



2022 INTERNATIONAL STUDENT GUIDE

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UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
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WELCOME

Dear International Students,

Welcome to the University of the Free State. I am excited about your choice to study at the University of the Free State (UFS), and trust that you will have an academically fulfilling experience at our university. The UFS is a research-led, student-centred, regionally engaged university that contributes to development and social justice through the production of globally competitive graduates and knowledge. In 2018, we adopted a new Internationalisation Strategy. In recent years, we have been able to significantly improve international student services and social integration programmes. Following the disruption caused by the COVID-19 pandemic, some of our academic programmes are delivered in a mixed-mode offering consisting of face-to-face and distance-learning opportunities.

The UFS provides an excellent, intellectually enriching, and culturally inspiring experience to international students. Dedicated support is provided by the Office for International Affairs, which serves as the first port of call for all international students at the UFS. We are now in the process of transforming into a 'one-stop-shop' for international students, which you as an international student can approach with all non-academic queries.

We have developed a range of Internationalisation at Home activities, including our Umoja Buddy Programme, which integrates local and international students. We are able to offer many of our Internationalisation at Home programmes virtually, ensuring that you can participate in international student life despite the challenges of the pandemic. We value the contribution that our international students make to intellectual diversity at our university, and we actively promote opportunities to engage with local students from the UFS. The intellectual cross-fertilisation between students from different backgrounds provides opportunities for the acquisition of international and intercultural competencies by all students, and results in the enhanced employability of our graduates.

The International Student Guide has been designed to assist you in settling into our university. I trust that you will find the information helpful, and that you will have an intellectually and socially fulfilling experience as a Kovsie. The quality of your experience will depend largely on your personal choices. I encourage you to use the opportunity to engage and mix with Kovies hailing from diverse national and cultural backgrounds. The Office for International Affairs, together with the SRC and the various international student organisations at the UFS, will try to assist you in settling into the UFS and structure activities, which will make it easier for you to meet fellow Kovies and getting to know your new environment.



Cornelius Hagenmeier

Director: Office for International Affairs

QUICK FACTS

LOCATION

South Africa lies at the southern tip of the African continent between latitudes 22° and 35° south. It is flanked in the west by the Atlantic Ocean, in the south and the east by the Indian Ocean, in the north by Namibia, Botswana, and Zimbabwe, and in the north-east by Mozambique and Swaziland.

LANGUAGE

The predominant languages in the city – depending on ethnicity – are Afrikaans, English, and Sesotho. However, the vast majority of citizens do understand all of these languages, even if it is not their first language.

WEATHER

Typical of inland South Africa, Bloemfontein is known for soaring temperatures during the summer months, reaching highs of 30 degrees Celsius (86 degrees Fahrenheit). Although the winter days are clear and sunny with temperatures in the mid-teens (approximately 15 degrees Celsius or 59 degrees Fahrenheit), the night and early-morning temperatures can plummet to below freezing (approximately -2 degrees Celsius or 28 degrees Fahrenheit), and frost is common. It is good to keep in mind that central heating is not standard in South African guesthouses or homes. It is therefore wise to make sure that you pack enough warm clothing if your visit to Bloemfontein takes place during the middle of winter. Qwaqwa winters are bitterly cold, with icy mountain winds, frost, and snow.

CURRENCY

The South African currency unit is the Rand, denoted by the symbol R (R1,00 = 100 cents). There is no limit on the amount of foreign currency you may bring into the country, but it must be declared at Customs and Excise when you arrive.

CREDIT CARDS AND TRAVEL CARDS

Most international credit cards such as American Express, Diners Club, Mastercard, and Visa are accepted, as well as travel cards. Foreign currency is accepted in South Africa, and it can be converted into local currency. *Please note: A commission fee is charged every time you exchange currency.*



TAXATION

The Value Added Tax (VAT) rate is 15% and is included in the price you see on products. It is levied on most products except staple foods. Students should obtain proof of payment for all capital items purchased during their stay to claim refunds at the port of exit, provided the value of the items exceeds R250. Information leaflets on the procedure to be followed are available from the VAT Refund Administration offices at the Beit Bridge border post and the OR Tambo International Airport (Johannesburg).



CELL PHONES

Buying a cell phone/starter kit

It is advisable to shop around when buying a cell phone, as good deals can be found. The Thakaneng Bridge has cell phone shops as well as other shops selling cell phones. This would be the best place to shop around for a reasonably priced cell phone. Starter kits (pay-as-you-go packages with SIM cards and airtime) can be purchased at most shops.

NOTE: You need a letter from the Office for International Affairs, your passport, and proof of residential address to purchase a cell phone or SIM card.

ELECTRICITY

Electricity supply is constant throughout Bloemfontein. However, it is good to be aware that electricity supply is sometimes under pressure, with the whole country undergoing load shedding, which may result in daily power outages. Therefore, it might be a good idea to keep a torch, battery-powered lights, or a couple of candles in your room at night, just in case.

A few pointers regarding electricity in South Africa:

- The South African electricity supply is 220/230 volts AC 50 HZ.
- Most plugs are 15 amp 3-prong or 5 amp 2-prong, with round pins. If an adaptor is called for, consider bringing one with you, although it can be purchased locally.
- US-made appliances may need a transformer.
- Most hotel rooms have 110-volt outlets for electric shavers and appliances.



QUICK FACTS

BANKING FACILITIES

The University of the Free State deals with ABSA Bank, Nelson Mandela Drive, Brandwag. There is also a small branch on campus. In South Africa, most major credit cards are accepted, e.g., MasterCard, Visa Card, Diners Club, and American Express. All the major banks are situated within walking distance of the campus and there are also automated teller machines (ATMs) on campus.

Please take note of the following safety hints when using an ATM:

- If possible, use ATMs that you are familiar with, or choose well-lit, well-situated ATMs.
- Scan the area before you approach the ATM and avoid using an ATM if there are suspicious-looking people in the vicinity or if it is isolated or appears unsafe.
- **To open a bank account, take the following along:**
 - Two photocopies of your passport and your original passport document.
 - Two copies of a letter stating that you are a student at the UFS (obtainable from the Office for International Affairs), as well as proof of registration.
 - Proof of accommodation.
 - A letter from your sponsor, if applicable.
- You will need to have your passport with you when you exchange traveller's cheques or foreign currency.
- You cannot exchange foreign currency and traveller's cheques at the campus branch, only at the Main Branch in Nelson Mandela Drive, opposite Mimosa Mall.



BLOEMFONTEIN

Bloemfontein is a modern city with approximately 850 000 residents. It is situated in the central region of South Africa. The name, when translated directly into English, means 'fountain of flowers', and the city is also affectionately known as the 'City of Roses'. It offers residents and visitors a full range of recreational, commercial, and educational facilities. Although classified as a city, Bloemfontein still has the feel of a small country town and is regarded as one of the best places to live in South Africa.

Bloemfontein was originally a farm owned by Johannes Nicolaas Brits; after buying it from Brits, Major Henry Douglas Warden founded it as a British army fort in 1846. Due to its long history, the city is rich in historical artefacts, including remnants of the central role it played in the Second Boer War. Despite being one of the coldest places in South Africa during the heart of winter, Bloemfontein is known as a warm-hearted and friendly city.

The city has a relaxed atmosphere that reflects its agricultural beginnings, but it boasts a vibrant nightlife and an abundance of clubs, pubs, restaurants, and coffee bars, as well as nationally and internationally recognised sporting facilities. The Free State province enjoys pleasant weather for most of the year. Summer, from October to April, is sunny and hot, with temperatures in excess of 32 °C from December until February.

Hot afternoons are often cooled by brief thunderstorms. The winter months of May to August are dry, crisp, and cold, though daytime temperatures are pleasant at around 15 °C.

Bloemfontein is well connected to other major cities and tourist attractions by means of road and air transport. South African standard time is two hours ahead of Greenwich Mean Time. There is no zone or seasonal variations.

OUR THREE CAMPUSES

HOW TO ACCESS OUR CAMPUSES

The Visitors Centre on the Bloemfontein Campus is a great place to start. Located on DF Malherbe Drive, visitors require a daily access card and parking disc, which can be obtained from the reception desk at the centre. Campus maps are available for easy access to any destination.

The South Campus is located on Church Street in Bloemfontein and can be accessed from the N1 highway and from all major roads in the city. Our

friendly staff members at the entry points are available to assist visitors on arrival.

The Qwaqwa Campus is located in Phuthaditjhaba in the Eastern Free State. Staff members at the main entrance to the campus are available to assist visitors with information and access. Our campuses are also equipped with disabled-friendly walkways and buildings and facilities that will make your stay safe and comfortable.

