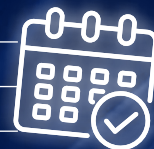


# 2022

# SNAPSHOT OF REGISTRATION

## 1. IMPORTANT DATES

10-31 January 2022	Senior students (Faculty of Health Sciences)
17-31 January 2022	Academic advice and online registration for senior students
31 January 2022	Lectures start for honours students (except if communicated differently)
1 - 11 February 2022	Academic advice and online registration for first-year students
31 January-14 February 2022	First-year students (Faculty of Health Sciences)
31 March 2022	Last date to cancel module(s) with financial credit
31 March 2022	Last date for registration of master's and doctoral students



T: +27 51 401 9111 | E: [studentadmin@ufs.ac.za](mailto:studentadmin@ufs.ac.za) | [www.ufs.ac.za](http://www.ufs.ac.za)

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*Inspiring excellence, transforming lives  
through quality, impact, and care.*

UNIVERSITY OF THE  
FREE STATE  
UNIVERSITEIT VAN DIE  
VRYSTAAT  
YUNIVESITHI YA  
FREISTATA



## 2. OPERATING/ BUSINESS HOURS

Weekdays from 08:00 to 16:00.



## 3. FIRST PAYMENTS FOR REGISTRATION 2022



<https://www.ufs.ac.za/kovsielife/student-finance>

- 3.1 2021 account balances must be zero.
- 3.2 First payments are due **five (5) working days prior to registration**. Students will not be able to register until these amounts reflect as **CREDITS** on their tuition-fee accounts.
- 3.3 The full amount is payable if the total fees are less than the first payment required. **Generate a quotation on <http://kovsielife.ufs.ac.za/quote/quote.aspx>**
- 3.4 Students studying with financial aid (bursary/loan) (**SA students only**):
  1. Students with confirmed NSFAS funding are exempted from making the first payment, provided that their 2021 account balance is zero.
  2. First-time-entering students who applied for NSFAS funding but have not received funding confirmation, must make the first payment. Payments will be refunded once NSFAS is confirmed.
  3. Students with financial aid (bursary/loan) that does **not cover all the fees for the year**, must make the first payment five (5) working days prior to registration. Failure to do so will delay registration.
  4. If the financial aid covers all the expenses for the full academic year, the first payment will be reduced.
  5. Should a student qualify for an academic merit award, it may be used, partially or fully, to cover the first payment.
  6. Proof of financial aid must be faxed to +27 51 401 3579 or emailed to [tuitionfees@ufs.ac.za](mailto:tuitionfees@ufs.ac.za), five (5) working days prior to registration. The ORIGINAL CONFIRMATION of the bursary/loan must be presented during registration.
  7. **IMPORTANT:** If you have a bursary, it is your responsibility to ensure that your bursary donor makes payments on time, and in accordance with university regulations. You must also make sure that your bursary provider has your student account details.
  8. If your bursary provider does not pay your account on time, interest will be charged and debited to your account. You or your parents/guardian will be responsible to pay such interest.

First-time-entering students (students who will register for the first time at the UFS) and who will still be minors in February and March 2022, are reminded to have their parent/guardian/other third party complete and sign the Financial Agreement (Credit Facility form), which was emailed to them. Students must upload the document as per the instructions, or alternatively email the documents to [tuitionfees@ufs.ac.za](mailto:tuitionfees@ufs.ac.za) as soon as possible prior to registration. Failure to do so will delay registration. For enquiries, call +27 51 401 9111.

### Amounts payable as first payments prior to registration

Please take note of the amounts that are payable **five (5) working days** prior to registration:

		SA Students	SADC	Non-SADC	
1	Bloemfontein and Qwaqwa Campuses: All degrees, certificates, diplomas	Residence students	R14 790	R26 430	R51 820
		Non-residence students	R7 790	R15 930	R33 370
2	South Campus: ACT	Residence students	R13 150	R22 010	R34 150
		Non-residence students	R6 150	R 11 510	R15 700
		Online ACT session course	R3 040	R 3 485	R6 520
3	South Campus: All other programmes	Residence students	R14 790	R26 430	R51 820
		Non-residence students	R7 790	R15 930	R33 370
4	Business School	R8 985	R17 125	R34 565	
5	School for Financial Planning Law:	R7 400	R12 120	R16 490	
6	UFS study benefits: <b>No historic debt</b>	Employees: Residence	R 7 000	R10 500	R18 450
		Employees: Non-residence	R 0	R0	R0
		Employee dependents: Residence	R 8 280	R11 780	R19 730
		Employee dependents: Non-residence	R 1 280	R1 280	R1 280
7	NSFAS, bursaries and loans: <b>No historic debt</b>	Students with <b>100%</b> bursaries / loans	R0	<b>As in categories 1-5</b>	<b>As in categories 1-5</b>
		Students with partial bursaries / loans	<b>As in categories 1-5</b>	<b>As in categories 1-5</b>	<b>As in categories 1-5</b>

