



Housing and Residence Affairs

REGULATIONS CONCERNING THE RENEWAL OF PLACEMENT IN JUNIOR RESIDENCES, BLOEMFONTEIN CAMPUS

1. PURPOSE OF THE REGULATIONS

- 1.1 To promote an academic culture in the junior residences of the Bloemfontein Campus (“Junior Residences”) of the University of the Free State (“UFS”).
- 1.2 To improve the throughput rate of registered UFS students residing in Junior Residences.
- 1.3 To provide criteria against which Students (as defined in paragraph 2.1 below) can measure their academic performance to ensure renewal of placement in a Junior Residence for the following year.
- 1.4 To encourage Students in Junior Residences to complete their academic courses at the UFS within the minimum period.
- 1.5 To ensure a healthy numerical balance between first time entering students and senior students in Junior Residences.
- 1.6 To give first time entering students at the UFS the opportunity to become well adapted and adjusted to a higher education environment.

2. APPLICATION OF THE REGULATIONS

- 2.1 Only full-time registered *bona fide* UFS students (hereinafter referred to as “Students”) are accommodated in Junior Residences, provided that they comply with the any applicable terms and conditions, rules or policies in this regard.
- 2.2 These regulations (hereinafter referred to as the “Regulations”) are also applicable to newly elected members of the Student Representative Council (“SRC”) and the Residence Committees (“RC”), as these Students have to meet specific academic criteria for SRC and RC elections. Residence Life to provide support to and track the academic performance of RC’s during their term.
- 2.3 A maximum of 50% (FIFTY PERCENT) of the capacity of every Junior Residence of the UFS will consist of senior students. 25% will consist of current year first time entering students and 25% senior students. This number determines the cut-off point on the Precedence List (as defined in paragraph 3 below).
- 2.4 Students who do not qualify for renewal of placement will be required to vacate the Junior Residences concerned on the day after the last day of the second semester.
- 2.5 In order to be granted a renewal of placement in a Junior Residence for the next year, a Student has to comply with all the criteria set out in these Regulations (see paragraph 3 below) read with the Placement Policy of the UFS.
- 2.6 The impact and implementation of these Regulations should be monitored annually by the UFS.

- 2.7 Discretion and flexibility with regard to the application of these Regulations is afforded to the Senior Director of Housing and Residence Affairs.
- 2.8 The alignment of these Regulations with other policies and regulations related to the management of diversity should be monitored closely by the UFS.
- 2.9 These Regulations will be applied by the Housing and Residence Affairs Division (“HRA”).

3. PROVISIONS OF THE REGULATIONS

3.1 Process

- 3.1.1 An “Online Intent Phase” will be used to determine the number of students who wish to apply for renewal of placement for the following year.
- 3.1.2 The academic and age criteria will determine the ranking for current year first time entering students, as well as senior students.
- 3.1.3 The outcome of the application of the above criteria will be communicated to all students who have indicated their intent to return. The Appeal Process will be open at this stage.
- 3.1.4 Appeal criteria will include involvement in residence activities such as sport, arts, culture, etc.

3.2 Academic

3.2.1 Senior Students excluding current First Time Entering Students

- 3.2.1.1 The academic merit of a senior Student is calculated (expressed as a percentage) on the basis of the number of modules successfully completed during the examination opportunities for the previous two semesters, i.e. October/November 2018 and May/June 2019.
- 3.2.1.2 A list of precedence (“Precedence List”) is compiled based on the academic merit (number of modules successfully completed ÷ number of registered modules x 100 = percentage) as per paragraph 3.2.1.1 above of the existing residents of a Junior Residence.
- 3.2.1.3 The cut-off point on the Precedence List is calculated on the basis of the number of Students that equals 50% (FIFTY PERCENT) of the total capacity of the senior Students in the specific Junior Residence.
- 3.2.1.4 If more than one Student has the same number of successfully completed modules on the cut-off point, these Students will be ranked according to their average percentage achieved in the two examination opportunities in the current academic year.
- 3.2.1.5 This ranking will be used to determine whether a Student will be replaced back into the Junior Residence as part of the 50% (FIFTY PERCENT) described in paragraph 3.2.1.3 above.

3.2.2 Current First Time Entering Students

- 3.2.2.1 The academic merit of current first time entering Students is based on the average test percentage obtained during the first two quarters and/or the examination results of the first semester in the relevant academic year.
- 3.2.2.2 The cut-off point on the Precedence List is calculated on the basis of the number of current first time entering Students that equals 50% (FIFTY PERCENT) of the capacity of senior Students in the specific Junior Residence.

3.2.2.3 If one or more Students have the same percentage on the cut-off point these Students will be ranked according to:

3.2.2.3.1 their attendance in the UFS 101 module; and

3.2.2.3.2 their participation in the Peer Mentorship Program of the UFS.

3.2.2.4 This ranking will be used to determine whether a Student will be placed back as a senior Student into his/her Junior Residence as part of the 50% (FIFTY PERCENT) as described in paragraph 3.2.2.1 above.

3.3 **Maximum Age Limit**

A Student may be granted a renewal of placement in a Junior Residence for the next year of residence if he/she is below the age of 23 (TWENTY-THREE) years on the 1st of January in the year in which the renewed residency is to take place (i.e. if his/her age is 22 (TWENTY-TWO) years or younger on 31 December of the current year in which the renewal application is lodged).

4 **APPEALS AGAINST REGULATIONS**

4.1 An Appeal Committee, comprising out of the following stakeholders, will review all appeals received:

4.1.1 the Senior Director of Housing and Residence Affairs;

4.1.2 the Assistant Director of Residence Life;

4.1.3 the Assistant Director of Housing and Residence Affairs;

4.1.4 the SRC for On-Campus Residences;

4.1.5 2 (TWO) x Residence Heads; and

4.1.6 2 (TWO) x Residence Primes.

4.2 In the event that a Student is not satisfied with the application of these Regulations, he/she has the right to consult with the office of the Senior Director: Housing and Residence Affairs.

4.3 A Student who registers at the UFS for the second or subsequent years and wants to reside in a Junior Residence for the first time must meet the requirements as set out above in paragraph 3.1.2 (Current First Time Entering Students) in order to be granted renewal of placement in such Junior Residence. This Student will then compete against other Students who are appealing the outcome of the renewal process contemplated herein.