Access permits

- All vehicles using the roads of the university must obtain an access permit annually before 28 February.
- The access permit must be displayed in a clearly visible spot on the windshield of a vehicle.
- Motorcycles, etc., must display the permit on a visible spot on the motorcycle.
- Permits can be purchased from Protection Services and are not transferable.

Temporary use of vehicle

The temporary use of a vehicle that does not have an access permit must be reported to Protection Services. The concession is only valid for periods shorter than two weeks.

ACCESS GATES (BLOEMFONTEIN CAMPUS)

The following gates are used on campus:

MAIN GATE (Nelson Mandela Drive) | Open 24 hours for incoming and outward-bound traffic. Seven days a week.

WYNAND MOUTON GATE | Open 24 hours for incoming and outward-bound traffic. Seven days a week.

DF MALHERBE GATE (Agriculture) | Open 24 hours for incoming and outward-bound traffic. Seven days a week.

ROOSMARYN GATE | Open Monday to Friday from 06:00 to 18:00 • Closed on weekends and holidays.

FURSTENBURG ROAD GATE | Open Monday to Friday from 06:00 to 18:00 • Closed on weekends and holidays.

PLEASE NOTE

During the COVID-19 pandemic, a permit and COVID-19 screening are required for access to any UFS campus. Contact the Office for International Affairs for further details about the process.



UNIVERSITY OF THE FREE STATE

The University of the Free State (UFS) is one of the oldest institutions of higher education in South Africa. It opened its doors in 1904 on the Bloemfontein Campus with a mere six students in the Humanities. Since then, the institution has grown to approximately 41 900 students (November 2019) spread across seven faculties over three campuses. The UFS offers a range of high-quality and internationally accepted degrees, diplomas, and certificate courses in the following faculties: Economic and Management Sciences • Education • Health Sciences • The Humanities • Law • Natural and Agricultural Sciences • Theology and Religion.

The UFS boasts three campuses in the Free State – one of the nine provinces in South Africa. The university has been established in Bloemfontein and was expanded with the addition of the Qwaqwa Campus (in the Eastern Free State) in 2003, and the South Campus – in Bloemfontein – in 2004.

The South Campus provides alternative access to higher education for promising students who have not obtained the required marks in their final school examinations. Our vibrant Qwaqwa Campus serves a rapidly growing number of rural students from the immediate area and surrounding provinces.

BLOEMFONTEIN CAMPUS FACILITIES

Apart from being close to shopping centres and supermarkets, a number of convenient shops and services are also situated on the campus itself. Thakaneng Bridge, the student centre on the Bloemfontein Campus, is the hub of student life located in the centre of campus, with a number of fast-food outlets and delis, some of which are listed below:

- Die Deli
- King Pie
- Sandwich Shop
- Vetkoek Factory
- Chick-a-Leecious
- Surf & Turf
- Treats
- Debonairs Pizza
- Steers
- Fatima's Kitchen (halaal)



IN ADDITION, A NUMBER OF DEDICATED DOCTORS, PSYCHOLOGISTS, AND SOCIAL WORKERS HAVE OFFICES ON CAMPUS. CONTACT THE FOLLOWING SHOULD YOU NEED ASSISTANCE IN THIS REGARD:

- UFS MEDICAL PRACTICE | +27 51 401 2603
- SOCIAL WORK SERVICES | +27 51 401 9117
- STUDENT COUNSELLING & DEVELOPMENT | +27 51 401 2853



CRIME PREVENTION

With crime being an issue throughout South Africa, a number of measures have been introduced on the Bloemfontein Campus to ensure the safety of students and staff. This includes Protection Services personnel who are available 24 hours a day, patrolling the campus in vehicles and on foot, panic buttons throughout campus that students and staff can push if they feel threatened, and access control at all the gates to the campus. Still, it is advisable to always keep an eye on your belongings and not to walk alone, especially at night.



PANIC-BUTTON POLES

Thirty-five red poles have been installed across campus. Each of these red poles is fitted with a panic button that can be activated to summon help. Should you feel unsafe, locate your nearest pole and press the button. Cameras installed in the vicinity will alert Protection Services that assistance is needed.



EMERGENCY NUMBERS

- UFS Protection Services:** +27 51 401 2911/2634
- Mediclinic Casualty:** +27 51 444 6666/6225
- ER 24 Ambulance Service:** 0800 051 051
- SA Police Service:** 10111

SOUTH CAMPUS



Nestled in the hills overlooking the vibrant city of Bloemfontein, lies the South Campus of the University of the Free State (UFS). The facilities can accommodate up to 4 000 students and include lecture rooms, an auditorium, a library, and an impressive administration building.

Originally established in the 1980s as a satellite campus for Vista University, it was incorporated into the UFS in 2004. Ever since its incorporation, the UFS tailored the South Campus to play a significant role in the economy of the region, the enhancement of its people, as well as being the hub for distance-learning programmes offered by the institution.

AWARD-WINNING PROGRAMME

This campus is the hub of distance learning. It provides distance-education programmes to more than 5 500 students at locations in six provinces.

It also offers the Advanced Certificate in Teaching (ACT), a complete online programme and the first of its kind in South Africa; the University Access Programme (UAP); and the ICT Innovation in School Education (ICTISE) – an award-winning programme that supports secondary school teachers across the Free State with teaching aids, using the Internet Broadcast Project. It also offers a Family Maths and Family Science programme, and the extended degree programme.

NEW STUDENTS

One of the main roles of the campus is to draw new students from lower levels of education who would previously not have been able to attain higher education. The South Campus offers programmes for students to gain access to further education and training (FET) and higher education (HE) levels. These programmes enable learners to ultimately enter the mainstream curriculum after completing the preparation courses. By offering this opportunity, the UFS ensures that students who might otherwise have fallen by the wayside, get to develop to their full potential and realise their dreams.



LONG-DISTANCE LEARNING

In addition, the South Campus also serves as the pivotal centre for more than 6 000 long-distance learners. These students are not able to study on campus due to a variety of factors, such as their geographical location, financial constraints, or having to complete their degrees on a part-time basis as a result of job commitments. The influx of long-distance learners account for the South Campus being the fastest growing of the UFS campuses. On-campus students receive intensive small-group instruction, which has been proven to be a highly successful method of tuition. Distance education is accomplished through online technology and broadcasting mediums.



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QWAQWA CAMPUS



At the foot of the majestic Drakensberg Mountains – tucked away at Phuthaditjhaba in the beautiful Eastern Free State – lies the Qwaqwa Campus of the University of the Free State.

The campus has a fascinating history – fraught with hardship and struggle, but also with beauty and progress. Since its incorporation in 2003, this former branch of the University of the North has been playing an important role in bringing higher education to this underprivileged rural community.

SOCIO-ECONOMIC DEVELOPMENT

In line with the common vision of the university to develop niche areas for all its

campuses, the Qwaqwa Campus specifically addresses socio-economic development, informed by a rural context. Stimulating growth, job creation, and entrepreneurship in the region is the main focus in creating demand-driven academic, skills-, and community-development programmes on the campus.

These programmes are underpinned by a strong research agenda focusing on identifying the best possible strategies for creating jobs in impoverished rural areas and understanding how best to stimulate economic growth in these contexts.



EXCELLENCE

The campus offers programmes in the faculties of the Humanities, Education, Economic and Management Sciences, as well as Natural and Agricultural Sciences, with postgraduate teaching in various centres of excellence. The approximately 3 800 students on campus ensure a lively atmosphere, with 230 dedicated staff members from diverse backgrounds who guide, support, and drive the Qwaqwa Campus to excellence.

The Qwaqwa Campus plays an important role in providing higher education, research, and community engagement to this important region.



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ER 24 Ambulance Service: 0800 051 051

SA Police Service: 10111



QWAQWA

(PHUTHADITJHABA)

Qwaqwa is an urban conglomeration in the Eastern Free State, covering a small region of 655 square kilometres (253 sq mi) and bordering Lesotho. It was classified as a 'Bantustan' or 'homeland', designated for more than 180 000 Basotho people. The capital is Phuthaditjhaba. The frequent snow on the Drakensberg Mountain peaks led the KhoiSan people to call the region 'Qwa-Qwa' (whiter than white). In Afrikaans it was known as 'Witsieshoek', named after Chief Wetsi of the Makgolokwe clan of the Basotho.

As a homeland, Qwaqwa was granted self-governance on 1 November 1974. It again became part of South Africa in 1994, along with the other nine homelands. After the fall of the apartheid government on 27 April 1994, the homeland government was dissolved. Following the first South African democratic elections, it was re-integrated into the national government, together with the nine other homelands.

