

## PAYMENT STRUCTURE FOR INTERNATIONAL STUDENTS

Section 10 of the Immigration Act 13 of 2002 (the “**Act**”), read together with regulation 12 (*Study visa*) of the Immigration Regulations, requires the University of the Free State (“**UFS**”) to inform the Director-General of the Department of Home Affairs, who issues study visas to international students, on the status of the international students’ admission to the UFS from time to time. Furthermore, it is common cause that all tuition, on-campus accommodation and all other fees, charges and disbursements due and payable to the UFS by international students enrolled at the UFS must be paid in accordance with the UFS’s internal rules, regulations and policies pertaining to international students in order for the international students to remain admitted at the UFS. As international students are dependent on their admission to the UFS in order for the study visa issued to them by the Director-General to remain in force, it is important for international students to remain admitted to the UFS and therefore adhere to the aforesaid rules, regulations and policies of the UFS, failing which the UFS would apply its policies and would be obliged to inform the Director-General on the status of the international students’ admission at the UFS.

As a result of the above, the UFS Council decided to allow international students to pay in three instalments – prior to registration, 31 March and 30 June. This is an official policy adopted by the UFS and only the UFS Council is entitled to amend same.

The sections and regulations of the Act apply the same requirements irrespective of whether the method of payment is from scholarships or bursaries.

UFS’s payment structure is truly the exception to the rule, as other Higher Education Institutions require international students to pay at least 75% (SEVENTY FIVE PERCENT) of all fees for the year in advance before they may register.

### **FIRST PAYMENTS**

#### First Semester Registration:

- Please visit [www.ufs.ac.za](http://www.ufs.ac.za) and follow the links **Students > Student Finance > First payments** for the amounts payable prior to registration.
- All debt of the previous year must be settled in full, and the first payment must be paid **5 working days** prior to registration.
- Students will not be able to register until the first payment amounts reflect as **CREDITS** on their tuition fees accounts.
- The full amount is payable when the total fees are less than the first payment required.

#### Second Semester Registration:

All fees for the 2<sup>nd</sup> semester are payable **before registration**.

## **PAYMENT DATES FOR INTERNATIONAL STUDENTS:**

1. **5 working days prior to registration**

All debt for the previous year must be settled in full and the first payment as indicated, must be paid.

2. **31 March**

First semester fees (minus first payment) are payable on/before 31 March.

3. **30 June**

Second semester fees (including accommodation fees) are payable on/before 30 June, regardless of any other date which may appear on account statements.

If payments are not made by the due dates –

- all academic records will be withheld; and
- The second semester studies of international students with outstanding fees on 1 July, **will be suspended**.

Take note that account statements will be emailed to your **UFS4LIFE** email address. You must forward the account to the person(s) responsible for paying the account. It is your responsibility to make enquiries if you did not receive an account.

You can access your account through the student self-service portal.

<https://www.ufs.ac.za/kovsielife/student-self-service>

## **UFS BANKING DETAILS:**

Bank:	ABSA
Name of Account:	University of the Free State Tuition Fees
Branch Code:	630734
<b>Account number:</b>	<b>1 570 151 688</b>
SWIFT Code for international transfers:	ABSAZAJJ
<b>Reference number:</b> (first payments, tuition and accommodation):	<b>100</b> directly followed by the student number

E-mail proof of payments to [tuitionfees@ufs.ac.za](mailto:tuitionfees@ufs.ac.za)

## **ONLINE CREDIT CARD PAYMENT**

<https://www.ufs.ac.za/kovsielife/student-finance>