

## Special Call for Applications

### UFS Masters Tuition Fee Bursaries 2025

### Closing Date: 15 May 2025

#### General Eligibility

- The UFS Masters Tuition Fee Bursary only applies to registered students at the University of the Free State.
- South African and international students are eligible to apply.
- A minimum of 65% is required for first time-entry into the bursary agreement
- For students **from** their second year of the degree, a progress report from the Graduate Research Management system must be downloaded and attached as part of this application.
- Only applicants who do not have any other source of funding will be considered. Applicants who are recipients of other funding in 2025 do not qualify.
- Complying with minimum eligibility criteria does not guarantee a successful application.
- UFS staff members, or family, receiving study remission, are not eligible to apply.
- Incomplete applications will not be considered for funding.

#### Conditions

- Bursary recipients must attend five (5) of the Research Capacity Development workshops presented by the Centre for Graduate Support during 2025. Workshops can be attended in person or online. The workshops which postgraduate students choose, are by choice. The attendance of workshops will be monitored.
- Bursary recipients must be available for 120 hours during the academic year for service to the university, **if needed**.
- Students who use UFS student accommodation, must pay the relevant prepayment in according with UFS policies and procedures for student accommodation, with the relevant registration fees payable. To obtain the exact amount payable prior to registration, visit the UFS website, Student Finance or email [tuitionfees@ufs.ac.za](mailto:tuitionfees@ufs.ac.za)
- UFS Tuition Fee Bursaries will be cancelled, and all fees will become due and payable by the student in the event that the student:
  - Cancels his/her postgraduate studies

(This means that the allocated bursary will be reversed and students will be liable for the tuition fees on their UFS Tuition Fee account)

- Is excluded from the academic program due to misconduct
  - Fail to attend the five (5) Research Capacity Development workshops.
  - Is not available for 120 hours during the academic year for service to the university, **if needed.**
- Any student who terminates his/her studies, must notify the Centre for Graduate Support at [PG.UFSbursaries@ufs.ac.za](mailto:PG.UFSbursaries@ufs.ac.za)
  - Should the student fail to fulfil any of the aforesaid conditions, or should it transpire that a bursary has been awarded on the basis of incorrect information supplied, the UFS reserves the right to forthwith cancel and reverse the bursary, in which even the student will be liable to refund the full amount of the bursary received.
  - **The University of the Free State reserves the right to change or modify any of the terms and conditions.**

### Order of preference

With this special, once-off call, preference will be **consistently** applied to applications in the below order until 15 May 2025:

1. All applications received by 30 November 2024
2. Students that need to register to be examined, but did not apply for a UFS tuition fee bursary – nominated by faculties
3. Special nominations by faculties
4. **Late acceptance** of bursary offers made from 1 August 2024 until 31 March 2025. Window period to **again accept** close 20 April 2025
5. Late, and new, applications until 15 May 2025
6. Historic debt, for special cases, not more than R30 000
7. Research contributing to the research agenda of the UFS

### Bursary financial allocation

- Tuition fees to the value of R27,160 will be paid to the UFS Tuition Fee account of successful applicants.
- For Second semester registrations, tuition fees to the value of R13,580 will be paid to the UFS Tuition Fee account of successful applicants.
- Upon approval of the application the UFS Tuition Fee bursary will be captured on the Peoples Soft financial system. The student's account will be credited **after successful registration** as a postgraduate student at the UFS.



- Students remain liable for payment of all other fees, levies and ad hoc charges levied to their student accounts. These charges may include, but are not limited to, for example, part of the tuition fee, study guide fees, residence fees.

### Application guidelines

- Complete the Excel Sheet and return it to [PG.UFSbursaries@ufs.ac.za](mailto:PG.UFSbursaries@ufs.ac.za) by 15 May 2025
- Enquiries regarding the UFS Tuition Fee Bursaries for 2025 may be directed to [PG.UFSbursaries@ufs.ac.za](mailto:PG.UFSbursaries@ufs.ac.za)
- Click on the below tick list to ensure that your application is complete.

### Tick list for First Time applicants for Master's degrees

Please add the following documents as part of your application within your email application:

- ☐ Academic Record of Honours Degree (in pdf format) from the university where it was obtained.

### Tick list for Returning students for Master's Degrees

Please add the following documents as part of your application within your email application:

- ☐ Progress report for 2024 (in pdf format), as downloaded from the Graduate Research Management system

### Declaration and acknowledgement

- I hereby confirm that the information submitted is correct.
- I agree that the application does not guarantee an award.
- I accept that late applications will be disqualified.
- I agree and undertake to comply with the university's approved procedures and practices on postgraduate funding.
- I agree and accept that the university reserves the right to cancel, withdraw and recover my funds – paid to me – if I do not comply with the conditions of the award.
- This agreement is binding for my application, and if awarded the bursary.

Signature

Date