Qwaqwa was an educational hub, with at least 80% of schools in the present Free State province having teachers who were educated there. The university campus – formerly known as UNIQWA – which is a central part of the small town, has since been incorporated into the University of the Free State and renamed the 'UFS Qwaqwa Campus'.



QUICK FACTS

INTERESTING FACTS ABOUT THE SURROUNDING AREAS

The following can be found in the Golden Gate Highlands National Park:

- The site where the oldest fossilised dinosaur eggs in the world were discovered. The park and its immediate surroundings are now recognised as one of the top-three dinosaur nesting grounds on the planet and a world-class interpretive centre for the study of dinosaurs is forthcoming.
- Remains and evidence of glacier movements from a few million years back in the park.
- The caves where women and children hid during the Anglo-Boer War and managed to survive for many months until the end of the war.
- The evidence of a battlefield where Boer forces had to surrender to the English during the Anglo-Boer War. Thousands of cartridges are still lying around, and after more than 100 years the ground is still barren as a result of the ammunition wagons that were set alight by the Boer forces to prevent their ammunition and rifles from falling into the hands of the enemy.

OFFICE FOR INTERNATIONAL AFFAIRS

The Office for International Affairs (OIA) serves as the first port of call for all international students at the UFS, providing assistance and specialised administrative support. The principal purpose of the OIA is to enable internationalisation at the UFS. It renders strategic advice on internationalisation and supports the international activities of internal UFS stakeholders.

It supports international partnerships, research internationalisation, internationalisation-at-home activities, and student exchanges.

THE SERVICES INCLUDE, BUT ARE NOT LIMITED TO:

- Specialised services for international students, and ensuring their compliance with relevant legislation;
- Facilitation of international partnerships and advice to internal stakeholders on partnership processes;
- Provision of practical and emotional support for international students;
- Structuring co-curricular internationalisation-at-home activities, such as cultural diversity celebrations;
- Supporting co-curricular internationalisation-at-home activities and the social integration of international students;
- Liaison with various external stakeholders, i.e., government, embassies in South Africa, science councils, and funding agencies.

WHERE CAN YOU FIND THE OFFICE FOR INTERNATIONAL AFFAIRS?

Our offices are located on the second floor of the Theology Building on the Bloemfontein Campus and on the second floor of the Administration Building on the Qwaqwa Campus.

INFORMATION

If you need more information, contact the relevant person: Immigration, accreditation, medical aid, finances, and student administration:

Jeanne Niemann:
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Incoming exchange students, internationalisation@home coordinator:

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International Office, Qwaqwa Campus:
Kanego Mokgosi:
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CAMPUS MAP

DIGITAL CAMPUS MAP WILL GET YOU WHERE YOU NEED TO GO

If you are prone to getting lost, the University of the Free State's digital campus map is just the tool for you. Directions will no longer be a problem with our new interactive digital map.

Search for locations on any one of our three campuses. Digital campus maps are available for all our campuses: the Bloemfontein, Qwaqwa, and South Campuses.

<https://www.ufs.ac.za/about-the-ufs/visit-the-ufs/maps-of-our-campuses>



ORIENTATION

ALL INTERNATIONAL STUDENTS MUST ENGAGE WITH THE OIA BEFORE BEGINNING THE REGISTRATION PROCESS.

This will ensure that your UFS registration and orientation as a new student is a positive and efficient experience. All international students must also participate in the orientation sessions as indicated in the Gateway programme and in the OIA communiqué.

Advising students on their immediate academic and social environment is of paramount importance to us. Through the orientation programme, we hope to ensure that your social and local integration into the UFS community and Bloemfontein will be a positive experience enriched by the cultural diversity. Further details on this are available in the Gateway Orientation programme.

Some of the main objectives of orientation are:

- to create a climate that is welcoming, promoting positive adjustment to the faculty and to the institution, and minimising anxiety;
- to promote positive relationships between faculty and students, and between students and students;
- to orientate students to the university environment, including all student support services and resources;
- to develop skills that promote academic success;
- to enhance the understanding of diversity and respect for all; and
- to set clear career goals.

STUDENT INTEGRATION – UMOJA BUDDY PROGRAMME

As a first-entering international student, you are invited to join the Umoja Buddy Programme (UBP) coordinated by the OIA. The UBP is designed to help with the adjustment process by pairing newly admitted international students with current senior students at the UFS. Students who request an Umoja ambassador have the chance to start their time here at the UFS with a friend they can hang out with, and who can help them adjust to campus life. The UBP is a fun and easy way to learn about South African culture, and it is a great way to share about your own country and culture. The UBP provides both international and local students at the University of the Free State the opportunity for an enriching cultural exchange and allows both participants to gain a broadened perspective on the world.

PRE-ARRIVAL CHECKS

It is recommended that you book all flights and any other form of transport from your home country well in advance. Before booking a flight and travelling during the pandemic, please check with your faculty and the OIA as to whether you will have face-to-face classes. The OIA will also provide you with updated immigration advice; please note that the immigration and COVID-19 testing requirements change frequently, often at short notice.

BEFORE YOU LEAVE YOUR OWN COUNTRY, YOU NEED TO BE SURE THAT

- all admissions at the UFS are in order;
- you have a valid PASSPORT for your period of study;
- you have a valid STUDY VISA for your period of study;
- you have copies of your passport and student visa in case of theft;
- you have proof of medical-aid cover recognised in South Africa;
- you comply with all health requirements (e.g., COVID-19 test requirements);
- you have booked and confirmed your accommodation;
- you have packed an extra pair of clothing in your hand luggage in case your suitcase gets lost;
- all your valuables and important documents are in your hand luggage;
- you will have enough money for the first week after your arrival, and for the duration of your stay;
- you have informed your bank that you will be travelling abroad, i.e., you have made arrangements with your bank so that you can pay all your fees upfront prior to registration and that you will not be delayed by bank limits; and
- you have a copy of your sponsorship letter if you receive funding.

**CONTACT DETAILS:
OFFICE FOR INTERNATIONAL AFFAIRS**

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APPLICATION TO STUDY AT THE UNIVERSITY OF THE FREE STATE



APPLICATION OPENING DATES

DATE	PROGRAMMES FOR WHICH APPLICATIONS OPEN
1 July 2022	Applications to study any undergraduate programme offered on the Bloemfontein and Qwaqwa Campuses in 2023
1 July 2022	Applications to study any University Access Programme (UAP) offered on the South Campus and the sub-regions in 2023

APPLICATION CLOSING DATES

IMPORTANT NOTICE: If your application is received after the following closing dates, it will not be considered.

DATE	SELECTION AND NON-SELECTION PROGRAMME/S FOR WHICH APPLICATIONS CLOSE
31 May 2022	MB ChB Radiation Sciences, Optometry, Physiotherapy, Occupational Therapy, Dietetics, Biokinetics, and Sport Coaching
31 July 2022	Architecture, Quantity Surveying, Construction Management
31 August 2022	International undergraduate applications, all University Access Programmes (UAP)
1 September 2022	Fine Arts
30 September 2022	Geology, Actuarial Sciences, Forensic Sciences, Physics with Engineering Subjects, Music, Drama and Theatre Arts, Community Development (QQ only), all non-selection programmes. Applications from students transferring from other tertiary institutions

APPLICATION AND ADMISSION REQUIREMENTS FOR INTERNATIONAL STUDENTS

- Closing date for international students' applications for undergraduate studies is 31 August 2022.
- You must have a VALID study visa endorsed for study at the UFS, and not at any other institution in South Africa, before you enter South Africa for studies at the UFS.
- You must be a member of a medical aid registered in terms of the South African Medical Schemes Act, as required by the South African Immigration Act. Your medical aid MUST be valid for the duration of the academic year (until 31 December), renewable each year. No travel insurance, hospital plans, or foreign medical aids will be accepted.
- A non-refundable annual administrative levy is charged on all international student accounts. This fee is added to the annual registration fee payable by all students at the UFS.
- Students from outside the Southern African Development Community (SADC) pay international fees, which are 50% more per module per year compared to the fees paid by South African students.
- The UFS cannot offer financial support (bursaries, loans) to international students. It is therefore important to ensure that you have sufficient financial resources for the planned duration of your studies.
- A first payment is required before you can register as a UFS student. The Department of Student Finance will communicate the amount and payment deadline to you. For more information, visit the website. <https://www.ufs.ac.za/kovsielife/student-finance>
- Should you fail to pay your tuition fees in total by 30 June, your registration will be suspended.
- If you have a scholarship, inform your sponsor of the UFS regulations on registration fees and tuition-fee payments before you register.
- A Universities South Africa (USAf) Certificate of Exemption is required if you do not have an endorsed South African Senior Certificate. Application can be made to the University of the Free State before receiving the exemption certificate.
- English is the principal medium of instruction; therefore, you must have an adequate command of the English language.



