



## Call for Applications: UFS Masters Tuition Fee Bursaries 2025

### General Eligibility

- The UFS Masters Tuition Fee Bursary only applies to registered students at the University of the Free State.
- South African and international students are eligible to apply.
- A minimum of 65% is required for first time-entry into the bursary agreement (if funds are adequate).
- For students in their second year of the degree, a progress report from the Graduate Research Management system must be downloaded and attached as part of this application.
- Applicants must have an internal UFS supervisor assigned.
- The award of the bursary cannot be used to pay off outstanding fees from previous years.
- Only applicants who do not have any other source of funding will be considered. Applicants who are recipients of other funding in 2025 do not qualify.
- Complying with minimum eligibility criteria does not guarantee a successful application.
- Applications will be considered if funds become available.
- Students who registered for their Masters' studies before July 2023 are not eligible to apply.
- Masters bursaries are awarded for the first 2 (two) years of Masters studies.
- UFS staff members, or family, receiving study remission, are not eligible to apply.
- Preference will be given to research contributing to the research agenda of the UFS.
- Incomplete applications will not be considered for funding.

### Conditions

- Bursary recipients must attend five (5) of the Research Capacity Development workshops presented by the Centre for Graduate Support during 2025. Workshops can be attended in person or online. The workshops which postgraduate students choose, are by choice. The attendance of workshops will be monitored.
- Bursary recipients must be available for 120 hours during the academic year for service to the university, if needed.

- Students who make use of UFS student accommodation, must pay the relevant prepayment in according with UFS policies and procedures for student accommodation, with the relevant registration fees payable. To obtain the exact amount payable prior to registration, visit the UFS website, Student Finance or email [tuitionfees@ufs.ac.za](mailto:tuitionfees@ufs.ac.za)
- UFS Tuition Fee Bursaries will be cancelled, and all fees will become due and payable by the student in the event that the student:
  - Cancels his/her postgraduate studies  
(This means that the allocated bursary will be reversed and students will be liable for the tuition fees on their UFS Tuition Fee account)
  - Is excluded from the academic program due to misconduct
  - Fail to attend the five (5) Research Capacity Development workshops. The five workshops are attended by the choice of the student.
  - Is not available for 120 hours during the academic year for service to the university, if needed.
- Any student who terminates his/her studies, must notify the Centre for Graduate Support at [postgradfunding@ufs.ac.za](mailto:postgradfunding@ufs.ac.za)
- Should the student fail to fulfil any of the aforesaid conditions, or should it transpire that a bursary has been awarded on the basis of incorrect information supplied, the UFS reserves the right to forthwith cancel and reverse the bursary, in which even the student will be liable to refund the full amount of the bursary received.
- If the Rule of Abeyance is applied, the tuition fee bursary process will be applied accordingly.
- The University of the Free State reserves the right to change or modify any of the terms and conditions.

### **Bursary financial allocation**

- Tuition fees to the value of R27,160 will be paid to the UFS Tuition Fee account of successful applicants
- Upon approval of the application the UFS Tuition Fee bursary will be captured on the Peoples Soft financial system. The student's account will be credited with R27,160 **after successful registration** as a postgraduate student at the UFS.
- Students remain liable for payment of all other fees, levies and ad hoc charges levied to their student accounts. These charges may include, but are not limited to, for example, part of the tuition fee, study guide fees, residence fees.



## Funding timelines

- 1 August 2024 - Call for UFS Tuition Fee Bursaries 2025 opens
- Provisional feedback not later than two weeks after **complete** application was submitted
- 30 November 2024 – Closing date of bursary applications. Closing date for submission of results for the final year of a degree (for a new registration in 2025) or progress report (for continuation registration in 2025). No late applications will be accepted and considered.
- Confirmation of the bursary to be issued if the provisional conditions is submitted
- 15 December 2024 – Bursaries confirmed
- No late applications will be accepted

## Application guidelines

- Complete the application below and return it to [postgradfunding@ufs.ac.za](mailto:postgradfunding@ufs.ac.za) by 30 November 2024
- Enquiries regarding the UFS Tuition Fee Bursaries for 2025 may be directed to Dr Danila Wessels at [liebenbergjd@ufs.ac.za](mailto:liebenbergjd@ufs.ac.za)
- Click on the below tick list to ensure that your application is complete.

### Tick list for First Time applicants for Masters' degrees

Please add the following documents as part of your application within your email application:

Academic Record of Honours Degree (in pdf format) from the university where it was obtained.

If you are still busy with the degree, please attach your first semester results

It is compulsory to submit your final results by 30 November 2024 to [postgradfunding@ufs.ac.za](mailto:postgradfunding@ufs.ac.za)

### Tick list for Returning students for Masters' Degrees

Please add the following documents as part of your application within your email application:

Progress report for 2024 (in pdf format), as downloaded from the Graduate Research Management system

### Please complete the below

Please insert your UFS Student Number

Full names

Surname

**Race** (for statistical purposes only)

- Black
- Coloured
- Indian
- White
- Asian
- Other

If you chose other, please specify:

**Gender**

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Male                       | <input type="checkbox"/> Non-binary   |
| <input type="checkbox"/> Female                     | <input type="checkbox"/> Transgender  |
| <input type="checkbox"/> Gender neutral             | <input type="checkbox"/> Agender      |
| <input type="checkbox"/> Pangender                  | <input type="checkbox"/> Two-Spirited |
| <input type="checkbox"/> Genderqueer                | <input type="checkbox"/> Third Gender |
| <input type="checkbox"/> All                        | <input type="checkbox"/> None         |
| <input type="checkbox"/> A combination of the above |                                       |

**Nationality (by birth)**

- South African
- Non-South African

**Year of Masters' Study in 2025**

- First year Masters
- Second year Masters

Masters' Degree name

Academic Plan Code

Expected date of completion



Academic Department

**Faculty**

- Faculty of Economic and Management Sciences
- Faculty of Education
- Faculty of Health Sciences
- Faculty of Law
- Faculty of Natural and Agricultural Sciences
- Faculty of The Humanities
- Faculty of Theology

South African Cell Phone number

UFS Email address (communication will only be sent to the ufs4life.ac.za email address)

**Contact details of your supervisor**

Title

- Prof
- Dr
- Mr
- Ms

Initials and Surname

Contact number of your supervisor

E mail address of your supervisor



**Contact details of your co-supervisor (if applicable)**

**Title**

- Prof
- Dr
- Mr.
- Ms

Initials and Surname

Contact number of your co-supervisor

E mail address of your co-supervisor

Please explain your research in one or two sentences

**Declaration and acknowledgement**

- I hereby confirm that the information submitted is correct.
- I agree that the application does not guarantee an award.
- I accept that late applications will be disqualified.
- I agree and undertake to comply with the university's approved procedures and practices on postgraduate funding.
- I agree and accept that the university reserves the right to award funding for research-intensive programmes.
- I agree and accept that the university reserves the right to cancel, withdraw and recover my funds – paid to me – if I do not comply with the conditions of the award.
- This agreement is binding for my application, and if awarded the bursary.

Signature

Date

