufs.ac.za>

Step 3

Enter your UFS login details:

Username: Student number
Password: Existing UFS password



Step 4



Follow the **on-screen instructions** on how to change your password. Note that your **newly created password** will only be valid for **six (6) months**, after which you must change your password again.

If you use your **own Computer/Device**, please follow steps **2** to **4**.

Option 2

For UFS campus password-related queries, contact:

ICT Services Student Desk at +27 51 401 2000

For after-hours support, please contact: +27 51 401 3994

Take note: Passwords cannot be changed over the telephone.

T: +27 51 401 9111 | E: info@ufs.ac.za | www.ufs.ac.za

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