UNDER-GRADUATE

IF YOU WANT TO JOIN THE UNIVERSITY OF THE FREE STATE AS AN UNDERGRADUATE INTERNATIONAL STUDENT, YOU NEED TO FOLLOW THESE STEPS:

STEP 1: Submit your online application to the UFS at [https:// apply.ufs.ac.za](https://apply.ufs.ac.za). Ensure that you include your Universities South Africa (USAf) Certificate of Exemption, if available, or proof of application for such a certificate if you have already applied for it yourself. Both are not a prerequisite for application. Please make sure that you capture subjects exactly as stated on your school-leaving report – not percentages.

You need to upload copies of the following documents:

- Your passport or South African identity document
- Your final Grade 11 results with the school's stamp
- If available, your final Grade 12 results with the school's stamp
- If available, certified copy of your school-leaving certificate
- If applicable, study record (academic transcript) with a certificate of conduct and/or qualification certificate if you have obtained your degree

NB: Grade 12 June results with the school's stamp must be emailed to studentadmin@ufs.ac.za as soon as it becomes available, especially if you have applied for a selection programme.

STEP 2: Your application is submitted. You will receive a student number and acknowledgement of your application. If you have not submitted the required documents, you will be requested to do so to finalise your application.



STEP 3: Your application and eligibility for a USAf certificate of conditional exemption, if applicable, are evaluated by the university. Should your evaluation be positive, you will receive a conditional offer to study – SUBJECT TO AVAILABILITY OF SPACE. Selection programmes are excluded. If you have indicated in your application that you require on-campus residence, you will also receive correspondence from

Housing and Residence Affairs. Note that qualifying for your programme of choice does not guarantee admission.

STEP 4: If you do not yet have a Universities South Africa (USAf) Certificate of Conditional Exemption, or are in the process of applying for one, the UFS Office for International Affairs (OIA) will assist you. The office can apply to USAf on your behalf. Once a conditional offer has been made to you, please liaise with niemannaja@ufs.ac.za or tshabalalal@ufs.ac.za for assistance. You will be responsible for the payment of the USAf fee. Please note that assistance from the OIA is only available if you apply to the UFS. Certified copies of the following documents are required:

- proof of payment of the USAf fee made directly to USAf (deposit the amount into the account of the Matriculation Board at: Bank: ABSA, Branch: Sunnyside (630345), Account number: 405 903 6917)
- certified senior/school leaving certificate
- certified academic records of UFS discretionary year studies
- certified copy of South African ID or passport

The UFS Office for International Affairs can assist with the certification of copies of supporting documents. Please note that documents certified by the South African Police Service are not accepted by USAf.

STEP 5: Apply for a police clearance certificate, which must cover either the last 12 months or the entire period since you turned 18, whichever is longer. You need a police clearance certificate from every country where you resided in this period.

STEP 6: Following receipt of the conditional offer to study, you will receive a visa (undertaking) letter from the UFS Office for International Affairs.

STEP 7: Contact the UFS Office for International Affairs (OIA) for individual advice on study visa applications and mandatory South African medical aid. Please contact niemannaja@ufs.ac.za or tshabalalal@ufs.ac.za for assistance.

STEP 8: Obtain mandatory South African medical aid – the OIA (contact details above) can assist you. This is required for you to be able to obtain a study visa.

STEP 9: Apply for your study visa. Detailed instructions are included. (Immigration section)

STEP 10: You need to source and secure financial support for your studies.

STEP 11: When your final statement of results is available, it must be submitted to the UFS. Your conditional offer will be re-evaluated, and you will receive a final admission offer.

Take note that meeting the minimum admission requirements for your programme of choice does not guarantee admission.

STEP 12: You have to complete the acceptance process for the offer online within the stipulated period. If you fail to complete the acceptance process for the offer before the deadline, the offer will be withdrawn, and you will lose your space. Note that limited space is available.

STEP 13: If you meet the requirements, you will be allowed to register conditionally, provided that you finalise the application for Matriculation Exemption.

STEP 14: Pay the prescribed first payment before registration. You can move into the residence on campus where you have been placed, or into off-campus accommodation, and then start your academic activities, including orientation, academic advice, and registration.

CONVERSION TABLE

The UFS uses a conversion table to help us consider all applications equally. If you are an international and/or home-schooled prospective student, use the conversion table below to calculate your AP (admission point). The table applies to all examination authorities/bodies in South Africa and internationally (upload international results as symbols).



CONVERSION TABLE

% awarded by SU		The percentage in this column is awarded for the symbol or number grade presented by the different systems in the shaded areas
SA NSC		South African National Senior Certificate
HIGCSE/NSSC HL		Higher International General Certificate of Secondary Education / Namibian Senior Secondary Certificate Higher Level
IGCSE/GCSE/NSSC OL/O-Level Gr-11		International General Certificate of Secondary Education / General Certificate of Secondary Education / Namibian Senior Secondary Certificate Ordinary Level Grade 11
IGCSE/GCSE/NSSC OL/O-Level Gr-12		International General Certificate of Secondary Education / General Certificate of Secondary Education / Namibian Senior Secondary Certificate Ordinary Level Grade 12
AS-Level		Advanced Subsidiary Level
A-Level		Advanced Level
IB HL		International Baccalaureate Higher Level
IB SL		International Baccalaureate Standard Level
GERMAN SCHOOL		Abitur
IEB		Independent Examination Board
SACAI		South African Comprehensive Assessment Institute
SC HG		Senior Certificate Higher Grade (completed Grade 12 before 2008)
SC SG		Senior Certificate Standard Grade (completed Grade 12 before 2008)

UFS Formula	HG		SG		NSC / NSS / IEB		NSSC / HIGCSE (HL)		IGCSE / O / GCE		AS	A	IB (SL)	IB (HL)	German	
	Sym	%	Sym	%	Lvl	%	Lvl	%	Sym	%	Sym	Sym	Lvl	Lvl	Lvl	%
10												A		7		
9												B		6		
8	A	80			7	90	1	80				C		5	13-15	90 - 100
7	B	70			7	80	2	70			A	D	7	4	11-12	80 - 89
6	C	60	A	80	6	70	3	60	A	80	B	E	6	3	8-10	70 - 79
5	D	50	B	70	5	60			B	70	C		5	2	7-8	60 - 69
4	E	40	C	60	4	50	*4	50	C	60	D		4	1	5-6	50 - 59
3	F	33	D	50	3	40					E		3		4	40 - 49
2	FF	20	E	40	2	30							2			
1			F	33									1			



MATRICULATION EXEMPTION

Matriculation exemption is a legal requirement for first-degree study at a South African university. Students who did not pass the South African Senior Certificate with endorsement are required by law to apply for matriculation exemption from the Matriculation Board. Prospective international students will receive advice on the required type of matriculation exemption; the UFS Office for International Affairs is available to apply on behalf of prospective international students for certificates of conditional exemption.

- You can apply to the University of the Free State before receiving the exemption (USAF) certificate.
- For applicants who are currently in Grade 12, the university may make conditional offers based on final Grade 11 results.

APPLY TO MB.USAF.AC.ZA FOR EXEMPTION.

The application will only be finalised by the Matriculation Board on receipt of the final matric certificate.

Final admission to degree studies at the UFS requires either

- an endorsed South African Senior Certificate; or
- a Matriculation Exemption Certificate issued by the South African Matriculation Board.

For students who prefer to apply to USAf themselves, below is an outline of the process.

Registered UFS students on the South Campus who have completed the Higher Certificate and wish to continue with bachelor's degree studies, must also follow these steps to apply for a conditional exemption certificate. Students will need to submit final school-leaving results to receive conditional or full exemption.