## 4. BANKING DETAILS

The banking details to pay the first payment are:

<b>Bank</b>	ABSA
<b>Name of account</b>	University of the Free State Tuition Fees
<b>Branch code</b>	630734
<b>Account number</b>	1 570 151 688
<b>SWIFT CODE (for international transfers)</b>	ABSAZAJJ
<b>Reference number</b>	<b>100</b> directly followed by student number



## 5. 2022 PAYMENT DATES

### SA Students

January-March	<b>First payment prior to registration: five (5) days prior to registration.</b>
31 March	<b>First semester (second payment):</b> All fees for the first semester.
31 August	<b>Second semester (third and final payment):</b> All fees for the second semester.

### International Students

January-March	<b>First payment prior to registration: five (5) days prior to registration.</b>
31 March	<b>First semester (second payment):</b> All fees for the first semester.
<b>30 June</b>	<b>Second semester (third and final payment):</b> All fees for the second semester.

All other fees, including the amenities levy, are payable no later than the end of the month following the month in which the transaction took place, as indicated on the account, unless specifically stipulated otherwise in the regulations.

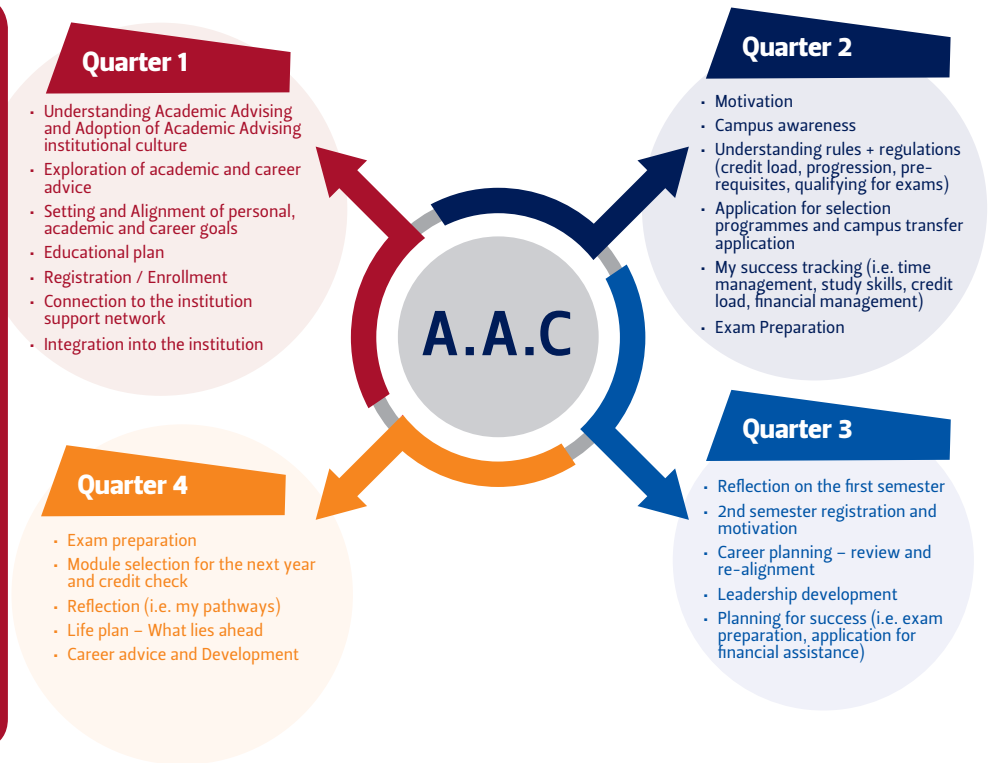


## 6. ADMISSIONS

View your application status at [www.ufs.ac.za](http://www.ufs.ac.za). Follow the link: Students – Student self-service

