

Global Leadership Summit

General Information and Registration

July 2018

UNIVERSITY OF THE
FREE STATE
UNIVERSITEIT VAN DIE
VRYSTAAT
YUNIVESITHI YA
FREISTATA



INSTITUTE FOR
RECONCILIATION
AND SOCIAL JUSTICE
INSTITUUT VIR
VERSOENING EN
SOSIALE GERECHTIGHEID

General Information

Bloemfontein

Bloemfontein is the capital city of the Free State Province of South Africa. It is also the judicial capital of the nation and the seventh largest city in South Africa. Situated at an altitude of 1,395 m (4,577 ft) **above sea level**, the city is home to approximately 520 000 residents.

University of the Free State

The University of the Free State (UFS) was founded in 1904 and is one of South Africa's oldest public universities. For more information, <http://www.ufs.ac.za>

GLS Dates

The Global Leadership Summit Programme commences on 8 July and concludes on 14 July 2018.

Registration

Please note that only one person may register per online form. Please complete all the required fields. Delegates will receive confirmation of registration by email.

Registration Benefit Package

Registration covers access to the sessions, the welcome function, the student social function, the closing function, teas, lunches, a city tour, a day excursion to Kimberley, organised airport transfers, a conference shuttle service to and from the conference and accommodation venues, and a delegate bag with documentation.

Cost structure:

- Visiting delegates from partner universities (USA, Asia, Europe):

Partner institutions that have hosted UFS students through the F1 L4C programme in the past, up to a maximum of 5 individuals (1 staff and 4 students/ 2 staff and 3 students)
- Free of charge

Members exceeding the total of 5 delegates -
USD 400/p

Members exceeding the total of 5, who are presenters/facilitators/mentors
- USD 350/p

- Visiting delegates from African and South African universities:
Institutions that have not hosted UFS students through the F1 L4C programme in the past, up to a maximum of 5 individuals (1 staff and 4 students/ 2 staff and 3 students)
- ZAR 1500/p

Members exceeding the total of 5 delegates
- ZAR 2000/p

Members exceeding the total of 5, who are presenters/facilitators/mentors
- ZAR 1500/p

The UFS will issue reference numbers and invoices to the respective institutions per delegation.

Meals

Delegates must wear their name tags to get access to meals and functions for the duration of the conference. Delegates utilising the UFS accommodation services will also receive breakfast. Apart from the three social functions taking place during the GLS, dinner will be at delegates' own cost.

The UFS Campus Thakaneng Bridge has a variety of fast-food options, which is within walking distance of the accommodation facilities. <https://www.ufs.ac.za/kovsielife/unlisted-pages/all/thakaneng-bridge-15>

Bloemfontein also has a range of eating establishments, from international franchises through to local fare. Many of these are within walking distance of the UFS Campus, e.g. those located in and around the Mimosa Mall and the Brandwag Centre, which is adjacent to the Mimosa Mall. <http://www.mimosamall.co.za>

Take-away food can also be ordered for delivery to your accommodation venue. <https://www.mrdfood.com/food-delivery/bloemfontein>.
<https://orderin.co.za/city/bloemfontein/cuisine/24-hour>

It is customary in South Africa to tip 15% of your total bill for good service. Most waitrons' earnings come from tips.

The 2018 GLS takes place at the same time as the Vrystaat Kunstefees/Arts Festival (8 – 14 July: Performances; 10 – 14 July: Arts Market), which provides access to various food, drink and entertainment options on the UFS Campus. <http://www.vrystaatkunstefees.co.za>

Restaurants

Bloemfontein is known for its variety of restaurants, covering a wide range of tastes and costs. Restaurants and pubs are located in Westdene, shopping malls and the suburbs. Please ask the host team members for their recommendations or make enquiries at Information.

Social Functions

Opening function

Meet, greet and mingle with peers and colleagues at the Outeniqua Residence Gazellie at 18h00 on Sunday 8 July 2018. Drinks and food will be provided. Dress code: smart casual.

Student social engagement

This takes place at the Outeniqua Residence Gazellie on Monday 9 July 2018, from 18h00 – 21h00. Drinks and food will be provided. Dress code: smart casual.