APPLICATION TO STUDY AT THE UNIVERSITY OF THE FREE STATE

PROCESS FOR CONDITIONAL EXEMPTION CERTIFICATE APPLICATIONS	
Step 1 <ul style="list-style-type: none"> Deposit the amount into the account of the Matriculation Board at: Bank: ABSA, branch: Sunnyside (630345), account number: 405 903 6917 Keep proof of payment 	
FOR ONLINE APPLICATION	FOR OFF-LINE APPLICATION
Step 2 <ul style="list-style-type: none"> Get electronic copies of the following supporting documents: proof of payment certified senior/school-leaving certificate certified academic records of UFS discretionary year studies (if applicable) South African ID or passport 	Step 2 <ul style="list-style-type: none"> Get physical copies of the following supporting documents: proof of payment certified senior/school-leaving certificate certified academic records of UFS discretionary year studies (if applicable) South African ID or passport
Take note that documents can only be certified by the Registrar of a South African public university (admission officers), South African embassy, consulate, high commission, or trade mission in a foreign country, public notary.	
Step 3 <ul style="list-style-type: none"> Follow the link http://mb.usaf.ac.za/online-assessment-and-application/ Follow the instructions to complete online application 	Step 3 <ul style="list-style-type: none"> Download the application form at http://mb.usaf.ac.za/online-assessment-and-application/ Email the completed form and supporting documents to: fax@universitiessa.ac.za
Step 4 <ul style="list-style-type: none"> Courier physical certified copies of the documents to: Universities SA (Matriculation Board), PO Box 3854, Pretoria, 0001, South Africa 	

2022 ACADEMIC CALENDAR

An academic year consists of two semesters. The first semester usually commences in February, and the second semester by the end of July.

In between, there is generally a holiday of approximately three weeks.

The second semester is concluded at the end of November.

Undergraduate students write an exam. For postgraduate studies, much more self-study and research are expected of students.

FEES AND REGISTRATION

FEES

You will be required to pay a pre-registration fee BEFORE you can register as a UFS student. Communication on the amount expected to be paid and the deadline for payment will be sent to all new students by the Department of Tuition Fees. For further details, please visit the tuition fees website on: <https://www.ufs.ac.za/kovsielife/student-finance>

Students with scholarships must ensure that their sponsors are aware of the UFS regulation pertaining to registration fees and the payment of tuition fees. If you are unsure, please visit the tuition fees website as stated above.

REGISTRATION

Registration process

Students have to report for first-semester registration in January and at the beginning of July for the second semester.

<https://www.ufs.ac.za/supportservices/01-registration-information/start-here>

Checklist for registration

Students must be in possession of a valid study visa issued for the UFS. A study visa issued for a different university is not acceptable. No international student will be allowed to



register without a valid study visa issued for the UFS.

To cancel the block on your student account, please bring the following documents with you when you register:

- Passport
- Study visa – only the actual visa will be accepted – no receipts will be accepted for registration purposes
- Confirmation letter for the FULL year from the medical aid registered in South Africa (no travel insurance, hospital plans, or policies will be accepted)
- Proof of payment of registration deposit (for more information on finances, please consult www.ufs.ac.za, then click on fees calendar for more detailed information)
- Original documentation as submitted with your application
- SAQA/USAf-verification document
SAQA – POSTGRADUATE
USAf – UNDERGRADUATE



FUTURE SCHOLARS MENTORSHIP PROGRAMME

The Future Scholars Mentorship Programme, presented by the UFS Postgraduate School, aims to fast-track the personal and professional development of scholars, improve research output, and promote the confidence of postgraduate students to continue with master's and doctoral studies.

Topics including career planning, science communication, teamwork and communication skills, leadership and innovation, academic networking, and resource building will be covered over seven weekends. Honours students from all faculties are invited to apply.

For more information, please contact Ms Eleanor Nel at nelep@ufs.ac.za

POSTGRADUATE STUDENT COUNCIL

The Postgraduate Student Council has a programme of academic and social activities aimed at promoting the interests of postgraduate students on campus.

<https://www.ufs.ac.za/postgraduate/postgraduate-school-home>

IMMIGRATION

STUDY VISAS

The university is not permitted to register an international student without producing a VALID study visa, unless the student is studying from her or his home country via distance education. The university has to report regularly to the South African Department of Home Affairs on the immigration status of international students. Please note that it can take between six and eight weeks for your study visa application to be processed. Please liaise with the OIA to ascertain changes in immigration requirements during the COVID-19 pandemic.

STUDY VISA APPLICATION PROCESS – FIRST-TIME APPLICANTS (NEW STUDENTS)

It is your responsibility to obtain a study visa before arriving in South Africa to commence your studies. During the COVID-19 pandemic, beware of embassy closures, and apply for your study visa as early as possible. Please note that your study visa is issued for study at one institution; you would have to apply for a change of conditions should you wish to change institutions.

You are required to apply for a study visa at the South African high commission, embassy, consulate, or trade mission in your country of residence. If there is no South African representative in that country, you must apply at the nearest South African high commission, embassy, consulate, or trade mission.

The following are the current requirements to be submitted to the South African embassy/consulate in your country to obtain your study visa: <http://www.dha.gov.za/index.php/types-of-temp-res-permits>

- A passport valid for no less than 30 days after intended studies
- Payment of the prescribed administrative fee
- Confirmation and proof of payment for a South African medical aid through a medical scheme registered with the SA Council for Medical Schemes. Cover must remain valid for the duration of the calendar year
- Letter of offer from the university stating the duration of degree
- Undertaking from the university – this letter is issued by the Office for International Affairs
- Medical and radiological reports (less than six months old)
- Yellow-fever vaccination certificate, if relevant
- Relevant certificates if married, widowed, divorced, or separated
- Details regarding arranged accommodation while in South Africa
- Proof of sufficient funds to cover tuition fees and maintenance
- A police clearance certificate for the past 12 months or longer since the age of 18

You are advised to submit the documentation as soon as possible to the South African high commission, embassy, consulate, or trade mission – DO NOT send the documentation to the university. You should keep a copy of your submission and all receipts safely. Please note that it can take longer than one month to obtain a study visa.

REFUGEES/ASYLUM SEEKERS

Refugees and asylum seekers do not require study visas but need to submit proof from the medical aid (i.e., confirmation letter) that the medical aid is paid for the full year.

PASSPORT RENEWALS

Passport renewals can be done at the embassy, high commission, or consulate of your home country in South Africa.

LOST/STOLEN PASSPORTS

If a passport is stolen or lost, the incident must be reported to the police in order to get an affidavit, and also to Campus Control if the passport was lost/stolen on campus. The OIA will then issue the student with a copy of the passport (the page containing your personal details and passport number) and a copy of the study visa. The student should then proceed to his/her embassy to apply for a new passport. As soon as the passport is available, the student should go to: <http://www.vfsglobal.com/dha/southafrica/> to apply for a replacement study visa.

DOCUMENTS REQUIRED ARE

- New passport
- Affidavit
- Copy of stolen passport
- Copy of study visa, and
- Confirmation of registration from faculty

PLEASE NOTE

The immigration requirements can change without prior notice during the COVID-19 pandemic. Please always consult with the Office for International Affairs before planning your trip to South Africa.

IMMIGRATION

EXTENSION/RENEWAL OF VISAS

NB: Application must be submitted 60 days before expiry of current visa.

Go to the VFS website www.vfsglobal.com/dha/southafrica/

- Click on 'Online Application Form'
- Click on 'Apply Now'
- It will take you to the next page titled 'Schedule an appointment'
- At the bottom of the list, click on the 'please click here' link
- It will take you to the next page where you will be required to select the following options:
 - Application type: Select 'Temporary Residence Visa'
 - Application sub-type: Select 'TRV – Renewal Visa'
 - Application sub-type category: Select 'Study Visa Section 13'. This sub-category is dependent on the type of visa renewal
 - Location: Select the office of VFS where you intend to submit your application
 - Payment mode: Select the method of payment
 - Previous corporate visa no.: type the reference number of the current visa sticker
 - Click 'Submit' to complete the transaction.

Create a 'User Profile' for new users. If you have an existing account, log in

- Click on 'New Application'
- Complete form
- Schedule an appointment with VFS
- When the date is confirmed, the checklist, completed form, and payment details will be accessible. Download and print all the documents
- Prepare all supporting documents as per the checklist and make payment
- Sign the completed form
- For the appointment, take along:
 - The completed signed application form
 - All supporting documents as per the checklist
- Proof of payment (bank details on website)
- Copy of passport
- Copy of current visa



ENDORSEMENT OF A RELATIVE VISA

Please be informed that with effect from 1 May 2015, a holder of a valid temporary residence visa issued for the categories mentioned below, will be allowed to register and undertake part-time studies with institutions of higher learning, as defined by the regulations of the Immigration Act, 2002 (Act No. 13 of 2002) during the validity period of their respective visas.

The holder of a Relative visa is still required to get their visa endorsed for part-time studies. The requirements are listed below:

BI1739 – Application for the endorsement of a Relative visa

- There is no cost for the endorsement
- Letter of acceptance/firm offer letter from the university
- Original passport and work permit
- Proof of medical aid
- Proof of finance
- Confirmation of employment letter or contract



CHANGING CONDITIONS OF A STUDY VISA

A change of conditions usually applies to learners and students studying at South African high schools, colleges, and other academic institutions; their visas would therefore be endorsed with a condition to study at institutions in any of the categories above. In order to register at the University of the Free State, the visa will need to be issued in the name of the university.