## 7. ACADEMIC ADVICE

- Academic advice is a process where you receive support and advice on your studies and module choices for the qualification you are registering for.
- Academic advice does not only happen during the registration period; it is also a continuous service by faculties and the Centre for Teaching and Learning throughout your studies to support and advise you to perform and progress towards graduation.
- Students are encouraged to obtain academic advice (module selection) before proceeding with registration.
- To obtain academic advice, you need to contact your faculty or the Centre for Teaching and Learning (CTL). Faculty-specific academic advice (curriculum advice) is ONLY obtained from the respective faculties.
- The Centre for Teaching and Learning offers general academic advice.



## 8. LET'S GET REGISTERED:

Enrol (register) for your modules via the online self-service page at [www.ufs.ac.za/register](http://www.ufs.ac.za/register)



You need a unique password to access UFS systems such as email, Blackboard, and library services.

## 9. CAMPUS IMPORTANT NUMBERS

Student Service Centre:	051 401 9111 / StudentAdmin@ufs.ac.za
Centre for Teaching and Learning and Academic Advice:	051 401 9111/ WhatsApp 087 240 6370
UFS Switchboard:	051 401 9111
Unit for Prospective Students – KovsieConnect:	051 401 3000 / info@ufs.ac.za
Security 24h:	051 401 2634 / 2911
Student Finance:	051 401 9111/tuitionfees@ufs.ac.za
Financial Aid:	051 401 9111/ FinAidEnquiriesBFN@ufs.ac.za ; FinAidQwa@ufs.ac.za ; FinAidEnquiriesSouth@ufs.ac.za
Housing and Residence Affairs:	051 401 9111
Gateway Orientation:	051 401 9111
Student Recruitment Services:	051 401 9957 / 9129 / 9028 / 3384
Centre for Universal Access and Disability Support	051 401 9111/ cuads@ufs.ac.za
Business School:	051 401 2874 / busregistration@ufs.ac.za

## 10. POST-REGISTRATION ACTIONS

Log into the Blackboard system to verify that your modules appear as you have registered them (<https://ilearn.ufs.ac.za>). It takes up to 24 hours for newly registered modules to appear on Blackboard. If you require assistance, contact 051 401 9111 or send an email to [ehelpdesk@ufs.ac.za](mailto:ehelpdesk@ufs.ac.za)

Download your class timetable on the UFS student portal.

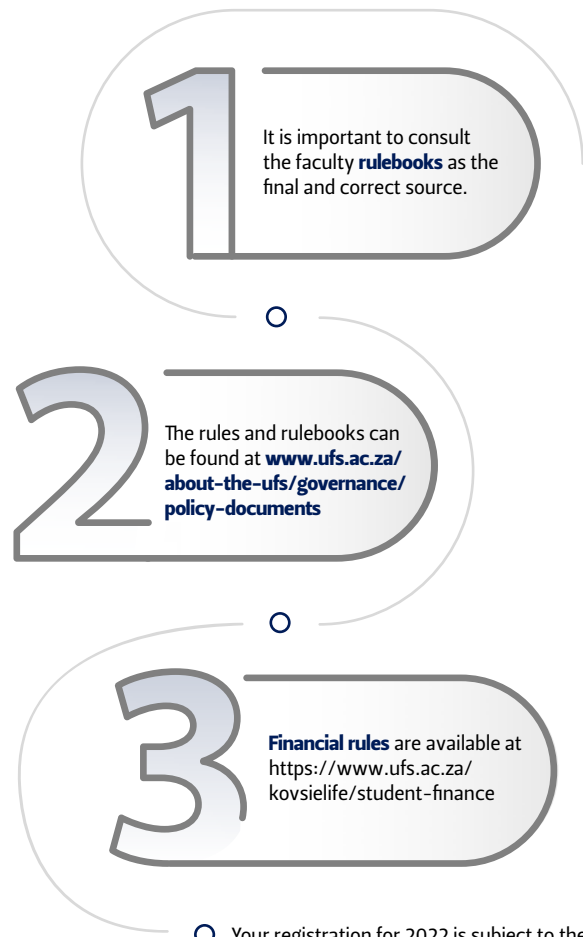
Visit [www.ufs.ac.za](http://www.ufs.ac.za) and follow the links:  
**Students – Student Self-service.**



## 11. RULES

The rules of the University of the Free State are applicable to you in all respects during the course of your studies.