Closing function

Relax, reflect on the GLS and consolidate new friendships and connections made during the GLS on 14 July 2018, from 18h00 at the Metro 1 summit venue, James Moroka Building. Drinks and food will be provided. Dress code: smart casual.

The social programme is restricted to registered delegates.

Landmarks and attractions

Bloemfontein attractions include: The Women's Memorial, Maphikela House, Anglican Church (where JRR Tolkien was baptised), First Raadsaal (oldest building in the city), Presidency, Fountain of Bloemfontein, Appeal Court, Fourth Raadsaal, Town Hall, Bram Fischer Building, Naval Hill and Madiba statue, National Museum, Oliewenhuis Art Museum.

<https://www.bloemfonteintourism.co.za/>

<https://www.youtube.com/watch?v=Y9Zd2AcM38k&t=36s>

https://www.youtube.com/watch?v=-dzBkq5_uw&t=14s

<https://www.youtube.com/watch?v=tmWw84vQLRk&t=10s>

<https://www.youtube.com/watch?v=Q759uUg1xFY>

<https://www.youtube.com/watch?v=n4chghd35SY&t=9s>

Free time

Delegates are encouraged to engage with one another during their free time. The Vrystaat Kunstefees/ Arts Festival offers a friendly atmosphere, and can be visited on campus. Tickets to attend productions can be purchased at the ticket booth.

<http://www.vrystaatkunstefees.co.za/>

Safety

Although the UFS campus has 24-hour security and access cards restrict access to legitimate students and staff, delegates are urged to follow the general rules of safety: Do not leave bags unattended; be vigilant; and preferably do not walk alone on or outside the campus, especially at night. Emergency contact numbers will be provided to GLS delegates together with their access cards.

<https://www.ufs.ac.za/about-the-ufs/ufs-in-focus/safety-and-security>

Weather

Typical July weather in Bloemfontein are characterised by sunny days, with day temperatures reaching 18°C/ 64°F and night temperatures dropping to approximately -3 °C /27 °F. The chances of rain are limited. The sun rises at approximately 07:10 am and sets at approximately 17:30 pm. Warm clothing is essential.

Flights to and from Bloemfontein

(Delegates are responsible for their own bookings)

Recommended flights to and from Bloemfontein:

Saturday 7 July 2018

FROM	FLIGHT NUMBER	ARRIVAL IN BLOEMFONTEIN
Johannesburg (SAA)	SA1003	09:05
Johannesburg (Cemair)	5Z110	10:30
Johannesburg (SAA)	SA1005	11:00
Johannesburg (SAA)	SA1011	14:55
Cape Town (SAA)	SA1053	09:30
Cape Town (SAA)	SA1055	13:30

Sunday 8 July 2018

FROM	FLIGHT NUMBER	ARRIVAL IN BLOEMFONTEIN
Johannesburg (SAA)	SA1003	09:05
Johannesburg (Cemair)	5Z110	12:30
Johannesburg (SAA)	SA1011	14:55
Johannesburg (SAA)	SA1013	16:30
Cape Town (SAA)	SA1053	09:30
Cape Town (Mango)	JE408	14:00

Sunday 15 July 2018

TO	FLIGHT NUMBER	ARRIVAL AT DESTINATION
Johannesburg (SAA)	SA1011	10:40
Johannesburg (SAA)	SA1012	16:30
Johannesburg (Cemair)	5Z119	17:30
Cape Town (SAA)	SA1054	11:55
Cape Town (Mango)	JE413	16:25

Shuttle service

Transfers for groups from the airport to the University and back to the airport are provided at the following times:

From the airport:

Saturday 7 July

09:45

11:15

15:15

Sunday 8 July

09:45

12:45

15:15

16:45

From the University to the airport:

Sunday 15 July

08:30

12:00

Transfers at other times are at your own cost and can be arranged with Cobus at Executive Shuttle, 082 568 62 88, info@executiveshuttlesa.com. You can also contact the rental car companies at the airport:

<https://www.airportrentals.com/south-africa/bloemfontein-airport-car-rental/>

Taxi's

Delegates requiring transport other than officially provided transportation will be responsible for their own arrangements at their own cost. Cobus at Executive Shuttle, 082 568 62 88, info@executiveshuttlesa.com, can be contacted.