Application for change of the conditions of a study visa constitutes a new application for a study visa. Though the applicant will need to complete a separate form, the requirements are the same as for the initial application for a study visa.

Refer to the following website: <http://www.vfsglobal.com/dha/southafrica/>

PLEASE NOTE

The holder of a study visa for studies at a higher-education institution may conduct part-time work for a period not exceeding 20 hours per week.

<http://www.vfsglobal.com/dha/southafrica/study-visa-content.html>

IMMIGRATION

IMMIGRATION – COVID-19

The COVID-19 pandemic currently necessitates additional processes at national and university level relevant to International students. Please contact the OIA prior to travel to obtain current information; the requirements change frequently and without prior notice. The information below is correct as on 22 September 2021.

Immigration – travelling to South Africa

Students intending to study in South Africa will be expected to produce a PCR (polymerase chain reaction) test that is not older than 72 hours from the time of departure from the country of origin to South Africa; this should be presented before travelling to South Africa.



Campus access for staff and students

Only students authorised/invited to return to the campus and issued with a campus access permit will be granted access to the campus. Students authorised to return will be issued with authorisation letters, which they must have in their possession at all times. Students must also be in possession of a valid student card at all times when on UFS premises. Campus permits will be generated automatically as soon as a student is registered. A 'no campus access permit, no access' principle will be strictly applied. It is the responsibility of each student to always have their campus access permit in their possession. For more information, please visit the following website: https://www.ufs.ac.za/docs/default-source/all-documents/ufs-covid-19-fast-guide-for-studen-05-08-20.pdf?sfvrsn=a8256e20_0

- Students arriving from abroad (test result requirement).
- You MUST always have a valid student or staff card with you while on campus.
- Wearing a face mask is compulsory and a 'no mask, no campus access' principle will be applied.
- Physical distancing protocols must be maintained at the access gates.
- Each person entering the campus must complete the online COVID-19 screening questionnaire daily and will be subjected to a temperature screening process according to the UFS screening protocol.



Screening

All persons entering the campus must complete the COVID-19 online screening questionnaire. A COVID-19 screening access QR code will be generated, which will be immediately available (to screenshot or to download) and will also be emailed to the address provided by the applicant. The code must be presented in order to be scanned at all campus entrance gates. Temperature measurement at the gate will also form part of the screening process.

Please follow the link for more information: <https://www.ufs.ac.za/covid19screening>

HEALTH AND WELLNESS

SOUTH AFRICAN MEDICAL AID

In terms of the Immigration Act 13 of 2002 as amended and its regulations, any prospective student in the Republic of South Africa has to provide proof of medical cover with a medical scheme registered in terms of the Medical Schemes Act 131 of 1998. Although you might be able to secure a study visa with other types of medical products, whether South African or otherwise, the University of the Free State only accepts South African medical-aid products. To comply with the regulations, the university requires a membership certificate as proof of full medical-aid cover with a South African-registered medical-aid scheme for the full calendar year, until 31 December of that year. (<https://www.medicalschemes.com/medicalschemes.aspx>)

To avoid unnecessary complications, please make the necessary financial arrangements with the medical-aid provider prior to your entry into South Africa. Should you rely on sponsorship, please ensure that you advise your sponsor of this requirement as soon as you get sponsorship or acceptance. The required medical-aid cover fee must be paid directly to the medical-aid company, separate from the tuition fees. Students will not be allowed to register unless they can show a membership certificate as proof of a valid and comprehensive medical-aid cover for the duration of the academic year (until 31 December); without a clearance certificate, students cannot register at the institution.



Students who are members or dependents of a South African- based parent/guardian/ spousal/work medical aid, are required to present a recent membership certificate for the annual registration. The membership certificate must reflect active membership for the current year.

For more information about medical-aid providers in South Africa, please contact:

Joseph Brown (healthcare consultant)
www.simekahealth.co.za
info@simekahealth.co.za
 T: +27 51 400 3801
 C: +27 82 453 7939 or +27 860 122 340

COMPCARE WELLNESS MEDICAL SCHEME
<http://www.studentplan.co.za>
 0860 112 4636

MOMENTUM HEALTH
<http://www.ingwehealth.co.za>
 0860 10 24 39 / +27 12 671 8511

The above medical-aid service providers have confirmed that cancellation of coverage will not be refunded without written communication from the OIA, confirming the student's deregistration/completion status. If you wish to use another SA medical-aid product, please ensure that the certificate/letter confirming membership is for the current academic year.

STUDENT HEALTH AND WELLNESS

BLOEMFONTEIN CAMPUS

The Health and Wellness Centre comprises the following divisions:

Health

- Medical Practice
- Sports and Exercise Medicine Clinic
- HIV/AIDS

The Health and Wellness Centre provides for your medical needs. A strict ethical code of confidentiality is maintained.

Services are available to UFS students and staff, as well as to the public.

Consultation

Consultation is available on an appointment basis and medical-aid tariffs apply.

Primary healthcare

Primary healthcare services are rendered by professional nurses for students without medical aid. Consultation is available on an appointment basis and an admin fee applies.

Preventative care

We are also involved in preventative care programmes, such as:

- Student wellness workshops (e.g., healthy behaviour)
- Awareness campaigns (breast cancer)
- Vaccinations (e.g., hepatitis, flu)
- Travel Medicine Clinic (e.g., yellow fever)

Office hours

08:00-16:30 (Mondays to Fridays)

QWAQWA CAMPUS CLINIC

Students and staff can make use of the following services available on campus:

Minor ailments

- Respiratory conditions, e.g., flu
- Ear, nose, and throat conditions
- Eye conditions
- Skin conditions
- Sexually transmitted infections

Chronic medication

- Antiretroviral (ART) medication
- Pre-exposure prophylaxis (PrEP)

Screenings

- Blood pressure
- Weight and body mass index
- Blood glucose
- Blood cholesterol

Women's health: contraceptives

- Oral
- Emergency pill (morning after)
- Injection
- Female condoms

Contact

Sister Mathapelo Moloi
 T: +27 58 718 5210/5228
 E: moloiMA@ufs.ac.za

Clinic staff

- Moloi MA (Chief Officer)
- Modise NL (Senior Officer)
- Mokhethi TF (Assistant Officer)
- Dr Mohlala (sessional doctor)

ACCOMMODATION

A variety of accommodation options are offered by the university, i.e., on-campus and off-campus accommodation situated in the surrounding residential areas. On-campus accommodation is not guaranteed when an applicant is accepted as a student.

The application form for campus accommodation is attached to the application form for admission. Please ensure that the form is completed correctly to avoid delays.

Our residences are very popular, with a waiting list for applicants. Therefore, you should indicate on the application form for studies in 2023 if you want to secure a place in one of the on-campus residences.

For more information, please consult the UFS website and navigate as follows:

- In your browser, enter www.ufs.ac.za
- Click on the Admin and Services tab
- Click on Housing and Residence Affairs
- On the left-hand side of the home page under General, click on Application Forms and Policies
- Complete applicable form and submit.

PLACEMENT POLICY

Visit <https://www.ufs.ac.za/residences/housing-and-residence-affairs/junior-accommodation/application-forms>

It is very important to take note of the following academic requirements for junior residences on the:

BLOEMFONTEIN CAMPUS:

Meeting the minimum admission requirements for your chosen or intended programme of study does not guarantee placement in a residence on campus, as limited space is available in each residence.

- A minimum Grade 12 AP of 30 is required for admission to a residence.
- Your academic merit is determined based on the most recent admission point as calculated by the university (whether Grade 11 or Grade 12 results).
- If you were admitted to a residence based on the Grade 11 AP, but the final Grade 12 AP is less than 30, your admission to a residence will be cancelled.
- If your current AP (Grade 11 final results or Grade 12 June results) is less than 30, you can still apply for residence accommodation. You will qualify for admission to a residence (subject to availability) if your final Grade 12 AP is 30 or more.

- If you are currently in the University Access Programme (UAP), you will qualify for admission to a residence if you pass all your modules.
- If you were registered at the UFS or another tertiary institution for the second or subsequent years, you must have passed at least 120 credits to qualify for admission to a residence. Current first-year students will qualify for admission to a residence based on their Grade 12 AP.

SOUTH CAMPUS:

Admission to a full-time programme on the South Campus: If you were provisionally admitted to a residence on the Bloemfontein Campus prior to your final Grade 12 results becoming available and your final results indicate that your studies encompass an extended curriculum programme on the South Campus, such provisional admission shall automatically be transferred to a residence on the South Campus.

