

# SNAPSHOT OF REGISTRATION

# 2021



## 1. IMPORTANT DATES

1-13 March:	Academic advice and online registration for first-year students
8-26 February:	Academic advice and online registration for senior students
1 March:	Lectures begin (seniors)
15 March:	Lectures begin (first-years)
<b>31 March:</b>	Last date to cancel module(s) with financial credit
<b>31 March:</b>	Last date for registration of master's and doctoral students

[www.ufs.ac.za](http://www.ufs.ac.za) | UFSUV | UFSweb | UFSweb | ufsuv

*Inspiring excellence. Transforming lives.*

UNIVERSITY OF THE  
FREE STATE  
UNIVERSITEIT VAN DIE  
VRYSTAAT  
YUNIVESITHI YA  
FREISTATA



## 2. CONSULTATION HOURS

Weekdays from 07:45 to 16:30.



## 3. FIRST PAYMENTS FOR REGISTRATION 2021

<https://www.ufs.ac.za/kovsielife/student-finance>

First payments are payable **five (5) working days** prior to registration. Students will not be able to register until these amounts reflect as credits on their tuition-fee accounts. Should the tuition fee be less than the amount required during registration, the full amount is then payable, upfront. Generate a quotation on <http://kovsielife.ufs.ac.za/quote/quote.aspx>



### International Students(NSADC)

Residential	R49 450
Non-residential	R32 050

#### UFS study benefits:

Employees	R0
Employee dependents: residential	R18 620
Employee dependents: non-residential	R1 220

### International Students(SADC)

Residential	R25 180
Non-residential	R15 280

#### UFS study benefits:

Employees	R0
Employee dependents: residential	R11 120
Employee dependents: non-residential	R1 220

### SA Students

Residential	R14 080
Non-residential	R7 480
Students with approved NSFAS loans	R0

#### UFS study benefits:

Employees	R0
Employee dependents: residential	R7 820
Employee dependents: non-residential	R1 220

## 4. BANKING DETAILS

The banking details to pay the first payment are:

<b>Bank</b>	ABSA
<b>Name of account</b>	University of the Free State Tuition Fees
<b>Branch code</b>	630734
<b>Account number</b>	1 570 151 688
<b>SWIFT CODE (for international transfers)</b>	ABSAZAJJ
<b>Reference number</b>	<b>100</b> directly followed by student number

## STUDENTS WITH BURSARIES (SA STUDENTS ONLY)

Confirmation of an approved bursary must be submitted **five (5) working days** prior to registration.

- An original document of the bursary/loan must be handed in at the Department of Finance: Tuition Fees, or
- If the bursary does NOT cover all fees for the year, the first payment remains payable **five (5) working days** prior to registration. Students will not be able to register until these amounts reflect as CREDITS on their tuition-fee accounts. Should the tuition fee be less than the prepayment required, the full amount is payable.

The attention of bursary holders is drawn to the fact that it is their responsibility to ensure that bursary donors make payments timeously and in accordance with university regulations. Bursary holders must furnish details of their accounts to their bursary providers.

If a bursary provider does not pay a student's account in time, interest will be charged and debited to the account, and the student or his/her parents or guardian will be responsible for the payment of such interest.

### Quarter 1

- Understanding Academic Advising and Adoption of Academic Advising institutional culture
- Exploration of academic and career advice
- Setting and Alignment of personal, academic and career goals
- Educational plan
- Registration / Enrollment
- Connection to the institution support network
- Integration into the institution

### Quarter 2

- Motivation
- Campus awareness
- Understanding rules + regulations (credit load, progression, pre-requisites, qualifying for exams)
- Application for selection programmes and campus transfer application
- My success tracking (i.e. time management, study skills, credit load, financial management)
- Exam Preparation

### Quarter 3

- Reflection on the first semester
- 2nd semester registration and motivation
- Career planning – review and re-alignment
- Leadership development
- Planning for success (i.e. exam preparation, application for financial assistance)

### Quarter 4

- Exam preparation
- Module selection for the next year and credit check
- Reflection (i.e. my pathways)
- Life plan – What lies ahead
- Career advice and Development

## 5. 2021 PAYMENT DATES

### SA Students

January-March	<b>First payment prior to registration: five (5) days prior to registration.</b>
31 March	<b>First semester (second payment):</b> All fees for the first semester.
31 August	<b>Second semester (third and final payment):</b> All fees for the second semester.

### International Students

January - March	<b>First payment prior to registration: five (5) days prior to registration.</b>
31 March	<b>First semester (second payment):</b> All fees for the first semester.
30 June	<b>Second semester (third and final payment):</b> All fees for the second semester.