Accommodation

Invited student delegates are offered free shared residence accommodation at the University. This shared accommodation comprises two single beds per room, with shared ablution facilities. **Bedding is provided, but student delegates must provide their own toiletries and towels.** See the registration form to make a booking and to indicate your preference with regard to a roommate. The summit organisers will allocate the rooms beforehand, and only they can change allocations. In the spirit of the summit, please keep to the allocations.

Invited staff delegates are also offered free accommodation and breakfast at the University's Kovsie Inn Hotel. This accommodation comprises 15 rooms with double beds and three rooms with two single beds, all of which are en suite, with amenities (soap, shampoo, etc.) and towels included.

Breakfast is also included with the UFS student accommodation and will be served from 07:00 – 08:00 in the Harmony Multi-Purpose Room, which adjoins the UFS accommodation facilities. Refreshments and a daily lunch will be served during the day at the GLS main venue on the campus. Except for the opening and closing functions, as well as the student social engagement, delegates must make their own dinner arrangements at their own cost.

Rooms will be available from Saturday 7 July at 14:00 and must be vacated by Sunday 15 July at 10:00. Please request storage at the reception desk if you arrive earlier or depart later.

You can arrange alternative accommodation at your own cost.

Services provided

Wi-Fi access is available on the University campus as well as at the accommodation establishment. Complete your details on the registration form.

Cash can be drawn at the automatic teller machines (ATMs) at the Thakaneng Bridge, Student Centre. Various shops, including a book shop, grocery store, restaurant and take-away food outlets, are located in the Student Centre. Food stalls are also available in the Art Festival market area.

Medical services are available on campus. Enquiries can be made at the University's Accommodation Reception Desk or the GLS Information Desk.

Recording of Sessions

Video and audio recording of any of the sessions is strictly prohibited without prior written permission from both the GLS task team and the session presenter/s.

Knowledge Generation

In keeping with the spirit of the summit, delegates attending the GLS will be expected to actively participate in the generation of knowledge related to the themes of the GLS in both the cohorts (which will be mentored) and during the summit plenary session. For the purposes of the summit, this knowledge will be collated via online platforms during the GLS and made available to all GLS delegates. By submitting the registration form, you willingly release any knowledge you may generate by participating in the GLS, with the understanding that this knowledge will be utilised for the objectives of the GLS.

Release/Waiver

Photographic and audiovisual release: By submitting the registration form, you willingly release any GLS photographs and/or audiovisual documentation/material in which you incidentally appear/feature. These may be used for any GLS-related purpose.

Disclaimer

The organisers and their subcontractors do not accept responsibility for damage and/or loss of any kind incurred or suffered by delegates or any persons accompanying them.

Speakers' comments during the conference are in no way binding on the organisers.

Terms and conditions

- The registration form is binding.
- Registration of all delegates must be completed by 12 June 2018.
- **Thereafter**, an invoice with a specific reference number will be issued to each participating institution.
- The responsible institution is liable for payment of the total fee of the delegation, as stipulated in the Registration Benefit Package.
- Fees of all delegates must be paid by 22 June 2018, to:

UFS Sundry Debtors
ABSA Branch Code: 632005
Account number: 4078171445
SWIFT CODE: ABSAZAJJ

PLEASE USE THE REFERENCE NUMBER SUPPLIED ON THE INVOICE and email the remittance to: debtors@ufs.ac.za and copy: gl@ufs.ac.za

For payment enquiries and invoices, please contact Coreen Jooste directly at (+27)51 401 2711 or joostec1@ufs.ac.za

- Admission to the GLS will ONLY be granted to registered delegates.
- On receipt of the registration form, a registration confirmation letter will be sent to the email address provided on the registration form.
- Registration does not include any personal travel and medical insurance.
- It is strongly recommended that, when arranging your travel itinerary, you take out a personal insurance policy to cover loss, cancellation, medical cover, etc.
- The organisers do not accept responsibility for any delegate who fails to insure himself/herself
- The organisers reserve the right to alter the programme within reasonable limits if it is in the best interest of the GLS to do so. The organisers will not be held accountable for these changes.
- Right of admission is reserved.

Register Online » URL: <http://gl2018.missingsecond.com/>

A registration key is required and will be provided to invited summit delegates only.