Your admission is in all cases subject to you meeting the conditions pertaining to the aforementioned admission.

VERY IMPORTANT:

As a prospective student, you must keep in mind that placement in a residence does not mean that you have been selected for a particular field of study. In order to be considered for placement in a residence, you must have received either a conditional admission offer for a programme of study or a final and firm offer for admission.

The final Grade 12 marks will eventually determine whether you qualify for admission to an undergraduate programme of study and residence accommodation. You will only be allowed to occupy the residence in which you have been placed once you register as a student.



ACCOMMODATION

ALL RESIDENCES HAVE ACCESS CONTROL

Visit <http://residences.ufs.ac.za> for more information.

Some residences have communal kitchens, although students could also make use of two dining halls offering three meals per day on a meal-account payment system, or a variety of cafeterias.

ADVANTAGES OF LIVING ON CAMPUS

- No travel expenses / you do not need to have a car or commute by bus or taxi to campus.
- You do not have to buy furniture.
- There are always other people around, so you can interact with different students.
- You are within walking distance of shopping malls.

ACCREDITED OFF-CAMPUS ACCOMMODATION

The safety and living conditions of our students are of great importance. Student accommodation is a significant aspect of the success of the UFS; consequently, good quality accommodation is important for each individual student to be successful in their studies. The accreditation process entails a list of primary requirements, drafted with the cognisance of the Mangaung Metropolitan Municipality in terms of off-campus accommodation to which private providers must adhere in order to be accredited by the university. The requirements are in line with the Policy on the Minimum Norms and Standards for Student Housing at Public Universities (Government Gazette 39238, dated 29 September 2015).

- For the complete list of accredited student accommodation, visit <https://www.ufs.ac.za/residences> and follow the link to off-campus accommodation. A list of accredited service providers with contact details is available.

ENQUIRIES:

Ms Portia Arodi:
+27 51 401 2118 | tyhalitip@ufs.ac.za



PROTECTION SERVICES

RENDERING OF SERVICE

Service is rendered on a 24-hour basis. All incidents or requests can be reported to the duty room.

INVESTIGATION OF CRIME

All incidents of crime, whether it concerns private or university property, must be reported. Cases are investigated internally and are reported to the SA Police Service on behalf of the plaintiff.

CERTIFICATION OF DOCUMENTS

Copies of documents can be certified at the duty room. This service is available 24/7 from Monday to Monday. The original document must be available.

AFFIDAVITS

This service is available from Monday to Friday between 10:00 and 10:30.

TRAFFIC RULES

The normal traffic rules also apply on the university grounds and offenders will be fined.



IMPORTANT CONTACT DETAILS

BLOEMFONTEIN CAMPUS

PROTECTION SERVICES DUTY ROOM:
+27 51 401 2634 or +27 51 401 2911

EMERGENCY SERVICES:
+ 27 51 401 2603 (office hours)
0800 051 051 (ER 24)

CALL CENTRE:
+27 51 401 9111

VISITORS CENTRE FRONT DESK:
T: +27 51 401 7766
E: visitorscentre@ufs.ac.za

STUDENT INFORMATION DESK:
+27 51 401 9666
studentadmin@ufs.ac.za

FACULTIES

FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES
Mrs L Pretorius
T: +27 51 401 2173
E: Lpretorius@ufs.ac.za

UFS BUSINESS SCHOOL
T: +27 51 401 2883
E: BusRegistration@ufs.ac.za

FACULTY OF THE HUMANITIES
Mrs M Cloete
T: +27 51 401 2592
E: CloeteM@ufs.ac.za

Mr NI Hlongwane
T: +27 51 401 3519
E: HlongwaneNL@ufs.ac.za

Ms K Mabulana
T: +27 51 401 2459
E: MabulanaK@ufs.ac.za

Mrs Jk Hlongwane
T: +27 51 401 3296
E: hlonhwanejk@ufs.ac.za

FACULTY OF EDUCATION
Ms C Cardoso
T: +27 51 401 9264
E: eduinfo@ufs.ac.za

EDUCATION UNDERGRADUATE FOUNDATION PHASE
MS A LOOTS
T: +27 51 401 3059
E: LootsA1@ufs.ac.za

INTERMEDIATE PHASE
Ms R Tshehisi
T: +27 51 401 9920
E: tshehisirmn@ufs.ac.za

FURTHER EDUCATION AND TRAINING PHASE
Mr E Jacquire
T: +27 51 401 9685
E: JacquireEH@ufs.ac.za

EDUCATION POSTGRADUATE: POSTGRADUATE CERTIFICATE IN EDUCATION
Mr EH Jacquire
T: +27 51 401 9685
E: eduINFO@ufs.ac.za

POSTGRADUATE STUDIES AND RESEARCH
Mrs CS Duvenhage
T: +27 51 401 3651 |
E: eduINFO@ufs.ac.za

FACULTY OF THEOLOGY AND RELIGION
Mrs S Dlwati
T: +27 51 401 2786
E: DlwatiS@ufs.ac.za

Rev M Oosthuizen
T: +27 51 401 2617
E: MOosthuize@ufs.ac.za

FACULTY OF HEALTH SCIENCES UNDERGRADUATE PROGRAMMES
Mrs L du Toit
T: +27 51 405 2815
E: dutoitL@ufs.ac.za

SCHOOL OF NURSING UNDERGRADUATE PROGRAMMES
Mrs J Klopper
T: +27 51 401 2361
E: Klopper1@ufs.ac.za

POST-BASIC PROGRAMMES
Ms C Vermeulen
T: +27 51 401 2967
E: VermeuCD@ufs.ac.za

POSTGRADUATE PROGRAMMES
Ms R Delpport
T: +27 51 401 2813
E: DelpportR@ufs.ac.zaw

FACULTY OF LAW
Mr Courtley Pharaoh
T: +27 51 401 2735
E: PharaohCD@ufs.ac.za

Mrs H Grobler
T: +27 51 401 9777
E: GroblerH@ufs.ac.za

E-LEARNING STUDENTS: BIUR/LLB
Mrs C Nel
T: +27 51 401 2433
E: NelC1@ufs.ac.za

Mr RV van der Ross
T: +27 51 401 3532
E: VanderrossRV@ufs.ac.za

POSTGRADUATE DIPLOMA IN FINANCIAL PLANNING
T: +27 51 401 2823
E: MacHeuEM@ufs.ac.za

FACULTY OF NATURAL AND AGRICULTURAL SCIENCES
Mrs L Frazenburg
T: +27 51 401 3199
E: DamonsLE@ufs.ac.za

Ms E Lotter
T: +27 51 401 2531
E: LotterE@ufs.ac.za

Ms E Oosthuizen
T: +27 51 401 2934
E: Oosthuizenem@ufs.ac.za

OPEN LEARNING PROGRAMMES
Ms MNG Sephaka
T: +27 51 401 3414
E: SephakaM@ufs.ac.za

FOR FACULTY-SPECIFIC INFORMATION

ECONOMIC AND MANAGEMENT SCIENCES AND NATURAL AND AGRICULTURAL SCIENCES

Moipone Motaung
T: +27 58 718 5012
E: motaungme@ufs.ac.za

THE HUMANITIES AND EDUCATION

Nthabiseng Mokoena
T: +27 58 718 5022
E: mokoenanj1@ufs.ac.za

EXAMINATIONS/ASSESSMENT

Moeti Tsotetsi
T: +27 58 718 5073
E: tsotetsimf@ufs.ac.za

Mahlomalo Tau
T: +27 58 718 5187
E: taumr@ufs.ac.za

FINANCES/FINANCIAL AID

Moipona Nchapi
T: +27 58 718 5024 / 5119 / 5061 / 5062
E: nchapiem@ufs.ac.za

HUMAN RESOURCES

T: +27 58 718 5097

ACCOMMODATION ENQUIRIES

T: +27 58 718 5030/5016

ALUMNI ENQUIRIES

T: +27 58 718 5021/5020 or
<https://www.ufs.ac.za/alumni>

SOUTH CAMPUS

HOW TO APPLY FOR UNIVERSITY ACCESS PROGRAMMES (UAP)

Visit <https://www.ufs.ac.za/southcampus/access/how-do-i-apply> for step-by step instructions on how to apply.
Please note that you have to pay for your own studies; the National Student Financial Aid Scheme (NSFAS) does NOT fund UAP.