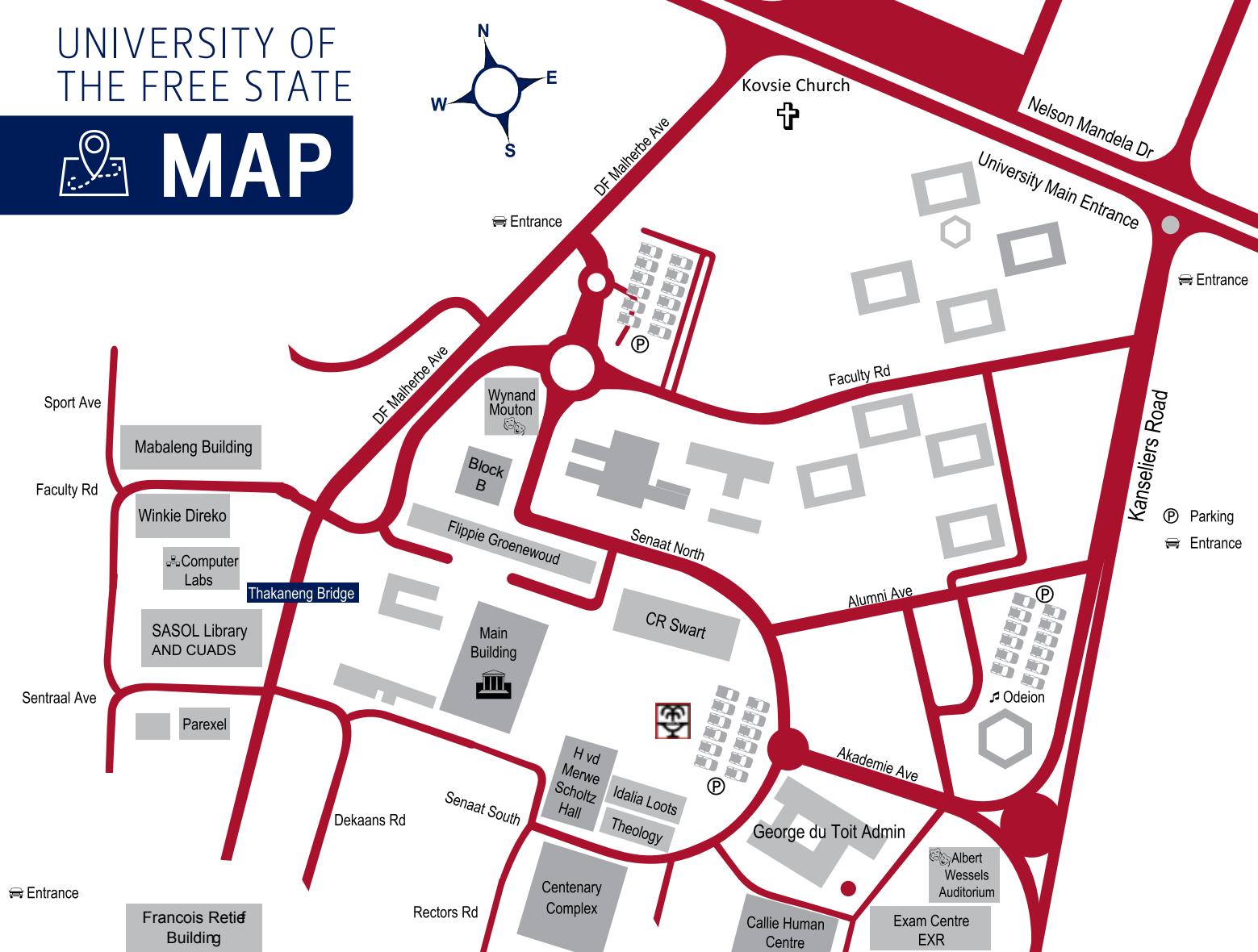
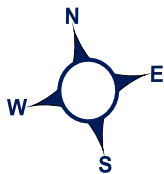
General rules may change from year to year. Please ensure that you are familiar with the applicable rules before registration.



UNIVERSITY OF  
THE FREE STATE



MAP



# 2022

FOR MORE INFO PLEASE VISIT  
THE UFS WEBPAGE

<https://www.ufs.ac.za>

