

# Curriculum Vitae of Cecilia Tshabalala



**Address:** Rosebank 55996

**Email:** [ctshabalala@gmail.com](mailto:ctshabalala@gmail.com)

**Cell:** 672-393-3481

**Languages:** English & Sesotho

**Date of birth:** 10/11/1990

**LinkedIn:** <http://za.linkedin.com/pub/cecilia-tshabalala/>

**Race:** Black African

**Gender:** Female

**Nationality:** Lesotho (Have a work permit)

**Driver's License:** Code 8

**Disability:** Hearing impairment

## Qualifications

**2014 - date**

### **BA Journalism**

*University of the Free State*

Expected graduation date: 2017

**2013**

### **Grade 12**

*Eunice High School (Bloemfontein)*

## Work Experience

**Feb 2 2015-Date**

### **Intern**

*Courant newspaper*

#### **Key Duties**

- Assist Political editor with local stories (conduct interviews, write first draft, final editing)
- Conduct own interviews of University stories
- Review first drafts of local sports events
- Quality check fellow employees work
- Conduct research in on trending events

## Skills

**Communication Skills** English and Sotho .

Able to communicate via different mediums (telephone, face-to-face, emails, and social media).

#### **Computer skills**

MS Word, MS Excel, MS PowerPoint, MS Access, Google, Social Media (experience in managing pages on Facebook, Twitter, Instagram and Blogger).

Able to effectively stay up to date with social media trends.

## Writing Skills

Excellent grammar and spelling.  
Creative and factual writing skills.

## Accomplishments

2016	Recipient of Journalism Bursary	University of the Free State
2015	Presented Journalism workshop for Irawa	University of the Free State
2014-2015	Awarded best journalism student	University of the Free State

## References

Mrs. P. Lewis	<b>Courant Newspaper Bloemfontein</b> Chief Editor Tel: 051 456 8578 Email: lewisp@gmail.com
Mr M. Pretorious	<b>University of the Free State, Bloemfontein</b> Chief Editor (Irawa newspaper) Tel: 012 000 111 Email: pretoriousM@hotmail.com