MORE INFORMATION

Lydia Moilwa
T: +27 51 505 1201 | E: accessinfo@ufs.ac.za

DISTANCE EDUCATION PROGRAMMES

Lebohang Seseane
T: +27 51 505 1452 | E: TsekeletsaL@ufs.ac.za

Dries van Tonder
T: +27 51 505 1243 | E: vtondeaj@ufs.ac.za

HOW TO APPLY FOR THE ONLINE ADVANCED CERTIFICATE IN TEACHING (ACT)

Tosca Reid
W: <https://onlinelearning.ufs.ac.za/>
T: +27 51 505 1342 | E: ReadLLC@ufs.ac.za

HOW TO APPLY FOR THE BLENDED (LIMITED CONTACT) DELIVERY OF THE ADVANCED CERTIFICATE IN TEACHING (ACT)

Lourette Wilson
W: <https://apply.ufs.ac.za/>
T: +27 51 505 1378 | E: WilsonLA@ufs.ac.za

WHO TO CONTACT FOR SOUTH CAMPUS SHORT LEARNING PROGRAMMES (SLPS)

Charlene Afrika
T: +27 51 505 1474 | E: AfrikaCM@ufs.ac.za

QWAQWA CAMPUS

T: +27 58 718 5001

FOR ENQUIRIES REGARDING APPLICATIONS

T: +27 58 718 5021/5022
F: +27 58 718 5347
E: mokoenaNJ1@ufs.ac.za

MORE INFORMATION

Eunice Lebona,
Student Academic Services
T: +27 51 718 5010 | E: lebonaGE@ufs.ac.za

ADDITIONAL INFORMATION

SPORT AND RECREATIONAL FACILITIES

<https://www.ufs.ac.za/kovsiesport/kovsiesport/department/divisions>

The Bloemfontein Campus is equipped with indoor and outdoor sporting facilities and a fully equipped gym.

KOVSIEFIT GYM

Located in the Callie Human Centre on the Bloemfontein Campus, KovsieFit firstly welcomes students and staff, and then the public. Shape the body you have always wanted with various training classes, supported by a large range of apparatus. Why choose KovsieFit? Because it is conveniently situated on campus, and it has a team of experts to support your fitness and health!

OTHER

There are two sports stadiums, Shimla Park and Pellies Park, where rugby and soccer tournaments are held. There are also two astro hockey fields, tennis and squash courts, an outdoor gym, and a walking and bicycle trail. Visitors require permission to use some of the facilities on campus.



ART AND LEISURE

The Bloemfontein Campus has a friendly environment with an impressive collection of outdoor artworks created by local and international artists. These are sculptures, statues, and murals dotted around the campus between the interesting architectural spaces, which are made up of a mix of historic and modern buildings.

The impressive *Wynand Mouton Theatre* was constructed in the early 1970s and was recently upgraded. It is used for presentations, public lectures, ceremonies, and performances by the Department of Drama and Theatre Arts.

For more information on performances, please contact the department secretary on +27 51 401 2759/2610.

JOHANNES STEGMANN GALLERY

The Johannes Stegmann Gallery is located in the UFS Sasol Library and holds 150 works of art by various South African artists. Over the past three decades, it has hosted numerous national and international art exhibitions, student exhibitions, and social-justice art programmes. To attend an exhibition, you may contact the gallery Monday to Friday from 08:30 to 16:30.

Contact: Angela de Jesus
dejesusav@ufs.ac.za | +27 51 401 2706

ODEION SCHOOL OF MUSIC

The Odeion School of Music is located on the Bloemfontein Campus and offers a variety of musical concerts through the Sinfonia, the award-winning String Quartet, choir, and Camerata.

For information on music concerts and theatre performances, contact the Odeion School of Music. Visit: <http://arts.ufs.ac.za/>



TOURIST ATTRACTIONS

NAVAL HILL PLANETARIUM

The Naval Hill Planetarium is located at the Centre for Earth and Space on Naval Hill, Bloemfontein. It is the first digital planetarium in sub-Saharan Africa. The public shows offer a digital experience – from the smallest atomic particles to the largest cosmological scales – and are suitable for young and old, school groups, and families.

Tickets can be purchased at Computicket | <https://online.computicket.com/web/>

For more information, contact Yolandi Loots: +27 51 401 9751 | Ficky@ufs.ac.za



OLIEWENHUIS ART MUSEUM

Oliewenhuis – a Neo-Dutch style mansion located on Grant’s Hill – served as residence for the Governor General of the Union of South Africa from 1942. In 1947, King George VI, his wife and two daughters used Oliewenhuis as residence during their three-day visit to Bloemfontein. After the establishment of the Republic of South Africa in 1961, Oliewenhuis became the official residence for the State Presidents of South Africa during official visits to Bloemfontein. In 1972, the building was officially named Oliewenhuis – the name being derived from the abundance of wild olive trees growing on the surrounding hills. The museum is located in one of the most magnificent gardens in the city, the perfect location for a picnic. The Terrace Restaurant and Coffee Shop is also the ideal place to have a bite to eat when visiting Oliewenhuis.

VISITING HOURS

Monday to Friday: 08:00–17:00
Saturday: 09:00–16:00
Sunday and public holidays: 09:00–16:00

Search the following link for contact details and directions to Oliewenhuis: <http://www.southafrica.net/za/en/articles/entry/article-southafrica.net-oliewenhuis-art-museum-Bloemfontein>.

FREE STATE NATIONAL BOTANICAL GARDENS

The Free State National Botanical Gardens covers 70 hectares and is home to about 400 species of plants. Some 124 species of birds and 54 species of reptiles inhabits the garden. Take a leisurely hike on the Botanical Garden Tree Route. It is a self-guided 1 km walk, which features 43 indigenous trees. It comes with an information booklet (at a small cost) and there are numbered markers.

VISITING HOURS

Monday to Friday: 08:00–16:30
Saturday, Sunday & public holidays: 08:00–17:00
Entrance fee: Adults: R35 | Students: R25.

Search the following link for directions and contact details: <http://www.sanbi.org/gardens/free-state>



NATIONAL MUSEUM BLOEMFONTEIN

The National Museum in Bloemfontein has been in existence since 1877, when it began collecting and displaying rarities from around the world. Today, the museum focuses on natural history and cultural history sciences, as well as art, and it has established some important collections.

VISITING HOURS

Monday to Friday: 08:00–17:00
Saturday: 10:00–17:00
Sunday and public holidays: 12:00–17:00
Entrance fee: Adults: R5

Search the following link for entrance fees, contact details, and the location of the National Museum: <http://www.nasmus.co.za/visiting/admission-and-opening-hours>

RESTAURANTS AND PLACES TO EAT

If you wish to venture off campus for a meal or a shopping excursion, consider the restaurants and shopping centres within walking distance of the campus – Mimosa Mall and Loch Logan Waterfront.



KOVSIIE GEAR

From stylish shirts to hoodies with attitude, from corporate gifts to nifty gadgets – **KovsieGear** on the Bloemfontein and Qwaqwa Campuses provides an exhilarating shopping experience to all. Students, staff, alumni, and visitors are sure to find that perfect fit or the ideal souvenir. Now, not only can you wear your Kovsie heart on your sleeve, but also on your T-shirt, your cap, and even on your sports gear.

Go on: get into the brand, put on the logo and step into the world as part of the Kovsie family.

BLOEMFONTEIN CAMPUS

Thakaneng Bridge, across from Absa Bank | +27 501 3415

QWAQWA CAMPUS

Student Media Building | +27 58 718 5044



PUBLIC TRANSPORT

Public transport systems in Bloemfontein are not as well developed as in other parts of the world. However, there are also a number of shuttle services available, of which some telephone numbers are:

WINONA SHUTTLES AND TOURS

+27 73 178 1800 | +27 71 892 8999 | +27 51 446 0468 | winona1trans@gmail.com

THABILE TOURS

+27 51 522 4399 | +27 84 412 0845 | sattymdhuli@gmail.com | satty@thabiletours.co.za

EXECUTIVE SHUTTLES

Cobus Schieke | 082 568 6288 | cschieke@lantic.net

INTERCAPE

Toll-free: +27 86 128 7287 | info@intercape.co.za | www.intercape.co.za

TRANSLUX

+27 51 444 4000 | Toll-free: +27 86 158 9282 | info@intercape.co.za | www.intercape.co.za

TRAVEL BY PLANE

SA AIRLINK | www.flyairlink.com

MANGO AIRLINES | www.flymango.com

HOW FAR IS BLOEMFONTEIN FROM:

Cape Town : 1 024 km | **Durban** : 640 km | **George** : 779 km | **Grahamstown** : 557 km
Pretoria : 482 km | **Johannesburg** : 426 km | **Kimberley** : 175 km | **Maseru** : 141 km
Port Elizabeth : 649 km | **Upington** : 549 km