**All other fees, including the amenities levy, are payable no later than the end of the month following the month in which the transaction took place, as indicated on the account, unless specifically stipulated otherwise in the regulations.**

## 6. ADMISSIONS

View your application status at [www.ufs.ac.za](http://www.ufs.ac.za). Follow the link Students - Student self-service



## 7. ACADEMIC ADVICE

- Academic advice is a process where you receive support and advice on your studies and module choices for the qualification you are registering for.
  - Academic advice does not only happen during the registration period; it is also a continuous service by faculties and the Centre for Teaching and Learning throughout your studies to support and advise you to perform and progress towards graduation.
  - Students are encouraged to obtain academic advice (module selection) before proceeding with registration.
  - To obtain academic advice, you need to contact your faculty. Faculty-specific academic advice (curriculum advice) is ONLY obtained from the respective faculties.
  - In addition, the Centre for Teaching and Learning offers general academic advice.
- \*\*The academic advising cycle below details the ongoing services and critical factors to fulfill throughout the year.

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## 8. LET'S GET REGISTERED:

Enrol (register) for your modules via the online self-service page at [www.ufs.ac.za/register](http://www.ufs.ac.za/register)

You need a unique password to access UFS systems such as email, Blackboard, and library services.



## 9. BLOEMFONTEIN CAMPUS IMPORTANT NUMBERS

<b>Student Service Call Centre:</b>	051 401 9666 / StudentAdmin@ufs.ac.za
<b>Centre for Teaching and Learning:</b>	051 401 2444 / advising@ufs.ac.za
<b>UFS Switchboard:</b>	051 401 9111
<b>Unit for Prospective Students – KovsieConnect:</b>	051 401 3000 / info@ufs.ac.za
<b>Security 24h:</b>	051 401 2634 / 2911
<b>Student Finances:</b>	051 401 2806 / 3003 / tuitionfees@ufs.ac.za
<b>Financial Aid:</b>	051 401 3955 / FinAidEnquiriesBFN@ufs.ac.za ; FinAidEnquiriesSouth@ufs.ac.za
<b>Housing and Residence Affairs:</b>	051 401 3562 / 3455
<b>Gateway Orientation:</b>	051 401 9876 / SehlohoLP@ufs.ac.za
<b>Student Recruitment Services:</b>	051 401 9957 / 9129 / 9028 / 3384
<b>Centre for Universal Access and Disability Support</b>	051 401 9980 / cuads@ufs.ac.za

## 10. FACULTIES (BLOEMFONTEIN)

Economic and Management Sciences:	051 401 2173 / EMSAdvice@ufs.ac.za
Education:	051 401 9264 / EDUIN
Health Sciences:	051 405 7513 / Dutoitl@ufs.ac.za
School of Nursing:	051 401 2361 / Klopperl@ufs.ac.za
The Humanities:	051 401 2369 / Humreg@ufs.ac.za
Natural and Agricultural Sciences:	051 401 2934 / nasadvising@ufs.ac.za
Law:	051 401 9777 / LawAdvising@ufs.ac.za
Theology and Religion:	051 401 7876 / Theology@ufs.ac.za
Business School:	051 401 2874 / busregistration@ufs.ac.za

## 11. QWAQWA CAMPUS IMPORTANT NUMBERS

<b>Campus Registration Call Centre</b>	058 718 5200
<b>Centre for Universal Access and Disability Support</b>	058 718 5189 / thulotb@ufs.ac.za
<b>Faculty of Economics and Management Sciences</b>	058 718 5289 / EMSQQC@ufs.ac.za
<b>Faculty of Education</b>	058 718 5003 / 5074 / 5095 / EduQQ@ufs.ac.za
<b>Faculty of the Humanities</b>	058 718 5405 / AdviceHumQQ@ufs.ac.za
<b>Faculty of Natural and Agricultural Sciences</b>	058 718 5284 / NaturalScienceQQ@ufs.ac.za
<b>Financial Aid</b>	058 718 5061 / 5038 / FinAidQwa@ufs.ac.za
<b>Gateway Orientation</b>	051 401 9876 / SehlohoLP@ufs.ac.za
<b>Housing and Residence Affairs</b>	058 718 5030 / res infoqc@ufs.ac.za
<b>Internationalisation</b>	058 718 5115 / mokgosike@ufs.ac.za
<b>Protection Services</b>	058 718 5175 / 5460 / madlalaS@ufs.ac.za
<b>Student Finances</b>	058 718 5024 / 5062 / 5295
<b>Student Recruitment Services</b>	051 401 9957 / 9129 / 9028 / 3384
<b>Unit for Prospective Students – KovsieConnect</b>	051 401 3000 / info@ufs.ac.za

## 12. POST-REGISTRATION ACTIONS

Log into the Blackboard system to verify that your modules appear as you have registered them (<https://ilearn.ufs.ac.za>). It takes up to 24 hours for newly registered modules to appear on Blackboard. If you require assistance, contact **051 401 9452** or send an email to [ehelpdesk@ufs.ac.za](mailto:ehelpdesk@ufs.ac.za)



Download your class timetable on the UFS student portal.

