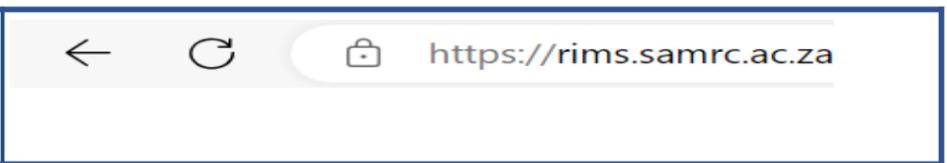
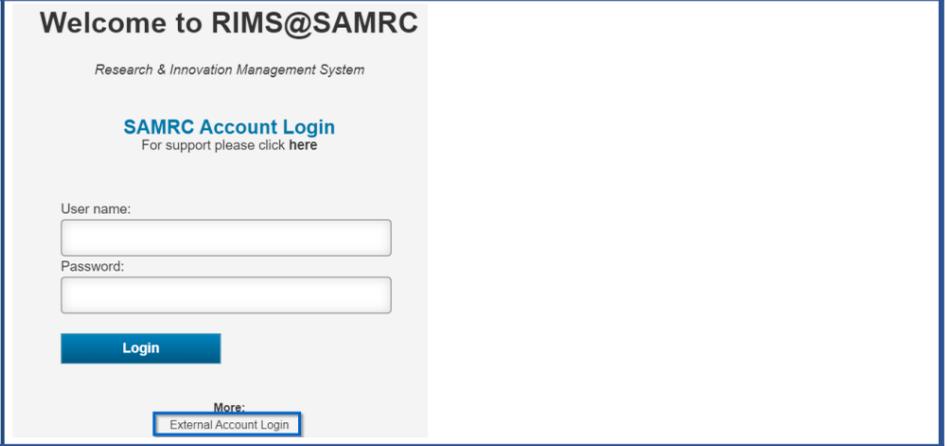
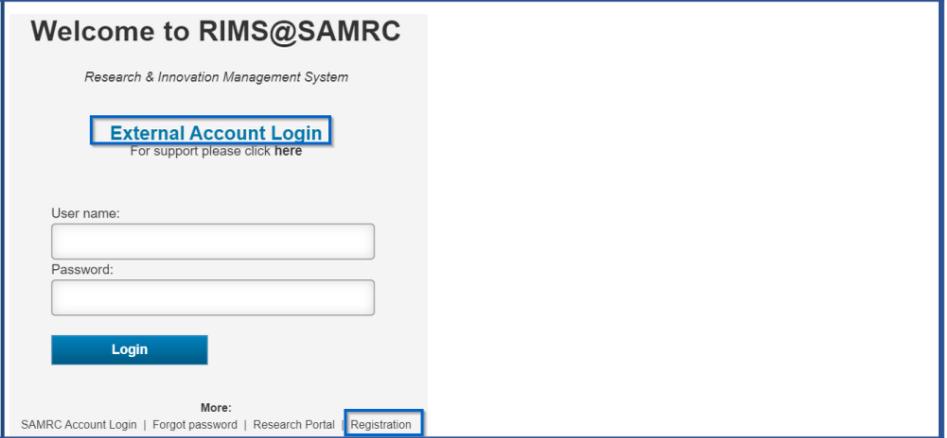
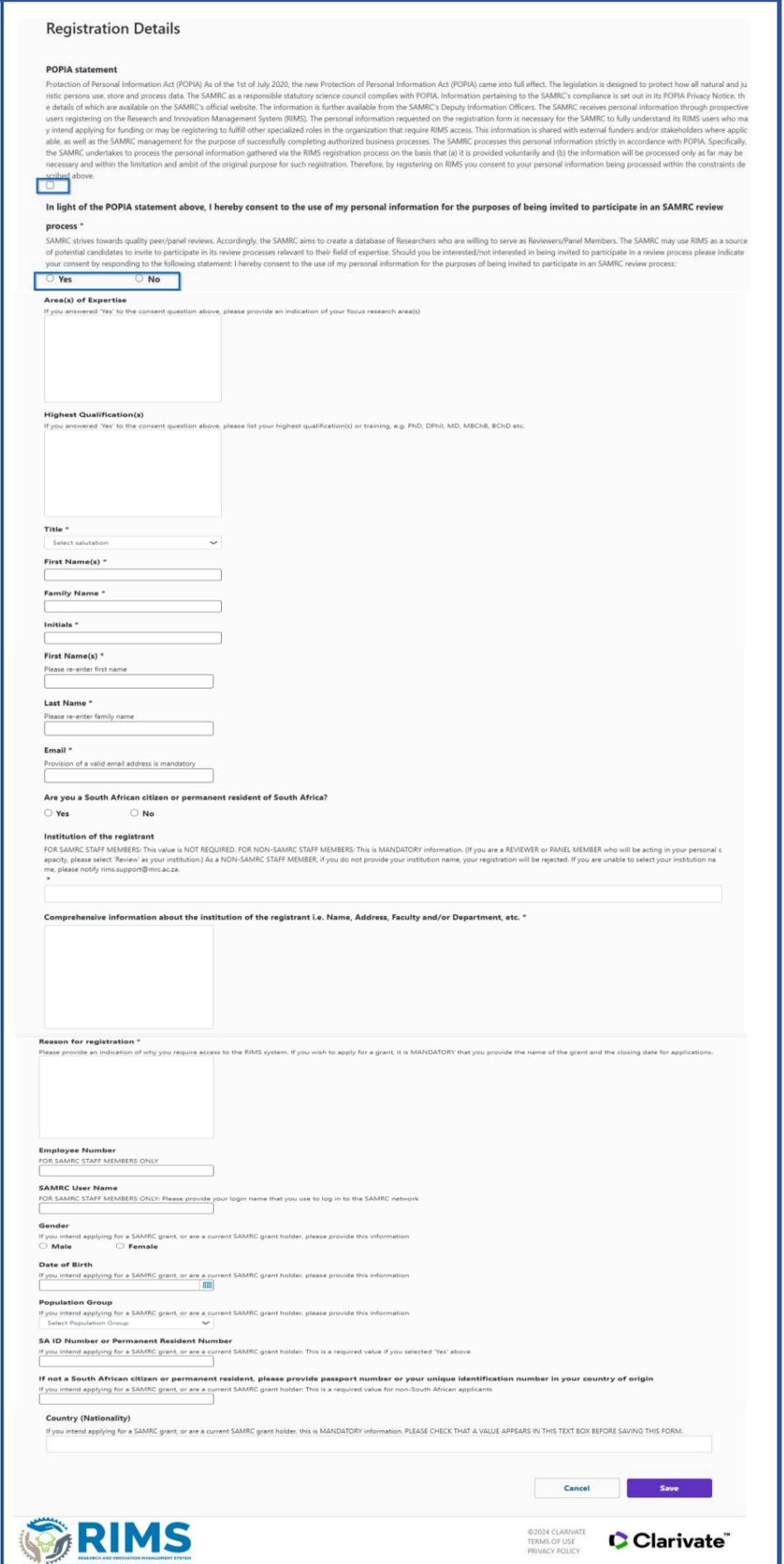
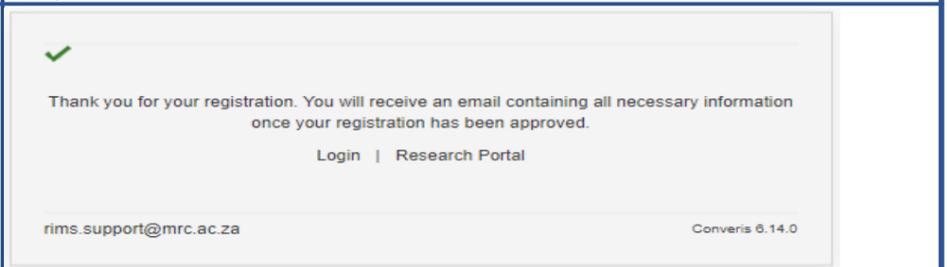


<p>1 Enter the URL of the RIMS environment. Live/Production environment URL: https://rims.samrc.ac.za</p>	
<p>2 Click on "Login" at the top right of your screen</p>	
<p>3 Click and select the "External Account Login" option</p>	
<p>4 Click "Registration"</p>	
<p>5 The Registration form will be displayed on your screen.</p> <ul style="list-style-type: none"> Read the POPIA and review process declarations. Complete the registration form by filling in the relevant fields and the mandatory information marked by * following the hint text provided. <ul style="list-style-type: none"> If you are not registering in your personal capacity, please select the name of your institution. If your institution does not appear for selection, please notify the SAMRC using the following email address: rims.support@mrc.ac.za If you intend applying for a SAMRC grant or are a current SAMRC grant holder, please ensure that you provide either your South African ID number (for South African citizens) or your passport number (non-South African citizens). If you are registering to participate in peer reviews or as a panel member in your personal capacity, please select "Review" as your institution. Proceed to submit your registration by selecting "Save". Please note that no duplicate registrations will be accepted on the system. 	
<p>6 A message indicating that your request for registration has been accepted will be displayed on the screen</p>	
<p>7 Your Registration application will be taken through an internal MRC process. If approved, you will receive 2 email notifications:</p> <ul style="list-style-type: none"> An email with your user id for the RIMS system An email with your password for the RIMS system. <p>If not approved, you will receive an email indicating the reasons.</p>	