Visit [www.ufs.ac.za](http://www.ufs.ac.za) and follow the links:

**Students – Student Self-service.**

## 13. RULES

The rules of the University of the Free State are applicable to you in all respects during the course of your studies. General rules may change from year to year. Please ensure that you are familiar with the applicable rules before registration.



# 1

It is important to consult the faculty **rulebooks** as the final and correct source.

# 2

The rules and rulebooks can be found at [www.ufs.ac.za/about-the-ufs/governance/policy-documents](http://www.ufs.ac.za/about-the-ufs/governance/policy-documents)

# 3

**Financial rules** are available at <https://www.ufs.ac.za/kovsielife/student-finance>

# 4

Your registration for 2021 is subject to the **above rules**

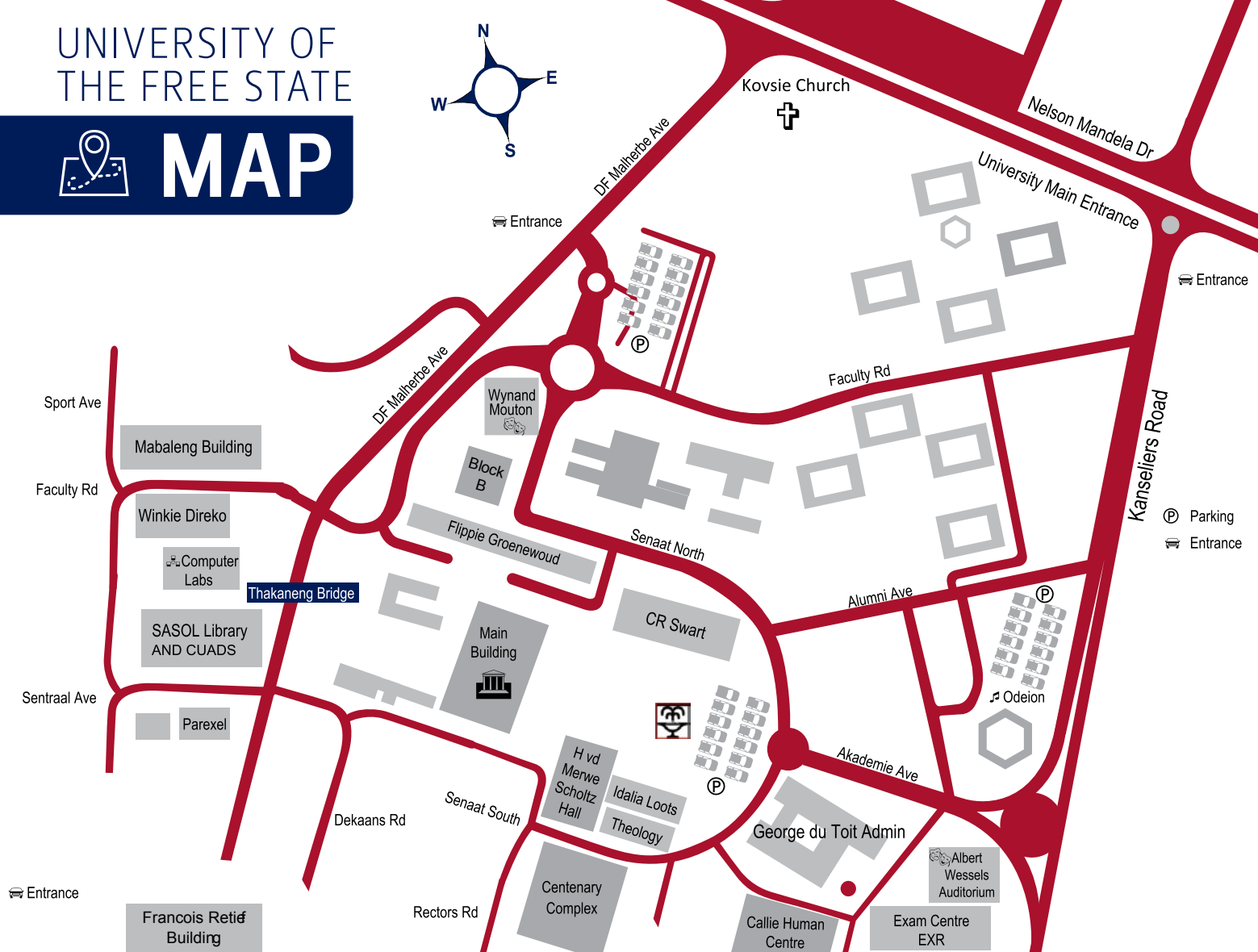
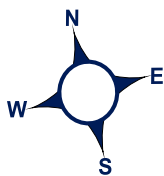


Please see **MAP** on next page

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**MAP**



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FOR MORE INFO PLEASE VISIT  
THE UFS WEBPAGE

<https://www.ufs.ac.za>

